

MINUTES

CHINO HILLS COMMUNITY FOUNDATION

NOVEMBER 13, 2017
REGULAR MEETING

CHINO HILLS COMMUNITY CENTER
14250 PEYTON DRIVE, CHINO HILLS, CALIFORNIA

CALL TO ORDER

Chair Peter Rogers called the Chino Hills Community Foundation Meeting to order at 4:04 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG

Vice Chair Grace Capps led the Assembly for the Pledge of Allegiance.

ROLL CALL

PRESENT:	BOARD MEMBERS:	
	BILL TAYLOR	DARRYLL GOODMAN
	DELINIA LEWIS	GLEN ANDERSON
	GRACE CAPPS	KATHLEEN SMITH (left at 4:15)
	PETER ROGERS	SPENCER BOGNER
	SYLVIA NASH	

ABSENT:	BOARD MEMBERS:	
	AIMEE DAVIS	BILL HUGHES
	CYNTHIA MORAN	DARRIN LEE
	DAVID KRAMER	DAN CAPENER

ALSO PRESENT: JONATHAN MARSHALL, COMMUNITY SVCS. DIRECTOR
ALMA HERNANDEZ, SR. MANAGEMENT ANALYST

PRESENTATIONS

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

FOUNDATION DEPARTMENT BUSINESS – ACTION ITEMS

APPROVE SEPTEMBER 11, 2017, FOUNDATION MEETING MINUTES

Motion was made by Board Member Sylvia Nash and seconded by Board Member Darryll Goodman to approve the meeting minutes, as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: ANDERSON, BOGNER, CAPPS,
GOODMAN, LEWIS, NASH, ROGERS, SMITH, TAYLOR.

CHINO HILLS COMMUNITY FOUNDATION MEETING MINUTES

November 13, 2017

Page 2

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPENER, DAVIS, HUGHES, KRAMER, LEE, MORAN.

WINE WALK EVENT RECAP AND APPROVE TRANSFER IN THE AMOUNT OF \$10,000 TO THE ENDOWMENT FUND

Motion was made by Board Member Goodman and seconded by Board Member Delinia Lewis to approve the transfer.

Motion carried as follows:

AYES: BOARD MEMBERS: ANDERSON, BOGNER, CAPPS, GOODMAN, LEWIS, NASH, ROGERS, SMITH, TAYLOR.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPENER, DAVIS, HUGHES, KRAMER, LEE, MORAN.

RECEIVE AND FILE PRELIMINARY FINANCIAL REPORT AS OF OCTOBER 31, 2017

Motion was made by Board Member Bill Taylor and seconded by Board Member Glen Anderson. The Board received and filed the quarterly investment report as of October 31, 2017, as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: ANDERSON, BOGNER, CAPPS, GOODMAN, LEWIS, NASH, ROGERS, TAYLOR.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPENER, DAVIS, HUGHES, KRAMER, LEE, MORAN, SMITH.

RECEIVE AND FILE QUARTERLY INVESTMENT REPORT AS OF SEPTEMBER 30, 2017

Motion was made by Board Member Nash and seconded by Board Member Goodman. The Board received and filed the quarterly investment report as of September 30, 2017, as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: ANDERSON, BOGNER, CAPPS, GOODMAN, LEWIS, NASH, ROGERS, TAYLOR.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPENER, DAVIS, HUGHES, KRAMER, LEE, MORAN, SMITH.

APPROVE FUNDRAISING LETTER CAMPAIGN AND RELATED BUDGET ITEMS

The item was moved to a later board meeting.

APPROVE DONATION IN THE AMOUNT OF \$3,000 FROM THE SPECIAL NEEDS RESTRICTED FUNDS TO THE LOS SERRANOS PARK PROJECT FOR THE PURCHASE OF ADAPTIVE SWINGS.

Motion was made by Board Member Nash and seconded by Board Member Taylor to accept the donation for adaptive swings at Los Serranos Park.

Motion carried as follows:

AYES: BOARD MEMBERS: ANDERSON, BOGNER, CAPPS,
GOODMAN, LEWIS, NASH, ROGERS, TAYLOR.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPENER, DAVIS, HUGHES, KRAMER,
LEE, MORAN, SMITH.

DISCUSSION CALENDAR

ESTABLISH A DATE FOR THE DONOR'S RECEPTION

Chair Rogers is working on a location for the donor's reception. The reception will be on a Saturday in March.

DISCUSSION TO APPROVE NEW BOARD MEMBER

Chair Rogers presented Peter Pirritano's biography and stated the Board Development Committee had recommended his nomination be presented to be on the Foundation board.

Motion was made by Board Member Taylor and seconded by Board Member Nash to recommend to the City Council, Peter Pirritano as Foundation Board Member.

Motion carried as follows:

AYES: BOARD MEMBERS: ANDERSON, BOGNER, CAPPS,
GOODMAN, LEWIS, NASH, ROGERS, TAYLOR.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPENER, DAVIS, HUGHES, KRAMER,
LEE, MORAN, SMITH.

COMMITTEE REPORTS

FUND DEVELOPMENT – HOME TOUR SUBCOMMITTEE

Board Member Nash stated that the program has been approved for printing. Docent training begins tomorrow and docents will be trained at each home location. An ad was placed in West Coast magazine. Open registration will begin at 3 pm on Sunday at which time the raffle and silent auction will be set up. Ms. Nash asked if any Board Members were available to volunteer to pour wine. To date, \$26,550 has been raised in sponsorships and advertisements. Registration numbers are just about the same as last year at this time. Home Tour banners have been placed at various locations throughout the City.

FUND DEVELOPMENT – JAZZ & BLUES FESTIVAL

Board Member Glen Anderson stated that three main performers will be returning from last year and is working towards booking them and a few other groups. He stated that advertising will start earlier this year. Board Member Goodman stated that he would allow advertising banners at the Shoppes. The tentative date is April 21. The location is still to be determined. November 30 is the deadline to include an advertisement flyer in the recreation brochure.

BOARD DEVELOPMENT – VOLUNTER RECEPTION

Chair Rogers stated that the Volunteer Reception is on Monday, December 11. Board Members can assist with the event by serving at the bar or helping with clean up.

CHARTS UPDATE

Board Member Anderson said that the Author Talk was not advertised adequately and was not well attended. There will be a singer/songwriter show in the spring. Chair Rogers said that the quarterly art shows will continue at the Community Center. Mr. Anderson said the Kids Art Expo is slated for May 19 at the Shoppes. The two people who organized it last year will not be available next year.

BOARD COMMENTS

Capps: Board Member Grace Capps distributed copies of the Foundation's strategic plan and reviewed the concept of strategic planning.

Anderson: Board Member Anderson asked if the Foundation has ever considered the path of estate planning for community members who pass away with no heirs and leave their assets to the City. Chair Rogers said it has been discussed but not pursued.

Goodman: Board Member Goodman forecasted snow in Chino Hills on Friday, November 17 at the Shoppes for their annual tree lighting ceremony.

CHINO HILLS COMMUNITY FOUNDATION MEETING MINUTES

November 13, 2017

Page 5

Taylor: Board Member Taylor said the annual Boat Parade will be on December 15 and invited all to attend. Chair Rogers stated that he is looking for a convertible car for the parade.

Lewis: Board Member Lewis voiced concern about the homeless population on the trails that are being promoted by the Foundation.

ADJOURNMENT

Chair Rogers adjourned the meeting at 5:23 p.m. until the next regular meeting scheduled on January 8, 2018, at 4:00 p.m.

Respectfully submitted by:

Emily Ortiz
Community Services Department

Signed by:

Bill Taylor, Board Secretary
Chino Hills Community Foundation