

MINUTES

CHINO HILLS COMMUNITY FOUNDATION

SEPTEMBER 11, 2017
REGULAR MEETING

CHINO HILLS COMMUNITY CENTER
14250 PEYTON DRIVE, CHINO HILLS, CALIFORNIA

CALL TO ORDER

Chair Peter Rogers called the Chino Hills Community Foundation Meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG

Board Member Spencer Bogner led the Assembly for the Pledge of Allegiance.

ROLL CALL

PRESENT: BOARD MEMBERS:
CYNTHIA MORAN DAN CAPENER
DARRYLL GOODMAN DAVID KRAMER (arrived at 4:22)
DELINIA LEWIS (arrive at 4:15)
GLEN ANDERSON PETER ROGERS
SPENCER BOGNER SYLVIA NASH

ABSENT: BOARD MEMBERS:
AIMEE DAVIS BILL HUGHES
BILL TAYLOR DARRIN LEE
GRACE CAPPS KATHLEEN SMITH

ALSO PRESENT: ALMA HERNANDEZ, SR. MANAGEMENT ANALYST
MELISSA ARMIT, COMMUNITY SVCS. SUPERVISOR

PRESENTATIONS

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

FOUNDATION DEPARTMENT BUSINESS – ACTION ITEMS

APPROVE JULY 10, 2017, FOUNDATION MEETING MINUTES

Motion was made by Board Member Spencer Bogner and seconded by Board Member Glen Anderson to approve the meeting minutes, as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: ANDERSON, BOGNER, CAPENER,
GOODMAN, NASH, ROGERS.

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NOES: BOARD MEMBERS: NONE.

ABSTAIN: BOARD MEMBERS: MORAN

ABSENT: BOARD MEMBERS: CAPPS, DAVIS, HUGHES, KRAMER, LEE,
LEWIS, SMITH, TAYLOR.

**RECEIVE AND FILE PRELIMINARY FINANCIAL REPORT AS OF AUGUST
31, 2017**

Motion was made by Board Member Sylvia Nash and seconded by Board Member Dan Capener. The Board received and filed the Financial Report as of August 31, 2017, as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: ANDERSON, BOGNER, CAPENER,
GOODMAN, MORAN, NASH, ROGERS.

NOES: BOARD MEMBERS: NONE.

ABSTAIN: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPPS, DAVIS, HUGHES, KRAMER, LEE,
LEWIS, SMITH, TAYLOR.

**RECEIVE AND FILE QUARTERLY INVESTMENT REPORT AS OF JUNE 30,
2017**

Motion was made by Board Member Sylvia Nash and seconded by Board Member Glen Anderson. The Board received and filed the quarterly investment report as of June 30, 2017, as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: ANDERSON, BOGNER, CAPENER,
GOODMAN, MORAN, NASH, ROGERS.

NOES: BOARD MEMBERS: NONE.

ABSTAIN: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPPS, DAVIS, HUGHES, KRAMER, LEE,
LEWIS, SMITH, TAYLOR.

DISCUSSION CALENDAR

**APPOINT BOARD MEMBERS TO THE FOLLOWING COMMITTEES FOR
FISCAL YEAR 2017-18**

BOARD DEVELOPMENT	FINANCE & INVESTMENT
FUND DEVELOPMENT	PUBLIC AFFAIRS
STRATEGIC PLANNING	

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Committee members were assigned as follows:

Board Development: Peter Rogers (chair), Cynthia Moran, Darrin Lee, Darryll Goodman, Glen Anderson

Finance & Investment: Dan Capener (chair), Spencer Bogner

Fund Development: Sylvia Nash (chair), Aimee Davis, Bill Taylor, Delinia Lewis, Kathleen Smith

Public Affairs: Cynthia Moran (chair), Aimee Davis, Bill Hughes, Darryll Goodman, Delinia Lewis, Spencer Bogner

Strategic Planning: Grace Capps (chair), Bill Taylor, David Kramer, Glen Anderson, Peter Rogers

2018 CALENDAR OF EVENTS

Ms. Hernandez stated that the November 2018 meeting will be moved to the 3rd Monday of the month, November 19, due to the Veterans Day holiday. The Kids Art Expo will be held at the Shoppes on May 19. There were no other changes to the calendar.

GENERAL INSURANCE UPDATE

Ms. Armit presented the insurance option which includes coverage for all board members, volunteers, and participants at all Foundation events. Board Member Moran requested that all volunteers have a signed waiver on file.

Motion was made by Board Member Dan Capener and seconded by Board Member Spencer Bogner to approve the insurance policy, as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: ANDERSON, BOGNER, CAPENER, GOODMAN, KRAMER, LEWIS, MORAN, NASH, ROGERS.

NOES: BOARD MEMBERS: NONE.

ABSTAIN: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPPS, DAVIS, HUGHES, LEE, SMITH, TAYLOR.

COMMITTEE REPORTS

WINE WALK

Chair Rogers gave an update on the Wine Walk. The goal is to sell 700 tickets this year, whereas 640 were sold last year. Two pouring sites have been added along with a beer garden. There will be a wine lounge with three pouring stations and multiple food stations held in the former Aeropostale location. There are plenty of wine sponsors and the number of food donations is adequate. Over 200

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tickets have been sold to date, not including sponsor tickets. Premium wine donations for Encork have decreased this year, affecting the number of baskets for the silent auction. Ticket sales are available on-line, at the Shoppes guest kiosk, at the Community Center, and at City Hall. There are banners up around the City including at the Shoppes. Mary Faulhaber is now in charge of volunteer activities for all Foundation events. As a side note, Chair Rogers stated that the Foundation website is currently under revision and is now more graphically enhanced.

HOME TOUR

Board member Sylvia Nash stated the program will be 7 ½ by 5 ½ in size and will be printed by an outside vendor. There are 14 pages of ads which is 2 pages more than last year. The number of banner sponsors is the same as last year. Volunteer outreach will be handled differently this year with a team captain reaching out directly to volunteers rather than sending a mass email; the process will be more selective.

CHARTS UPDATE

Board Member Anderson stated that the Derek Bordeaux free concert will take place on this upcoming Saturday from 7 pm to 9 pm at the Community Center gazebo. He is working on the artist line up for the Jazz and Blues Festival. The sub-committee is looking for a painter artist to take on the visual arts and are hoping to expand the theater aspect. Board Member Darryll Goodman said that the Kids Art Expo on May 19 coincides with the 10th anniversary of the Shoppes and will be a part of the anniversary celebration.

BOARD COMMENTS

Kramer: Board Member David Kramer asked about the Post Traumatic Stress Disorder event discussed at the previous meeting and if the Strategic Planning Committee has reviewed it. Chair Rogers said that the committee has not yet met. Mr. Kramer also expressed concern for the community in the event of a catastrophic incident. Board Member Moran stated there will be an emergency preparedness workshop presented next week.

Goodman: Board Member Darryll Goodman said that there is an event at a sister location, The Laguna Design Center, called "Entertaining By Design" that will benefit the John Wayne Cancer Foundation. The event will be held from October 15 to the end of the year.

Ortiz: Ms. Ortiz reminded the Board that the next Foundation meeting scheduled in November will be held at the Community Center.

Nash: Board Member Nash asked about the availability of Home Tour marketing materials. Ms. Armit stated that postcards will be available at the Wine Walk. Ms. Nash will pick up postcards at the Community Center.

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ADJOURNMENT

Chair Rogers adjourned the meeting at 5:18 p.m. until the next regular meeting scheduled on November 13, 2017, at 4:00 p.m.

Respectfully submitted by:

Emily Ortiz
Community Services Department

Signed by:

Bill Taylor, Board Secretary
Chino Hills Community Foundation