

MINUTES

CHINO HILLS COMMUNITY FOUNDATION

MARCH 9, 2020
REGULAR MEETING

CHINO HILLS COUNCIL CHAMBERS
14000 CITY CENTER DRIVE, CHINO HILLS, CALIFORNIA

CALL TO ORDER

Chair Peter Rogers called the Chino Hills Community Foundation Meeting to order at 4:03 p.m.

ROLL CALL

PRESENT: BOARD MEMBERS:
PETER ROGERS CYNTHIA MORAN
DARRIN LEE SYLVIA NASH
MARY FAULHABER DAN CAPENER
SPENCER BOGNER KATHLEEN SMITH
GLEN ANDERSON GRACE CAPPS
DARRYLL GOODMAN DAVID KRAMER – Arrived at 4:55pm

ABSENT: BOARD MEMBERS:
BILL HUGHES PETER PIRRITANO
DELINIA LEWIS

ALSO PRESENT: ALMA HERNANDEZ, SR. MANAGEMENT ANALYST
MELISSA ARMIT, COMMUNITY SERVICES SUPERVISOR
SYLVIA SALAS-RUFF, ADMINISTRATIVE ASSISTANT II

PLEDGE OF ALLEGIANCE TO THE FLAG

Chair Peter Rogers led the Assembly for the Pledge of Allegiance.

PUBLIC COMMENTS

Tracy Melchior addressed the Board regarding funding for a documentary about Law Enforcement. To incorporate Chino Hills residents she proposed a workshop in the community to solicit residents as extras, wardrobe, crew, for music, etc. In addition, there could be a showing at Harkins or at the High Schools to tie to the civic community.

FOUNDATION DEPARTMENT BUSINESS – DISCUSSION CALENDAR

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APPROVE JANUARY 13, 2020 FOUNDATION MEETING MINUTES

Motion was made by Board Member Spencer Bogner and seconded by Board Member Glen Anderson to approve the meeting minutes, as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, MORAN, ANDERSON, CAPPS, CAPENER, FAULHABER, GOODMAN, LEE, BOGNER, NASH, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: LEWIS, KRAMER, PIRRITANO, HUGHES.

RECEIVE AND FILE QUARTERLY INVESTMENT REPORT AS OF DECEMBER 31, 2019

Board Members received a copy of the Quarterly Investment Report. The Finance and Investment Committee requested a meeting with the Investment Trustee to discuss investment options for the Endowment Fund.

Motion was made by Board Member Spencer Bogner and seconded by Board Member Darrin Lee to receive and file the Quarterly Investment Report.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, MORAN, ANDERSON, CAPPS, CAPENER, FAULHABER, GOODMAN, LEE, BOGNER, NASH, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: LEWIS, KRAMER, PIRRITANO, HUGHES.

RECEIVE AND FILE FINANCIAL REPORT AS OF FEBRUARY 29, 2020

Board Members received a copy of the Financial Report.

Motion was made by Board Member Sylvia Nash and seconded by Board Member Kathleen Smith to receive and file the Financial Report.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, MORAN, ANDERSON, CAPPS, CAPENER, FAULHABER, GOODMAN, LEE, BOGNER, NASH, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: LEWIS, KRAMER, PIRRITANO, HUGHES.

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APPROVE AUDIT REPORT (REVISED) AS OF JUNE 30, 2019

Board Members received a copy of the revised Audit Report as of June 30, 2019.

Motion was made by Board Chair Peter Rogers and seconded by Board Member Glen Anderson to approve the revised Audit Report as of June 30, 2019.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, MORAN, ANDERSON, CAPPS, CAPENER, FAULHABER, GOODMAN, LEE, BOGNER, NASH, SMITH, KRAMER.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: LEWIS, PIRRITANO, HUGHES.

APPROVE KIDS ART EXPLORATION BUDGET

Board Member Glen Anderson provided an overview of the upcoming Kids Art Exploration event scheduled for March 28, 2020. Lowes donated buckets and there are eight art teachers working the event. There will be three sessions. 195 kids are currently registered with only 30 spots left. Board Member Anderson said the cost of the event would probably not exceed \$500.

Motion was made by Board Member Sylvia Nash and seconded by Board Member Spencer Bogner to approve the budget for the Kids Art Exploration event in the amount of \$500.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, MORAN, ANDERSON, CAPPS, CAPENER, FAULHABER, GOODMAN, LEE, BOGNER, NASH, SMITH, KRAMER.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: LEWIS, PIRRITANO, HUGHES.

REVIEW AND PROVIDE DIRECTION ON THE PROPOSED FY 20-21 BUDGET

Board Members reviewed the proposed FY 20-21 Budget. Senior Analyst Alma Hernandez informed the Board that fees will increase for the Day Camp and Aquatics programs in FY 20-21. Based on participation numbers for Aquatics, staff is proposing to decrease the budget for Aquatics and increase the budget for Day Camp leaving the overall budget the same as last year. Board Member Cynthia Moran noted that the Chamber of Commerce fees had increased. Ms. Moran also commented that a press

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release be issued for the donations that had been approved. Ms. Hernandez noted that it would be issued after official approval of the budget on May 11, 2020.

DISCUSS NEW PROJECT PROPOSALS

Board Members discussed possible new projects including an amphitheater or stage at Veteran's Park, a replacement Mobile Recreation Vehicle, a marquee, and an inclusive playground at Veteran's Park. Board Member David Kramer mentioned the possibility of a Chino Valley Performing Arts Center as a joint venture with the City of Chino, City of Chino Hills, and the Chino Valley Unified School District. No decision or direction was given as additional information is required for the projects mentioned.

REVIEW BOARD MEMBER TERM EXPIRATIONS

Board Member Terms ending in May 2020 include Board Member David Kramer and Board Member Glen Anderson.

Motion was made by Board Member Sylvia Nash and Seconded by Board Member Spencer Bogner to recommend to the City Council the re-appointment of Board Member David Kramer and Board Member Glen Anderson.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, MORAN, ANDERSON, CAPPS, CAPENER, FAULHABER, GOODMAN, LEE, BOGNER, NASH, SMITH, KRAMER.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: LEWIS, PIRRITANO, HUGHES.

OPEN THE NOMINATION PROCESS FOR EXECUTIVE BOARD POSITIONS

Chair Rogers announced that anyone interested in an executive position should notify him or Ms. Hernandez.

REVIEW EVENT CALENDAR

Board Members reviewed the event calendar. There will be no play in May. The third concert is tentatively scheduled for August 21, 2020 with the performer to be determined.

COMMITTEE REPORTS

STRATEGIC PLANNING COMMITTEE

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Board Member Grace Capps requested a committee meeting at the end of March. She provided a re-cap of strategic goals for 2015-2020 in which there was a goal to increase revenue by 10% each year. Ms. Capps would like to add an agenda item for the May 11, 2020 meeting for discussion of new strategic goals.

FUND DEVELOPMENT COMMITTEE

Board Member Glen Anderson provided an update on the Concert Series. Will Breman, from The Voice, is scheduled to perform on April 24, 2020. Derrick Bordeaux is scheduled to perform on May 15, 2020. The August concert performer is to be determined, with the possibility of having two performers on the bill.

Board Chair Peter Rogers said the Wine Walk Committee will meet later in the month.

BOARD COMMENTS

Lee: Board Member Lee said although Tracy Melchior requested funding for her Law Enforcement Documentary he has no position on it. Board Member Bogner said he would lean against supporting the idea. Board Chair Rogers reiterated projects need to have a strong community connection.

Nash: Board Member Nash inquired if there was a 3 minute limit on public comments. Board Chair Rogers explained there is a limit however if the Board asks questions, it extends the comment period.

Kramer: Board Member Kramer inspired Board Members and City Staff to lead with optimism, not fear, during this time. Mr. Kramer read a quote from Tocqueville.

ADJOURNMENT

Chair Rogers adjourned the meeting at 5:40 p.m. until the next meeting scheduled on May 11, 2020, at 4:00 p.m. at the Chino Hills City Hall Community Room.

Respectfully submitted by:

Robyn Rogers
Community Services Department

Signed by:

Delinia Lewis, Board Secretary
Chino Hills Community Foundation