

# **MINUTES**

CHINO HILLS COMMUNITY FOUNDATION

JANUARY 13, 2020  
REGULAR MEETING

CHINO HILLS COUNCIL CHAMBERS  
14000 CITY CENTER DRIVE, CHINO HILLS, CALIFORNIA

## **CALL TO ORDER**

Chair Peter Rogers called the Chino Hills Community Foundation Meeting to order at 4:03 p.m.

## **ROLL CALL**

PRESENT:

BOARD MEMBERS:

PETER ROGERS  
BILL HUGHES  
DELINIA LEWIS  
SPENCER BOGNER  
GLEN ANDERSON  
DAVID KRAMER  
MARY FAULHABER

CYNTHIA MORAN  
SYLVIA NASH  
PETER PIRRITANO  
KATHLEEN SMITH  
GRACE CAPPS  
DAN CAPENER

ABSENT:

BOARD MEMBERS:

DARRIN LEE

DARRYLL GOODMAN

ALSO PRESENT: JONATHAN MARSHALL, COMMUNITY SERVICES DIRECTOR  
ALMA HERNANDEZ, SR. MANAGEMENT ANALYST  
MELISSA ARMIT, COMMUNITY SERVICES SUPERVISOR  
ROBYN ROGERS, FOUNDATION SECRETARY

## **PLEDGE OF ALLEGIANCE TO THE FLAG**

Chair Peter Rogers led the Assembly for the Pledge of Allegiance.

## **PUBLIC COMMENTS**

None

**INTRODUCTION OF NEW BOARD MEMBER**

Chair Peter Rogers introduced Mary Faulhaber to the Board. He thanked Mary for her help with Foundation volunteers over the years. Board Member Faulhaber thanked everyone for welcoming her and said she is looking forward to serving on the Board.

**FOUNDATION DEPARTMENT BUSINESS – DISCUSSION CALENDAR**

**APPROVE NOVEMBER 18, 2019 FOUNDATION MEETING MINUTES**

Motion was made by Board Member Spencer Bogner and seconded by Board Member Bill Hughes to approve the meeting minutes, as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, MORAN, PIRRITANO, HUGHES, ANDERSON, CAPPS, CAPENER, FAULHABER, KRAMER, BOGNER, LEWIS, NASH, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: GOODMAN, LEE.

**RECEIVE AND FILE QUARTERLY INVESTMENT REPORT AS OF SEPTEMBER 30, 2019**

Board Members received a copy of the Quarterly Investment Report.

Motion was made by Board Member Peter Pirritano and seconded by Board Member Spencer Bogner to receive and file the Quarterly Investment Report.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, MORAN, PIRRITANO, HUGHES, ANDERSON, CAPPS, CAPENER, FAULHABER, KRAMER, BOGNER, LEWIS, NASH, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: GOODMAN, LEE.

**RECEIVE AND FILE FINANCIAL REPORT AS OF DECEMBER 31, 2019**

Board Members received a copy of the Financial Report.

Motion was made by Board Member Sylvia Nash and seconded by Board Member Glen Anderson to receive and file the Financial Report.

Motion carried as follows:

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AYES: BOARD MEMBERS: ROGERS, MORAN, PIRRITANO, HUGHES, ANDERSON, CAPPS, CAPENER, FAULHABER, KRAMER, BOGNER, LEWIS, NASH, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: GOODMAN, LEE.

### **DISCUSS 2020 CONCERT SERIES**

Board Member Glen Anderson provided a re-cap of the 2019 Concert Series and discussed options for the 2020 Concert Series. The Board discussed holding the concert series indoors this year. Musicians for the 2020 Concert Series included The Voice contestant Will Breman for the first concert on April 24, 2020, Derek Bordeaux for the second concert, and possibly a Beach Boys tribute band or the Pete Jacobs Band for the third concert. The Board agreed on Will Breman and Derek Bordeaux for the first two concerts, while further discussion will determine the third concert choice.

### **PROVIDE DIRECTION ON ANEDOT (SOFTWARE/APP)**

Vice Chair Cynthia Moran provided information on the Anedot software app. She said the app uses email and social media as a platform to send an "ask" to users via campaigns. The app is not event driven and requires minimal maintenance. The fee is 4% or \$0.30 per transaction.

Motion was made by Board Member Kathleen Smith for the Fund Development Committee and the Marketing Committee to test the app, discuss campaign ideas to use with the app, and return to the Board with more information.

AYES: BOARD MEMBERS: ROGERS, MORAN, PIRRITANO, HUGHES, ANDERSON, CAPPS, CAPENER, FAULHABER, KRAMER, BOGNER, LEWIS, NASH, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: GOODMAN, LEE.

### **REVIEW EVENT CALENDAR**

Board Members reviewed the event calendar. Invitations for the Volunteer Reception were emailed to volunteers, however Board Members were not included. An invitation will be emailed to Board Members. The event will be held on February 3, 2020 at 6:00 pm.

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## **COMMITTEE REPORTS**

### **FUND DEVELOPMENT COMMITTEE**

Board Member Sylvia Nash said the Holiday Home Tour ran smoothly. She said 100 tickets checked in and there were 85 volunteers. The event raised over \$32,000. Board Member Nash thanked Board Members Smith, Faulhaber, and Moran for their help. The Board discussed changing Home Tour to Spring of 2021. Board Members also discussed volunteers receiving free attendance to the reception and agreed there should be some cost for volunteers.

Vice Chair Cynthia Moran informed the Board that the Volunteer Recognition invitation is for the volunteer solely, spouses or other guests are not invited to attend. She said the event is from 6:00-9:00 pm at McCoy Equestrian Center and there will be a Frank Sinatra impersonator. Vice Chair Moran asked for Board Member volunteers to help with the event.

Chair Peter Rogers informed the Board that the Donor Reception is scheduled for March 28, 2020 at the Addicott home on English Road. He said the event is for donors who gave \$1,000 or more in 2019.

## **BOARD COMMENTS**

**Anderson:** Board Member Anderson informed the Board that the Kids Art Expo will take place on March 28, 2020 from 10:00 am to 1:00 pm. He said teachers are set for the event and registration will begin soon.

**Nash:** Board Member Nash informed the Board that the Military Monument unveiling is January 18, 2020. She also informed the Board that the Mayor's Prayer Breakfast is on February 19, 2020.

**Moran:** Board Member Moran asked Board Member Glen Anderson to send a wish list of art supplies needed for the Kids Art Expo. She informed the Board about Hope Family Resource Center's "Soap for Hope Drive" for toiletries and said she would send the information via email to the Board.

**Kramer:** Board Member Kramer said he would like to see performers from the community tied with educational obligations that the community has as a joint venture. He encouraged the Board to visit the Bonita Center for Arts in San Dimas and said it is a great facility for theater and concerts, and would benefit the community.

## **ADJOURNMENT**

Chair Rogers adjourned the meeting at 5:07 p.m. until the next meeting scheduled on March 9, 2020, at 4:00 p.m. at the Chino Hills City Hall Community Room.

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Respectfully submitted by:

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Robyn Rogers  
Community Services Department

Signed by:

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Delinia Lewis, Board Secretary  
Chino Hills Community Foundation