

MINUTES

CHINO HILLS COMMUNITY FOUNDATION

JANUARY 11, 2016
REGULAR MEETING

CHINO HILLS CITY HALL, COMMUNITY ROOM
14000 CITY CENTER DRIVE, CHINO HILLS, CALIFORNIA

CALL TO ORDER

Chair Rogers called the Chino Hills Community Foundation Meeting to order at 4:00 p.m. and requested for roll call.

ROLL CALL

PRESENT: BOARD MEMBERS:
AIMEE DAVIS DAVID KRAMER*
BILL HUGHES DAVID ROBBINS
BILL TAYLOR DELINIA LEWIS
CYNTHIA MORAN DEREK S. WILLIAMS
DAN CAPENER LISA McPHERON
DARRIN LEE PETER ROGERS
DARRYLL GOODMAN SYLVIA NASH

ABSENT: BOARD MEMBERS:
BRIAN POLLACK JOHN YOUNG
GRACE CAPPS

ALSO PRESENT: JONATHAN MARSHALL, COMMUNITY SRVS. DIRECTOR
ALMA HERNANDEZ, SR. MANAGEMENT ANALYST
MELISSA ARMIT, RECREATION SUPERVISOR
JESSICA GANDARA, RECREATION SUPERVISOR

*Note: David Kramer arrived at 4:07 pm

PLEDGE OF ALLEGIANCE TO THE FLAG

Led by Derek Williams, Foundation Treasurer.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

FOUNDATION DEPARTMENT BUSINESS – ACTION ITEMS

APPROVE NOVEMBER 16, 2015 FOUNDATION MEETING MINUTES

Motion was made by Sylvia Nash and seconded by Bill Taylor; the meeting minutes were approved as presented.

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Motion carried as follows:

AYES: BOARD MEMBERS: DAVIS, TAYLOR, MORAN, CAPENER, LEE, ROBBINS, GOODMAN, KRAMER, LEWIS, McPHERON, ROGERS, NASH.

NOES: BOARD MEMBERS: NONE.

ABSTAIN: BOARD MEMBERS: HUGHES, WILLIAMS

ABSENT: BOARD MEMBERS: CAPPS, POLLACK, YOUNG

RECEIVE AND FILE FINANCIAL REPORT AS OF DECEMBER 2015

Motion was made by Derek Williams and seconded by Bill Hughes; the Financial Report of December 2015 was approved as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: DAVIS, HUGHES, TAYLOR, MORAN, CAPENER, LEE, GOODMAN, KRAMER, ROBBINS, LEWIS, WILLIAMS, McPHERON, ROGERS, NASH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPPS, POLLACK, YOUNG.

APPROVE BYLAW AMENDMENTS

Motion was made by Dan Capener and seconded by Lisa McPheron; the ByLaw Amendments were approved as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: DAVIS, HUGHES, TAYLOR, MORAN, CAPENER, LEE, GOODMAN, KRAMER, ROBBINS, LEWIS, WILLIAMS, McPHERON, ROGERS, NASH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPPS, POLLACK, YOUNG.

DISCUSSION CALENDAR

PROVIDE DIRECTION ON PROPOSED DONOR RECOGNITION POLICY

Sylvia Nash presented the Proposed Donor Recognition Policy in draft form for the Board to consider.

The Board discussed the draft policy and provided their comments and suggestions, as to the type of recognition that would be given at various levels of giving.

- Policy not applicable to in-kind gifts;

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- Proposing to consider “Recognition at a City Council meeting” for higher level donations;
- Proposing to consider donors receiving a brick;
- Deletion of recognition at the State of the City; and
- Deletion of displaying donor’s logos.

Chair Rogers directed staff to agendize this item for approval at the next regular meeting on March 14, 2016.

DISCUSS FUTURE MAJOR PROJECTS FOR POTENTIAL FUNDING.

Chair Rogers updated the Board that the trails grant the City had applied for had not been awarded to the City.

Chair Rogers proposed the funding of play equipment for the park at Los Serranos as the next project for the Foundation to support. Cynthia Moran suggested adding an art component to the play equipment, such as a park bench that looks like something out of Alice in Wonderland. Board members also inquired about the site plan and when the architectural design for the park will be available.

Director Marshall was directed to provide an estimated cost of the play equipment. He also stated that once the architect is on board, then the City would have a more definite projected timeline. He stated that all the standard park structures would be provided, but that the amenities for the park are still to be determined until the site plan and design are available.

COMMITTEE REPORTS

FUND DEVELOPMENT – HOME TOUR SUBCOMMITTEE

Ms. Nash asked for Board members to donate gift cards for the Foundation gift basket to be raffled at the Home Tour. She asked for more participation in selling tickets this year. Darryl Goodman offered to sell tickets through The Shoppes Customer Service kiosk.

BOARD DEVELOPMENT – VOLUNTEER RECEPTION

Cynthia Moran reported that the volunteer reception was a success. The volunteers left feeling good with great food, wine, goody bags, and raffles. It was money well spent with a budget of \$15 per person.

BOARD COMMENTS

Goodman: Darryl Goodman pledged to match the donation in the Children’s Arts Program Fund if the event would be held at The Shoppes.

Taylor: Bill Taylor reported another successful year for the Boat Parade. This year’s Boat Parade was better attended than in previous

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years. The strong partnership with the Sheriff Department and the City helped to make the event run smoothly.

Rogers: Chair Rogers stated that chARTS quarterly art shows at the Community Center, including the art donation from Gary Ovitt, have enhanced the facility and has helped get the name of the Foundation out to the public. He commented about the article in the Chino Champion highlighting the artwork and donation.

Chair Rogers stated that the Donor's Reception is on February 20 at John Young's home.

Kramer: David Kramer announced that the Historical Society is having their quarterly presentation in February at the Community Center and the meeting will focus on the Los Serranos community.

David Kramer also challenged the Board to contribute \$2 to purchase Powerball tickets for Wednesday's drawing and donating the ticket to the Foundation.

ADJOURNMENT

Chair Rogers adjourned the meeting at 5:24 p.m. until the next regular meeting scheduled on March 14, 2016 at 4:00 p.m.

Respectfully submitted by:

Carmen Fructuoso-Canter
Community Services Department

Signed by:

John Young, Board Secretary
Chino Hills Community Foundation