

MINUTES

CHINO HILLS COMMUNITY FOUNDATION

MARCH 11, 2019
REGULAR MEETING

CHINO HILLS COUNCIL CHAMBERS
14000 CITY CENTER DRIVE, CHINO HILLS, CALIFORNIA

CALL TO ORDER

Chair Peter Rogers called the Chino Hills Community Foundation Meeting to order at 4:00 p.m.

ROLL CALL

PRESENT:	BOARD MEMBERS:	
	PETER ROGERS	CYNTHIA MORAN
	DAN CAPENER	BILL TAYLOR – 4:30pm arrival
	GLEN ANDERSON	GRACE CAPPS
	PETER PIRRITANO	KATHLEEN SMITH
	SPENCER BOGNER	SYLVIA NASH
	DELINIA LEWIS	DAVID KRAMER
	DARRYLL GOODMAN	DARRIN LEE

ABSENT:	BOARD MEMBERS:
	BILL HUGHES

ALSO PRESENT: JONATHAN MARSHALL, COMMUNITY SERVICES DIRECTOR
MELISSA ARMIT, COMMUNITY SERVICES SUPERVISOR
ALMA HERNANDEZ, SR. MANAGEMENT ANALYST
SYLVIA SALAS-RUFF, EXECUTIVE ASSISTANT

PLEDGE OF ALLEGIANCE TO THE FLAG

Board Member Darrin Lee led the Assembly for the Pledge of Allegiance.

PUBLIC COMMENTS

Parks and Recreation Commission Student Member Ian Moet presented an official statement to the Foundation proposing that the City consider creating a youth center solely dedicated to the youth in the community. The youth center would be a place where

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students could go to study, meet in groups, and enjoy recreational activities. Mr. Moet would like a youth center to be a future consideration.

FOUNDATION DEPARTMENT BUSINESS – DISCUSSION CALENDAR

APPROVE JANUARY 14, 2019 FOUNDATION MEETING MINUTES

Motion was made by Board Member Cynthia Moran and seconded by Board Member Darryll Goodman to approve the meeting minutes, as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, CAPPS, CAPENER, GOODMAN, ANDERSON, NASH, MORAN, KRAMER, PIRRITANO, SMITH, LEWIS, BOGNER, KRAMER.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: TAYLOR, HUGHES, LEE.

PRELIMINARY FINANCIAL REPORT

Board Members received and filed the Preliminary Financial Report as of February 28, 2019.

Motion was made by Board Member Spencer Bogner and seconded by Board Member Glen Anderson to receive and file the Preliminary Financial Report as of February 28, 2019.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, CAPPS, CAPENER, GOODMAN, ANDERSON, NASH, MORAN, KRAMER, PIRRITANO, SMITH, LEWIS, BOGNER, KRAMER.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: TAYLOR, HUGHES, LEE.

QUARTERLY INVESTEMENT REPORT

Board Members received and filed the Quarterly Investment Report as of December 31, 2018.

Motion was made by Board Member Dan Capener and seconded by Board Member Kathleen Smith to receive and file the Quarterly Investment Report as of December 31, 2018.

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Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, CAPPS, CAPENER, GOODMAN, ANDERSON, NASH, MORAN, KRAMER, PIRRITANO, SMITH, LEWIS, BOGNER, KRAMER.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: TAYLOR, HUGHES, LEE.

OPEN THE NOMINATION PROCESS FOR EXECUTIVE BOARD POSITIONS

The May Community Foundation Board meeting is when new Executive Board Positions will be elected. Board Members are invited to submit their names for the nomination process.

REVIEW BOARD MEMBER TERM EXPIRATIONS

The following Board Members' terms will expire in June of 2019: Spencer Bogner, Delinia Lewis, Bill Hughes, Darrin Lee, and Darryll Goodman. Spencer Bogner, Delinia Lewis, Darrin Lee and Darryll Goodman would each like to serve another term on the Board.

REVIEW AND PROVIDE DIRECTION ON PROPOSED FY 19-20 BUDGET

Board Member Cynthia Moran requested an additional \$300 in funds for the Volunteer Reception. Senior Management Analyst Alma Hernandez proposed an Aquatics Scholarship Program to sponsor 25 students at 3 sessions each in lieu of the Youth Scholarship Program.

Motion was made by Board Member Spencer Bogner and seconded by Board Member Kathleen Smith to approve the proposed changes for approval of the FY 19-20 Budget at the May board meeting with recommendations from Cynthia Moran and Alma Hernandez.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, CAPPS, CAPENER, GOODMAN, ANDERSON, NASH, MORAN, KRAMER, PIRRITANO, SMITH, LEWIS, BOGNER, KRAMER, TAYLOR.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: HUGHES, LEE.

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PROVIDE DIRECTION ON AUCTION SOFTWARE

Item to be re-agendized for the May Community Foundation Board Meeting.

PROVIDE DIRECTION ON PARTICIPATION AT THE 2019 CONCERTS IN THE PARK

Chair Peter Rogers inquired whether the Community Foundation would like to have a booth at Concerts in the Park. Vice Chair Grace Capps suggested a giveaway if there is a booth. Board Members agreed to participate in half of the concerts. Senior Analyst Alma Hernandez will provide concert dates to board members.

COMMITTEE REPORTS

FUND DEVELOPMENT COMMITTEE

Board Member Glen Anderson shared an ad from KJAZ radio for the Chino Hills Community Foundation Concert Series. The ad was free and had already run 20 times. Board Members discussed hiring a social media consultant to promote the Concert Series. Chair Peter Rogers informed the Foundation that Wine Walk outreach for wine donations will begin two months earlier this year.

STRATEGIC PLANNING COMMITTEE

Vice Chair Grace Capps informed the Foundation of upcoming events, including moving the Volunteer Reception from December to January. The 2019 calendar is currently being reviewed. A Donor Policy will be agendized at the May meeting. The Volunteer Application is forthcoming.

BOARD DEVELOPMENT COMMITTEE

Chair Peter Rogers informed the Board there is a list of possible new Board members that will be reviewed in the upcoming weeks. He said the Donor Reception went well.

CHARTS

Board Member Glen Anderson informed the Board that the Kids Art Expo went well with over 350 people in attendance.

BOARD COMMENTS

Board Member David Kramer expressed his happiness that the State Champion Basketball team is from Chino Hills and suggested a celebration for such events in the future.

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Board Member Peter Pirritano thanked Chair Peter Rogers and Board Member Cynthia Moran for their work on Tres Hermanos.

Board Member Cynthia Moran invited the Community Foundation Board to the City's Volunteer Dinner.

Chair Peter Rogers informed the Board that volunteer Mary Faulhaber will be recognized at an upcoming City Council meeting as the Highlighted Volunteer.

Board Member Spencer Bogner shared that his second daughter was born.

ADJOURNMENT

Chair Peter Rogers adjourned the meeting at 5:52 p.m. until the next meeting scheduled on May 13, 2019, at 4:00 p.m. at the Chino Hills Community Center.

Respectfully submitted by:

Robyn Rogers
Community Services Department

Signed by:

Bill Taylor, Board Secretary
Chino Hills Community Foundation