

# **MINUTES**

CHINO HILLS COMMUNITY FOUNDATION

MAY 13, 2019  
REGULAR MEETING

CHINO HILLS COMMUNITY CENTER  
14250 PEYTON DRIVE, CHINO HILLS, CALIFORNIA

## **CALL TO ORDER**

Chair Peter Rogers called the Chino Hills Community Foundation Meeting to order at 4:05 p.m.

## **ROLL CALL**

PRESENT:                      BOARD MEMBERS:  
PETER ROGERS                      BILL HUGHES  
DAN CAPENER                      BILL TAYLOR  
DAVID KRAMER                      DARRIN LEE  
PETER PIRRITANO                      KATHLEEN SMITH  
SPENCER BOGNER                      SYLVIA NASH  
DARRYLL GOODMAN – 4:47pm arrival via conference call

ABSENT:                      BOARD MEMBERS:  
GRACE CAPPS                      CYNTHIA MORAN  
DELINIA LEWIS                      GLEN ANDERSON

ALSO PRESENT: ALMA HERNANDEZ, SR. MANAGEMENT ANALYST  
ROBYN ROGERS, ADMINISTRATIVE ASSISTANT II

## **PLEDGE OF ALLEGIANCE TO THE FLAG**

Board Member Bill Taylor led the Assembly for the Pledge of Allegiance.

## **PUBLIC COMMENTS**

None.

**FOUNDATION DEPARTMENT BUSINESS – DISCUSSION CALENDAR**

**NOMINATIONS FOR EXECUTIVE BOARD POSITIONS**

Chair Rogers opened to the floor to nominations for the Executive Board.

Motion was made by Kathleen Smith and seconded by Peter Pirritano to elect Peter Rogers as Chair of the Executive Board.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, CAPENER, NASH, KRAMER,  
PIRRITANO, SMITH, BOGNER, HUGHES, TAYLOR.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPPS, MORAN, LEWIS, GOODMAN, ANDERSON.

Motion was made by Peter Rogers and seconded by Sylvia Nash to nominate Cynthia Moran as Vice Chair of the Executive Board.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, CAPENER, NASH, KRAMER,  
PIRRITANO, SMITH, BOGNER, HUGHES, TAYLOR.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPPS, MORAN, LEWIS, GOODMAN, ANDERSON.

Motion was made by Peter Rogers and seconded by Spencer Bogner to nominate Bill Taylor as Secretary of the Executive Board.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, CAPENER, NASH, KRAMER,  
PIRRITANO, SMITH, BOGNER, HUGHES, TAYLOR.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPPS, MORAN, LEWIS, GOODMAN, ANDERSON.

Motion was made by Dan Capener and seconded by Peter Rogers to nominate Peter Pirritano as Treasurer of the Executive Board.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, CAPENER, NASH, KRAMER,  
PIRRITANO, SMITH, BOGNER, HUGHES, TAYLOR.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPPS, MORAN, LEWIS, GOODMAN, ANDERSON.

**APPROVE MARCH 11, 2019 FOUNDATION MEETING MINUTES**

Motion was made by Board Member Sylvia Nash and seconded by Board Member Darrin Lee to approve the meeting minutes, as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, CAPENER, NASH, KRAMER, PIRRITANO, SMITH, BOGNER, HUGHES, TAYLOR.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPPS, MORAN, LEWIS, GOODMAN, ANDERSON.

**PRELIMINARY FINANCIAL REPORT**

Board Members received and filed the Preliminary Financial Report as of April 30, 2019.

**QUARTERLY INVESTEMENT REPORT**

Board Members received and filed the Quarterly Investment Report as of March 31, 2019.

**APPROVE RE-APPOINTMENT OF BOARD MEMBERS**

Board Members re-appointed Spencer Bogner, Delinia Lewis, Bill Hughes, Darrin Lee, and Darryll Goodman to the Chino Hills Community Foundation.

Motion was made by Board Member Sylvia Nash and seconded by Board Member Kathleen Smith to approve Board Member re-appointments as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, CAPENER, NASH, KRAMER, PIRRITANO, SMITH, BOGNER, HUGHES, TAYLOR.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPPS, MORAN, LEWIS, GOODMAN, ANDERSON.

**APPROVE FY 2019-20 PROPOSED BUDGET**

Motion was made by Board Member Bill Taylor and seconded by Board Member Kathleen Smith to approve the FY 2019-20 proposed budget.

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Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, CAPENER, NASH, KRAMER,  
PIRRITANO, SMITH, BOGNER, HUGHES, TAYLOR.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPPS, MORAN, LEWIS, GOODMAN, ANDERSON.

**DISCUSS PARTICIPATION AT CONCERTS IN THE PARK**

Board Members discussed participating as a community booth at Concerts in the Park. The Board committed to participating in at least 2 Concerts in the Park and the Public Affairs Committee will oversee the coordination of volunteers and marketing materials.

Motion was made by Board Member Bill Taylor and seconded by Board Member Darrin Lee to participate in at least 2 Concerts in the Park.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, CAPENER, NASH, KRAMER,  
PIRRITANO, SMITH, BOGNER, HUGHES, TAYLOR.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPPS, MORAN, LEWIS, GOODMAN, ANDERSON.

**DISCUSS THREE-YEAR EVENT PLANNING SCHEDULE**

Board Members reviewed the Three-Year Event Planning Schedule. It was stated that the Holiday Home Tour would continue for December 2020.

**COMMITTEE REPORTS**

**FUND DEVELOPMENT COMMITTEE**

Chair Peter Rogers informed the Board that more wine will need to be solicited for the 2019 Wine Walk as the inventory has dwindled and past donors are unable to donate wine this year. The first Wine Walk Committee meeting will be held May 22, 2019.

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## **BOARD DEVELOPMENT COMMITTEE**

Chair Peter Rogers informed the Board there is still one opening on the Board and he is hopeful to find a candidate with marketing experience.

## **CHARTS**

Chair Peter Rogers informed the Board that the first Concert Series event had 330 attendees. The second Concert Series event is May 18, 2019 and a third concert will be in August. Mr. Rogers also informed the Board that the theater event May 10-11 had 206 attendees.

## **BOARD COMMENTS**

Board Member Bill Hughes said he is glad to be present and to see everyone.

Board Member Darrin Lee encouraged Board Members to show support for the Ignite Volleyball Foundation, which introduces children to volleyball with weekly clinics. He informed the Board that his twin sons will be Recreation Leaders for the City's Summer Day Camp program.

Board Member David Kramer expressed his desire to start community involvement earlier by adding a high school member to the Chino Hills Community Foundation. He also suggested hosting a Community Day and license plate frames that show City pride.

## **ADJOURNMENT**

Chair Peter Rogers adjourned the meeting at 5:25 p.m. until the next meeting scheduled on July 8, 2019, at 4:00 p.m. at Chino Hills City Hall Community Room.

Respectfully submitted by:

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Robyn Rogers  
Community Services Department

Signed by:

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Bill Taylor, Board Secretary  
Chino Hills Community Foundation