

MINUTES
CHINO HILLS COMMUNITY FOUNDATION MEETING
November 4, 2013
Chino Hills Government Center
Community Room
14000 City Center Drive, Chino Hills, California

I. CALL TO ORDER

Chair Moran called the Chino Hills Community Foundation Meeting to order at 3:32 p.m.

II. PLEDGE OF ALLEGIANCE

Bill Hughes led the Assembly for the Pledge of Allegiance.

III. ROLL CALL

PRESENT:	Bill Hughes	Grace Capps
	Bill Taylor	Lisa McPheron*
	Brian Pollack *	Peter Rogers*
	Cynthia Moran	Rick Jones
	Dan Capener	Steven Elie
	David Robbins	Sylvia Nash

ABSENT:	David Kramer	John Young
	Derek S. Williams	Wayne Scaggs

ALSO PRESENT: Jonathan Marshall, Community Services Director
Alma Hernandez, Administrative Analyst II
Melissa Armit, Recreation Supervisor

* Note: Brian Pollack was on conference call.
Peter Rogers was on conference call.
Lisa McPheron arrived at 3:40

IV. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

V. RECEIVE AND FILE FINANCIAL AND QUARTERLY INVESTMENT REPORTS

On motion by Sylvia Nash, seconded by Bill Hughes, the Financial and Quarterly Investment Report was received. All in favor. MOTION CARRIED.

VI. ACTION ITEMS

a) Approval of September 10, 2013 Meeting Minutes

On motion by Rick Jones, seconded by Sylvia Nash, the Minutes of the Meeting from September 10, 2013 were approved. All in favor. MOTION CARRIED.

b) Approve a portion of the Wine Walk proceeds to be transferred to the Endowment Fund.

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On motion by Bill Hughes, seconded by Bill Taylor, Wine Walk proceeds in the amount of \$10,000 were approved to be transferred to the Endowment Fund. All in favor. MOTION CARRIED.

- c) Approve additional donation for the Chino Hills Community Center.

On motion by Steve Elie, seconded by Sylvia Nash, a \$40,000 donation was approved to the City of Chino Hills for the Chino Hills Community Center, bringing the total donation to \$300,000. All in favor. MOTION CARRIED.

- d) Extend cut-off date for Community Center donor wall through December 31

On motion by Bill Hughes, seconded by Lisa McPheron, extension of the cut-off date for the Chino Hills Community Center donor wall to December 31, 2013 was approved. All in favor. MOTION CARRIED.

- e) Approve Volunteer Application

This item was moved to the next board meeting.

VII. DISCUSSION ITEMS

- a) Future projects and/or programs to support:

Scholarships for Senior Citizens – Ms. Armit presented the proposed Active Adult 50+ programs. Lisa McPheron stated that criteria for senior programming scholarships should be based on socio-economic need. Bill Taylor agreed and suggested that funding be capped at \$150 per person and be used within a certain period of time. Director Marshall stated that the proposed criteria for the senior scholarship would be presented at the next Board meeting. Chair Moran asked that this item be placed as an action item at the next meeting.

- b) Volunteer Recognition Event

Chair Moran invited all board members to the Volunteer Reception on Monday, December 2, 2013 at Sylvia Nash's home. She asked that everyone respond to the invitation directly to Sylvia Nash.

- c) 2014 Calendar of Events and Meetings

- Move the regular meeting in November to the following Monday due to observance of Veteran's Holiday.
- Donor Reception in February or March would be based on John Young's availability to host the event.
- Volunteer Recognition to be held on the first Monday of December.

- d) Audit Services

Ms. Hernandez reported that the Finance Director has determined that an audit for the Foundation is not required. This resulted in a savings of \$16,000.

VIII. FUNDRAISING EVENTS

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Wine Walk – Committee Chair Rogers reported that \$31,000 was raised during the event.

IX. COMMITTEE REPORT

No reports were presented. Committees were unable to meet.

X. COMMENTS

David Kramer commented on “Walk a Buck” program where residents could donate a dollar to raise funds for the Chino Hills Foundation projects. He suggested a program called “Rock n’ Rollin’ for Dollars” that schools could participate by putting songs together and selling for a few dollars. Programs that could create community awareness that reflect the constitution of fun.

Ms. Moran suggested that a Plexiglass stand for donations be placed at the Chino Hills Community Center to bring awareness to the community about the Foundation.

Ms. Moran encouraged all board members to think about what types of things they would like to work on for donations and fundraising programs.

XI. ADJOURNMENT

Chair Moran adjourned the meeting at 4:45 p.m. to the next regular meeting on January 13, 2014.

Respectfully submitted by:

Carmen Fructuoso-Canter
Community Services Department

Signed by:

John Young, Board Secretary
Chino Hills Community Foundation