



AGENDA

CHINO HILLS COMMUNITY FOUNDATION
REGULAR MEETING
MONDAY, NOVEMBER 13, 2017

4:00 P.M. PUBLIC MEETING/PUBLIC HEARINGS

CHINO HILLS COMMUNITY CENTER
14250 PEYTON DRIVE, CHINO HILLS, CALIFORNIA

This agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing on the agenda unless the Chino Hills Community Foundation makes a determination that an emergency exists or that a need to take immediate action on the item came to the attention of the Foundation subsequent to the posting of the agenda. The Chino Hills Community Foundation has on file copies of written documentation relating to each item of business on this Agenda available for public inspection in the Community Services office while the meeting is in session. Materials related to an item on this Agenda submitted to the Chino Hills Community Foundation after distribution of the agenda packet are available for public inspection in the Community Service office at 14000 City Center Drive, Chino Hills, CA during normal business hours.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Chino Hills Community Foundation at (909) 364-2736, at least 48 hours prior to the start of the meeting to enable the Foundation to make reasonable arrangements.

Speaker Cards – Those persons wishing to address the Chino Hills Community Foundation Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Foundation Secretary a “Request to Speak” form available at the entrance to the Willow Room. In accordance with the Public Records Act, any information you provide on this form is available to the public.

PLEASE SILENCE ALL PAGERS, CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE THE MEETING IS IN SESSION. Thank you.

FOUNDATION BOARD MEMBERS

PETER J. ROGERS, CHAIR
GRACE CAPPS, VICE CHAIR
BILL TAYLOR, SECRETARY
DAN CAPENER, TREASURER

AIMEE DAVIS
DARRIN LEE
DELINIA LEWIS
SPENCER BOGNER

BILL HUGHES
DARRYLL GOODMAN
GLEN ANDERSON
SYLVIA NASH

CYNTHIA MORAN
DAVID KRAMER
KATHLEEN SMITH

4:00 P.M. – CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE TO THE FLAG

PRESENTATIONS

1. **PUBLIC COMMENTS:** At this time members of the public may address the Board Members regarding any items within the subject jurisdiction of the Board – Individual audience participation is limited to three minutes per speaker. Please complete and submit a speaker card to the Foundation Secretary.

FOUNDATION DEPARTMENT BUSINESS - ACTION ITEMS

2. Approve September 11, 2017 Foundation Meeting Minutes.
3. Wine Walk Event Recap and approve transfer in the amount of \$10,000 to the Endowment Fund.
4. Receive and file Preliminary Financial Report as of October 31, 2017.
5. Receive and file Quarterly Investment Report as of September 30, 2017.
6. Approve Fundraising Letter Campaign and related budget items
7. Approve donation in the amount of \$3,000 from the Special Needs Restricted Funds to the Los Serranos Park Project for the purchase of adaptive swings.

DISCUSSION CALENDAR – This portion of the Foundation Agenda is for all matters where staff and public participation is anticipated. Individual audience participation is limited to three minutes. Please complete and submit a speaker card to the Foundation secretary.

8. Establish a date for the Donor Reception
9. Discussion to approve new board member

COMMITTEE REPORTS

Fund Development – Home Tour subcommittee

Fund Development – Jazz & Blues Festival

- Flyer content needs to be completed by November 30 for inclusion in the Recreation Brochure

Board Development – Volunteer Reception

chARTS Update

BOARD COMMENTS

ADJOURNMENT: