

MINUTES
CHINO HILLS COMMUNITY FOUNDATION MEETING
July 13, 2015
Chino Hills Government Center
Community Room
14000 City Center Drive, Chino Hills, California

I. CALL TO ORDER

Chair Rogers called the Chino Hills Community Foundation Meeting to order at 4:00 p.m.

II. PLEDGE OF ALLEGIANCE

David Robbins led the Assembly for the Pledge of Allegiance.

III. ROLL CALL

| | | |
|----------|----------------|---------------|
| PRESENT: | Aimee Holliday | Delinia Lewis |
| | Bill Hughes* | Grace Capps |
| | Cynthia Moran | Lisa McPheron |
| | Dan Capener | Peter Rogers |
| | David Robbins | Sylvia Nash |

| | | |
|---------|-------------------|-------------|
| ABSENT: | Brian Pollack | Jeff Rieger |
| | David Kramer | John Young |
| | Derek S. Williams | |

ALSO PRESENT: Jonathan Marshall, Community Services Director
Alma Hernandez, Management Analyst II
Melissa Armit, Recreation Supervisor
Jessica Gandara, Recreation Supervisor

Note: Bill Taylor was on conference call.

* Bill Hughes arrived at 4:08 p.m.

IV. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

V. BOARD MEMBER INTRODUCTIONS

No new member.

VI. RECEIVE AND FILE FINANCIAL AND QUARTERLY INVESTMENT REPORTS

On motion by Dan Capener, seconded by Sylvia Nash, the financial and quarterly investment reports were received and filed. All in favor. MOTION CARRIED.

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VII. ACTION ITEMS

a. Approve May 11, 2015 Meeting Minutes

On motion by Dan Capener, seconded by Lisa McPheron, the Meeting Minutes of May 11, 2015 were approved as corrected. All in favor. MOTION CARRIED.

b. Committee Appointments

On motion by Sylvia Nash, seconded by Aimee Holliday, the following Board members were appointed to the following respective Committees . All in favor. MOTION CARRIED.

Executive Committee:

Peter Rogers (Chair), Derek Williams, John Young, and Lisa McPheron.

Board Development:

Peter Rogers (Chair), Lisa McPheron, and Dan Capener.

Finance & Investment:

Derek Williams (Chair), David Robbins, and Grace Capps.

Fund Development:

Sylvia Nash (Chair), Aimee Holliday, Delinia Lewis, and Bill Taylor.

Public Affairs:

Lisa McPheron (Chair), Aimee Holliday, Bill Hughes, Delinia Lewis, Jeff Rieger, and Peter Rogers.

Strategic Planning:

Grace Capps (Chair), David Kramer, Lisa McPheron, Cynthia Moran, Peter Rogers, and John Young.

c. Approve New Boardmember

On motion by Peter Rogers, seconded by Bill Hughes, Mr. Darrin Lee was approved as a new Board member to the Foundation. All in favor. MOTION CARRIED.

VIII. DISCUSSION ITEMS

- a. Brick Program Update – Alma Hernandez reported that the second Brick Donation Program was completed. 74 bricks were purchased and installed at the Community Center, which raised \$10,000 for the Community Center.
- b. Scholarship Program Update – Ms. Hernandez distributed a summary of the scholarship grant applications. For Recreation classes, 22 scholarships were awarded but one (1) person never registered for classes. For Summer Day Camp, only four (4) were awarded. For Senior Recreation Classes, only four (4) were awarded.

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Ms. Hernandez passed around thank you cards from the students to the Foundation Board members.

- c. Donor Wall Update – Melissa Armit provided an update on the Donor Wall Program. Chair Rogers stated that the Donor Tree would allow for future giving where additional leaves display the donor's name and added to the Donor Wall.
- d. New Projects - Grace Capps reported that the Strategic Planning Committee met and discussed upcoming projects and preference order based on the community survey results.

Potential projects preferred by the Strategic Planning Committee were:

1. Enhance a popular trail e.g. La Sierra Trail
2. Additional amenities for a park in need
3. Marquee for the Community Center
4. Splash Pad.
5. Indoor basketball court
6. Community Center Teen Activities enhancements

A suggestion was made at the meeting for the Foundation to collaborate with the Healthy Hills Steering Committee for potential projects to consider.

It was also suggested that the Board assess utilizing Foundation volunteers as an alternative to administrative tasks performed by City employees.

Director Marshall commented on the following:

- La Sierra Trail - Commissioner Taylor and Vice Chair Seltzer of the Parks and Recreation Commission met with Marggie Royston to discuss and prepare a proposal to enhance La Sierra Trail.
- Park Enhancements for Bird Park Farm - Mayor Cynthia Moran was able to secure \$2 million funding for Bird Farm Park that will be a phased-out project.
- Marquee Board – City Manager is working on a project that includes a marquee board, location of which would be the Civic Center.
- Splash Pad – pulled out the old plans and specifications. A re-circulating system would be necessary, which could cost about \$100,000. Could potentially be a component of Bird Farm Park.

Chair Rogers stated that Jack Kramer pledged \$250,000 for Bird Farm Park around six years ago. The City is in discussions with the School District regarding the property.

IX. UPCOMING EVENTS

- a. Wine Walk - the Committee is working on:
 - Working in search of wine donors;
 - Increase advertisements
 - Sale of tickets;
 - Find sponsors.

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X. COMMITTEE REPORTS:

None.

XI. COMMENTS

Jeff Rieger stated that the location for the Wine Walk Reception would be the same as the site from the previous year. Two locations are available and either site would be appropriate for the event.

Mayor Moran stated that the Yellow Bus Program is organizing a field trip for students to attend the Chino Hills Day at the Fair. A donation of \$500 is requested from the Foundation. Chair Rogers stated that the Board could vote on this at the next regular meeting after the Strategic Planning Committee has reviewed the proposal.

XII. ADJOURNMENT

Chair Rogers adjourned the meeting at 5:47 p.m. to the next regular meeting on September 14, 2015.

Respectfully submitted by:

Carmen Fructuoso-Canter
Community Services Department

Signed by:

John Young, Board Secretary
Chino Hills Community Foundation