

MINUTES
CHINO HILLS COMMUNITY FOUNDATION MEETING
September 10, 2012
Chino Hills Government Center
Community Room
14000 City Center Drive, Chino Hills, California

I. CALL TO ORDER

Chair Peter Rogers called the Chino Hills Community Foundation Meeting to order at 3:30 p.m.

II. PLEDGE OF ALLEGIANCE

Wayne Skaggs led the Assembly in the Pledge of Allegiance.

III. ROLL CALL

PRESENT:	Art Bennett	John R. Young
	Bill Hughes	Peter Rogers
	Bill Taylor	Steven J. Elie
	Cynthia Moran	Tom Boyle
	David Kramer	Wayne Scaggs
	Derek S. Williams	

ABSENT:	Brian Pollack	Scott Kaplan
	Dave Ault	Tim Sotoodeh
	Kelli Spiri	

ALSO PRESENT: Jonathan Marshall, Director of Community Services
Alma Hernandez, Administrative Analyst II
Kim Albarian, Recreation Supervisor

Bill Taylor arrived at 3:45 pm
Art Bennett arrived at 4:04 pm
Tom Boyle by conference call.

IV. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

V. ACTION ITEMS

a) Approval of July 9, 2012 Meeting Minutes

On motion by Bill Hughes, seconded by Steven Elie, the Minutes of the Meeting from July 9, 2012 were unanimously approved as corrected. All in favor. MOTION CARRIED.

b) Reschedule Regular Meeting from November 12 to the following Monday, November 19 due to Veterans Day holiday

On motion by Derek Williams, seconded by Bill Hughes, the next Regular Meeting is moved to November 19 due to Veterans Day holiday. All in favor. MOTION CARRIED.

VI. FINANCIAL REPORT

Derek Williams reported that the balance as of September 10th is \$262,000; which includes the Endowment Fund. Ms. Hernandez stated that there was a change from the prior meeting's report in Temporary Restricted Funds. The amount of \$7,600 is being held by the City and will be returned to the Foundation after completion of the installation of the changing table.

VII. DISCUSSION ITEMS

- a) Wine Walk – Chair Rogers stated that there were about 19 stores committed to participating in the Wine Walk. The Foundation is hoping to surpass last year's number of 540 participants.
- There are five non-alcohol sites that David Kramer will be coordinating. Director Marshall suggested that the non-alcohol sites could provide literature about the Foundation. Ms. Moran stated that there is a need for food donations for the non-alcoholic sites; and that volunteers will not be stationed at these sites.
 - Ra Sushi is supplying food for two sites and providing food for Encork.
 - Wine sponsors will be listed on promotional materials and in the brochure. The different sponsorship levels available are:
 - \$2,000 Vineyard Sponsor
 - \$1,000 Wine Enthusiast Sponsor
 - \$400 Wine Sponsors
 - Steve Elie agreed to donate two cases of Merlot Wine.
 - Brian Pollack agreed to be a \$2,000 Vineyard Sponsor.
 - Some participating locations have provided gift certificates for the raffle.
 - There will be two volunteers assigned to each site. Training for volunteers is scheduled for September 24. Volunteers are needed for set up and assist with registration.
 - Banners have been erected at The Shoppes. Postcards are also available at The Shoppes for distribution.
 - Each Board member will be given 10 tickets to sell.
 - The “Encork” after party is developing. Cynthia Moran stated that there were complaints about the lack of seating last year and asked if seating could be provided this year.
- b) Buy-A-Brick Program – Chair Rogers stated that there was a lot of interest at the Concerts in the Park but hardly any purchases. A total of 55 bricks have been purchased; 38 – 4 x 8 and 15 – 8 x 8 bricks. He added that having a deadline would make people respond faster. An insert will be included in the water billing reaching 22,000 customers. Director Marshall stated that by early October, the Community Center Project will break ground and a tentative completion date would be around beginning of July. A more definite timeline will be submitted after the pre-construction meeting with the contractor.

Mr. Kramer asked if residents could continue to purchase bricks after the facility opens and they see what the brick program is all about. Director Marshall stated that the plan is for the Foundation to move on to the next project after the facility has been built.

- c) Add members to the Board – Chair Rogers noted that there are 16 Board members. He asked for comments on the need for additional members and stated that there is a list of individuals that might be interested. Ms. Moran suggested that more women should be selected to join the Board.

VIII. COMMITTEE REPORTS

None.

IX. COMMENTS

Chair Rogers stated that the Volunteer Reception has been scheduled for December 3rd at McCoy Equestrian Center. Ms. Moran stated that prior year's reception turned out great and this year's reception will have more volunteers due to the Wine Walk Event.

Sarah Corrigan stated that the Wine Walk flier has been posted on their website. Chair Rogers stated that an e-mail blast about the Wine Walk will also be sent.

X. ADJOURNMENT

Meeting was adjourned at 5:16 p.m. to the next regular meeting on November 19, 2012.

Respectfully submitted by:

Carmen Fructuoso-Canter
Community Services Department

Signed by:

John Young, Board Secretary
Chino Hills Community Foundation