

MINUTES

CHINO HILLS COMMUNITY FOUNDATION

JULY 12, 2021
REGULAR MEETING

CHINO HILLS, CALIFORNIA

Chair Peter Rogers called the Chino Hills Community Foundation Meeting to order at 4:04 p.m.

ROLL CALL

PRESENT: BOARD MEMBERS: PETER ROGERS
CYNTHIA MORAN
PETER PIRRITANO
MARY FAULHABER
GLEN ANDERSON
SPENCER BOGNER
DARRYLL GOODMAN
SAMANTHA JAMES-PEREZ
DAVID KRAMER
DARRIN LEE
SYLVIA NASH
KATHLEEN SMITH

ABSENT: BOARD MEMBERS: DAN CAPENER
AIMEE HOLLIDAY DAVIS
BILL HUGHES

ALSO PRESENT: MELISSA ARMIT, COMMUNITY SERVICES SUPERVISOR
ALMA HERNANDEZ, SR. MANAGEMENT ANALYST
ROBYN ROGERS, FOUNDATION SECRETARY

PLEDGE OF ALLEGIANCE TO THE FLAG

Board Chair Peter Rogers led the Assembly for the Pledge of Allegiance.

PRESENTATIONS

INTRODUCTION OF NEW BOARD MEMBER

Board Chair Peter Rogers postponed introduction of Board Member Aimee Holliday Davis as she was unable to attend the meeting.

PUBLIC COMMENTS

Mr. Daniel Galindo addressed the Board regarding his desire to see statues in the City such as the City of Chino's Spirit of Achievement Statue. He referenced several other cities who have statues and suggested a Steve McQueen statue near the Shoppes.

FOUNDATION DEPARTMENT BUSINESS

DISCUSSION CALENDAR

APPROVE MAY 10, 2021 MEETING MINUTES

Motion was made by Board Member Spencer Bogner and seconded by Board Member Glen Anderson to approve the minutes as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, BOGNER, JAMES-PEREZ, FAULHABER, GOODMAN, KRAMER, LEE, NASH, PIRRITANO, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSTAIN: BOARD MEMBERS: MORAN.

ABSENT: BOARD MEMBERS: CAPENER, HOLLIDAY DAVIS, HUGHES.

RECEIVE AND FILE PRELIMINARY FINANCIAL REPORT AS OF JUNE 30, 2021

Board Members received and filed the Preliminary Financial Report as of June 30, 2021. Motion was made by Board Member Kathleen Smith and seconded by Board Member Peter Pirritano to receive and file the Preliminary Financial Report as of June 30, 2021.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, BOGNER, JAMES-PEREZ, FAULHABER, GOODMAN, KRAMER, LEE, MORAN, NASH, PIRRITANO, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSTAIN: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPENER, HOLLIDAY DAVIS, HUGHES.

APPOINT BOARD MEMBERS TO COMMITTEES FOR FY 2021-2022

Motion was made by Board Member Sylvia Nash and seconded by Board Member Glen Anderson to appoint Board Members to the following committees:

- Executive: ROGERS (CHAIR), FAULHABER, MORAN, PIRRITANO.
- Board Development: ROGERS (CHAIR), ANDERSON, GOODMAN, KRAMER, LEE.
- Finance and Investment: PIRRITANO (CHAIR), BOGNER, CAPENER, HUGHES, SMITH.
- Fund Development: PIRRITANO (CHAIR), BOGNER, HOLLIDAY DAVIS, NASH.
- Public Affairs: LEE (CHAIR), BOGNER, HOLLIDAY DAVIS, JAMES-PEREZ, MORAN.
- Strategic Planning: ANDERSON (CHAIR), JAMES-PEREZ, KRAMER, ROGERS.
- Volunteer: FAULHABER (CHAIR), JAMES-PEREZ, NASH, ROGERS, SMITH.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, BOGNER, JAMES-PEREZ, FAULHABER, GOODMAN, KRAMER, LEE, MORAN, NASH, PIRRITANO, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSTAIN: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPENER, HOLLIDAY DAVIS, HUGHES.

REVIEW FY 2020-2021 PRELIMINARY DONOR LIST

Board Members reviewed the FY 2020-2021 Preliminary Donor List. No changes were made. Board Member Sylvia Nash requested a document indicating when each donor's last donation occurred.

APPROVE HOLIDAY HOME TOUR PROGRAM BUDGET

Board Member Sylvia Nash presented the 2022 Holiday Home Tour Program Budget. Motion was made by Board Member Cynthia Moran and seconded by Board Member Spencer Bogner to approve the Holiday Home Tour program budget as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, BOGNER, JAMES-PEREZ, FAULHABER, GOODMAN, KRAMER, LEE, MORAN, NASH, PIRRITANO, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSTAIN: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPENER, HOLLIDAY DAVIS, HUGHES.

APPROVE BUDGET AMENDMENT FOR PURCHASE OF MARKETING MATERIALS

Board Member Darrin Lee discussed the purchase of two tablecloths and a feather flag with the Foundation logo and one feather flag with the Foundation logo to be used at special events.

Motion was made by Board Member Cynthia Moran and seconded by Board Member Peter Pirritano to amend the budget in the amount of \$700.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, BOGNER, JAMES_PEREZ, FAULHABER, GOODMAN, KRAMER, LEE, MORAN, NASH, PIRRITANO, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSTAIN: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPENER, HOLLIDAY DAVIS, HUGHES.

DISCUSS BOARD MEMBER SHIRTS

Board Member Darrin Lee suggested shirts for Board Members to make board members more visible at events and to promote the Foundation. After discussion, it was determined that additional research was needed. Issues still pending were style of the shirt that would be satisfactory for both men and women, color of the shirt, and the vendor. Board Members decided to revisit the purchase of shirts at a later time. Board Members also discussed the purchase of aprons with the Foundation logo for volunteers to use at events.

Motion was made by Board Member Lee and seconded by Board Member Anderson to purchase six Foundation aprons, and to amend the budget for a not-to-exceed amount of \$250.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, BOGNER, JAMES-PEREZ, FAULHABER, GOODMAN, KRAMER, LEE, MORAN, NASH, PIRRITANO, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSTAIN: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPENER, HOLLIDAY DAVIS, HUGHES.

PROGRAM UPDATES

Board Member Glen Anderson said the Kids Art Expo is scheduled for March 2022. He suggested a Music and Art Festival to be held at the McCoy Equestrian Center. It would be a community event with several bands, wine, beer, and food trucks. After discussion and without formal motion, the Board decided an ad hoc committee should meet to discuss the idea and details of the event.

Committee members are as follows: ANDERSON, FAULHABER, GOODMAN, LEE, PIRRITANO, ROGERS.

REVIEW CALENDAR

Board Members reviewed the Three-Year Event Planning Schedule. No changes were made.

COMMITTEE REPORTS

Chair Peter Rogers

- **BOARD DEVELOPMENT COMMITTEE**
Chair Rogers informed Board Members that the Board Development Committee has a future board member in mind and will have more information in the coming months.
- **WINE WALK SUBCOMMITTEE**
Chair Rogers said the Wine Walk is moving forward as the committee has met two times. Mr. Rogers said tickets will be on sale beginning July 19, 2021 with 1,300 tickets available. Board Member Faulhaber said the volunteer letter will be going out shortly. Board Member Lee asked for restaurant recommendations for Wine Walk.

Treasurer Peter Pirritano

- **FUND DEVELOPMENT COMMITTEE**
Board Member Bogner again suggested recognizing Al McCombs for his contributions to the Foundation. Board Member Moran said the committee will discuss how the Andedot App can be used for fundraising.

BOARD COMMENTS

Rogers: Board Chair Rogers inquired into the timeline of the all-inclusive playground at Crossroads Park. Senior Management Analyst Hernandez informed the Board that staff will know more after the next Council meeting.

Goodman: Board Member Goodman said he secured the first page of the September edition of Inland Empire Magazine for a full-page Wine Walk ad.

Bogner: Board Member Bogner said it is good to see everyone and he is looking forward to another exciting year.

Kramer: Board Member Kramer said he would like to consider ways to recognize the Police and Fire Departments and said public safety officers deserve support.

Lee: Board Member Lee informed Board Members that the Chino Hills Rotary Club is hosting a Lobsterfest on September 19, 2021.

Pirritano: Board Member Pirritano suggested asking for sponsorships from anyone Board Members make a large purchase from.

Moran: Board Member Moran suggested using a “consent calendar” for items that do not need discussion similar to City Council. She said discussions should be had amongst committees prior to agendaing items for board meetings.

Smith: Board Member Smith thanked Board Member Lee for his public service. She welcomed Board Member James-Perez.

Nash: Board Member Nash said she is glad to see everyone back in person. She welcomed Board Member James-Perez.

James-Perez: Board Member James-Perez said she is glad to be here and thanked everyone for welcoming her.

ADJOURNMENT

Board Chair Rogers adjourned the meeting at 5:50 p.m.

Respectfully submitted by:

Robyn Rogers, Administrative Assistant II
Community Services Department, City of Chino Hills

Signed by:

Mary Faulhaber, Board Secretary
Chino Hills Community Foundation