

MINUTES
CHINO HILLS COMMUNITY FOUNDATION MEETING
January 12, 2015
Chino Hills Government Center
Community Room
14000 City Center Drive, Chino Hills, California

I. CALL TO ORDER

Chair Rogers called the Chino Hills Community Foundation Meeting to order at 3:32 p.m.

II. PLEDGE OF ALLEGIANCE

Steven Elie led the Assembly for the Pledge of Allegiance.

III. ROLL CALL

PRESENT:	Aimee Holliday	Delinia Lewis
	Bill Hughes	Derek S. Williams
	Bill Taylor	Grace Capps
	Cynthia Moran	Jeff Rieger
	Dan Capener	John Young
	David Kramer	Peter Rogers
	David Robbins	Sylvia Nash

ABSENT:	Brian Pollack	Lisa McPheron
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ALSO PRESENT: Jonathan Marshall, Community Services Director
Alma Hernandez, Management Analyst II
Melissa Armit, Recreation Supervisor

* David Kramer arrived at 3:35 p.m.

* Bill Hughes arrived at 3:37 p.m.

IV. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

V. BOARD MEMBER INTRODUCTIONS

The Board welcomed Jeff Rieger to the Chino Hills Community Foundation.

VI. RECEIVE AND FILE FINANCIAL AND QUARTERLY INVESTMENT REPORTS

Received and filed.

VII. ACTION ITEMS

a. Approve November 17, 2014 Meeting Minutes

On motion by John Young, seconded by Dan Capener, the Meeting Minutes of November 17, 2014 were approved. All in favor. MOTION CARRIED.

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- b. Approve regularly scheduled November 9, 2015 meeting to be moved to November 16, 2015 due to Veterans Day.

On motion by Cynthia Moran, seconded by Derek Williams, the Board approved to move the regular meeting date to November 16, due to Veterans Day holiday. All in favor. MOTION CARRIED.

- c. Approve Transfer of \$10,000 to Endowment

On motion by Sylvia Nash, seconded by Bill Hughes, the amount of \$10,000 was approved for transfer to the Endowment Fund. All in favor. MOTION CARRIED.

- d. Approve \$10,000 Donation to the City of Chino Hills for the purchase or permanent artwork to be displayed at the Chino Hills Community Center

On motion by John Young, seconded by Sylvia Nash, the board approved to donate \$10,000 to the City of Chino Hills for the purchase of permanent artwork to be displayed at the Community Center facility. All in favor. MOTION CARRIED.

- e. Approve Budget Amendment in the amount of \$3,000 for Cultural Arts Programs.

On motion by Derek Williams, seconded by Delinia Lewis, the budget was amended in the amount of \$3,000 for the cultural arts programs. All in favor. MOTION CARRIED.

VIII. DISCUSSION ITEMS

- a. Strategic Plan Proposal – Grace Capps gave a presentation on the proposed strategic plan for 2015 – 2020 to identify the goals that will enhance the Foundation's service to the community and grow philanthropy in Chino Hills in alignment with the Foundation's mission and vision: to promote and support the cultural, educational, and recreational needs of the City of Chino Hills; and to enhance the community both now and for future generations by encouraging private-giving for the public good. The Board found the need to establish guiding principles and set the Foundation's core values according to the Foundation's mission. Ms. Capps stated that goals have to be created to help identify initiatives that would accomplish these goals.

The Board discussed and suggested revisions to the 5-year proposal. An updated proposal will be presented at the next meeting for review and approval.

- b. Status update on Donor Wall – a list of donors who contributed \$1,000 and more from November 4, 2009 through December 31, 2014 was presented to the Board. Sylvia Nash asked if property owners who agreed to showcase their homes were included in the donors' list. Chair Rogers stated that it had been discussed that those who showcased their homes would be recognized in the Donor Recognition but were not going to be included in the Donor Wall. Ms. Nash stated that it was noted in the previous discussion that a donation

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value of \$1,000 was going to be placed on those who showcased their homes due to the amount spent on preparing their homes for the Home Tour event. Chair Rogers stated that it staff would review the notes and it could be discussed at the next meeting. He added that the intention is to finalize the list of donors for the Donor Recognition Wall in the next two weeks.

Melissa Armit presented design, details, and information regarding the Donor Wall.

c. chARTS Calendar of Events – the following upcoming events for chARTS are:

A calendar of events was presented to the Board

- d. Senior Scholarship Program – Staff gave an update on the Scholarship Program. Three out of eight applications submitted have been approved. Staff asked if the Board would consider allowing seniors 65+ to qualify without the need to provide proof of income. The Board turned it down and decided to allow the program to proceed as is.

IX. UPCOMING EVENTS

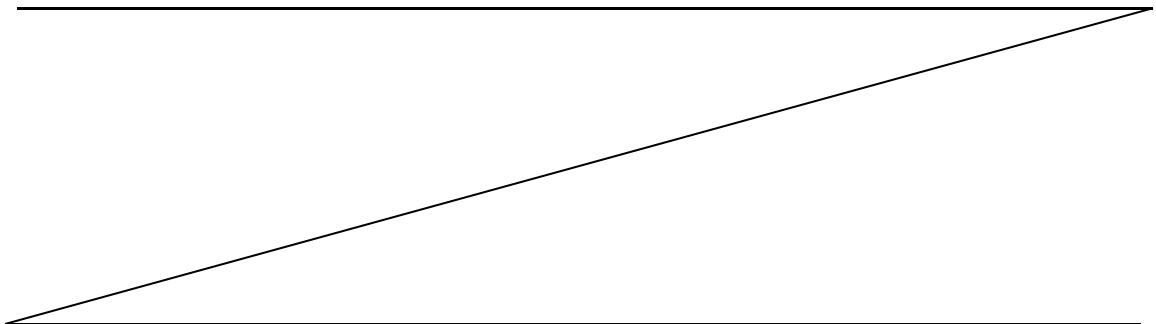
- a. An Evening of Beatles Music – Saturday, January 31, 2015.
b. Home Tour – One home is confirmed for the Home Tour 2015 and two homes are tentatively confirmed. Delinea Lewis is working on the advertisements.
c. Donor Reception – donors who donated \$1,000 and over are invited to the Reception on February 21, 2015 at John Young’s home.

X. COMMITTEE REPORTS:

None.

XI. COMMENTS

Director Marshall reported that the City of Chino Hills and City of Chino will be hosting events for the Special Olympics athletes and organizers from two countries in the upcoming summer. The goal is to raise funds in the amount of \$10,000. One of the fundraiser ideas would be \$100 for a person’s name to be embroidered onto the flag that would be flown in their home country. Letters will be mailed out to residents and individuals for the opportunity to participate in hosting the country that will be assigned to the City.



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XII. ADJOURNMENT

Chair Rogers adjourned the meeting at 5:26 p.m. to the next regular meeting on March 9, 2015.

Respectfully submitted by:

Carmen Fructuoso-Canter
Community Services Department

Signed by:

John Young, Board Secretary
Chino Hills Community Foundation