

MINUTES
CHINO HILLS COMMUNITY FOUNDATION MEETING
September 14, 2015
Chino Hills Government Center
Community Room
14000 City Center Drive, Chino Hills, California

I. CALL TO ORDER

Chair Rogers called the Chino Hills Community Foundation Meeting to order at 4:05 p.m.

II. PLEDGE OF ALLEGIANCE

Lisa McPheron led the Assembly for the Pledge of Allegiance.

III. ROLL CALL

PRESENT:	Bill Hughes	Grace Capps
	Bill Taylor	Jeff Rieger*
	Dan Capener	John Young
	Darrin Lee	Lisa McPheron
	David Robbins	Peter Rogers
	Delinia Lewis	Sylvia Nash
	Derek S. Williams	

ABSENT:	Aimee Holliday	Cynthia Moran
	Brian Pollack	David Kramer

ALSO PRESENT: Jonathan Marshall, Community Services Director
Alma Hernandez, Management Analyst II
Melissa Armit, Recreation Supervisor
Jessica Gandara, Recreation Supervisor

Note: * Jeff Rieger came in late.

IV. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

V. BOARD MEMBER INTRODUCTIONS

Darrin Lee introduced himself to the Board. The Board did a round table introduction on Darrin Lee's behalf.

VI. RECEIVE AND FILE FINANCIAL AND QUARTERLY INVESTMENT REPORTS

On motion by Derek Williams, seconded by Delinia Lewis, the financial and quarterly investment reports were received and filed. All in favor. MOTION CARRIED.

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VII. ACTION ITEMS

- a. Approve July 13, 2015 Meeting Minutes

On motion by Delinia Lewis, seconded by Bill Hughes, the Meeting Minutes of July 13, 2015 were approved. All in favor. MOTION CARRIED.

- b. Approve Amendment to the Board Committee document

On motion by Lisa McPheron, seconded by Dan Capener, the Amendment to the Board Committee document was approved. All in favor. MOTION CARRIED.

- c. Approve Donor Wall extension through June 30, 2015 and program annual updates.

On motion by Sylvia Nash, seconded by John Young, the Donor Wall donation program was extended until June 30, 2015. All in favor. MOTION CARRIED.

- d. Approve Big Yellow Bus Program Donation and budget appropriation.

On motion by Lisa McPheron, seconded by Derek Williams, the donation to the Big Yellow Buy Program was approved with a budget appropriation of \$500. All in favor. MOTION CARRIED.

- e. Approve Senior Discount Program and budget appropriation

On motion by Sylvia Nash, seconded by Bill Hughes, a donation in the amount of \$ 5,000 was approved for the Senior Discount Program with restrictions to not be eligible for social gatherings.

VIII. DISCUSSION ITEMS

- a. Wine Walk – Banners were up and sponsorships have increased. Chair Rogers expressed the need to sell more tickets.

Chair Rogers reported that the Foundation has been using social media to advertise the event as well.

- b. 2016 Calendar of Events:

Board Meetings: January 11, March 14, May 9, July 11, September 12, and November 14.

Events for 2016: Donor Reception on February or March 2016 (TBD); Home Tour on April 10; Wine Walk on October 8; and, Volunteer Recognition on December 5.

- c. Trail Enhancement Proposal – Bill Taylor and Commissioner Dave Seltzer, Parks & Recreation Commission Vice Chair, presented the Trail Enhancement Proposal to improve the trails by enhancing its features and amenities.

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The Trail Enhancement Proposal used the La Sierra Trail and Monte Verde Trail, with amenities that will serve as a model for similar efforts for other trail systems. The proposal includes trail signs, resting benches, display boards, trail railing, picnic area with amenities with a rough estimate totaling \$28,800.

Discussion on Signage:

- Trailhead to contain information about the trails including rules – information boards would provide information and rules about the trails for walkers, bikers, horsemen, and dogs.

Chair Rogers added that the City submitted for a grant for almost \$700,000 for trail improvement. Bill Taylor stated that he is hopeful the grant will be awarded to the City; however, he would like to have some trail projects go forward.

Grace Capps thanked Dave Seltzer in presenting the Trail Enhancement Proposal. She mentioned that a formal submission needs to be presented to the Strategic Planning Committee, with a completed Idea Page, for discussion and recommendation before the Board could approve.

IX. COMMITTEE REPORTS

None.

X. COMMENTS

None.

XI. ADJOURNMENT

Chair Rogers adjourned the meeting at 5:55 p.m. to the next regular meeting on November 16, 2015.

Respectfully submitted by:

Carmen Fructuoso-Canter
Community Services Department

Signed by:

John Young, Board Secretary
Chino Hills Community Foundation