

MINUTES

CHINO HILLS COMMUNITY FOUNDATION

**JULY 13, 2020
REGULAR MEETING**

CHINO HILLS, CALIFORNIA

The Regular meeting of the Chino Hills Community Foundation was held pursuant to Section 3 of Executive Order N-29-20 issued by Governor Newsom on March 17, 2020 and all members joined this meeting remotely through Zoom

CALL TO ORDER

Chair Peter Rogers called the Chino Hills Community Foundation Meeting to order at 4:02 p.m.

ROLL CALL

PRESENT:	BOARD MEMBERS:	
	PETER ROGERS	CYNTHIA MORAN – ARRIVED AT 4:07
	SYLVIA NASH	PETER PIRRITANO
	MARY FAULHABER	BILL HUGHES
	SPENCER BOGNER	KATHLEEN SMITH
	GLEN ANDERSON	GRACE CAPPS
	DARRYLL GOODMAN	

ABSENT:	BOARD MEMBERS:	
	DAN CAPENER	DAVID KRAMER
	DARRIN LEE	DELINIA LEWIS

ALSO PRESENT: JONATHAN MARSHALL, COMMUNITY SERVICES DIRECTOR
ALMA HERNANDEZ, SR. MANAGEMENT ANALYST
MELISSA ARMIT, COMMUNITY SERVICES SUPERVISOR
ROBYN ROGERS, FOUNDATION SECRETARY
ALEXIS DALPONT, ADMINISTRATIVE ASSISTANT II

PLEDGE OF ALLEGIANCE TO THE FLAG

Board Member Darryll Goodman led the Assembly for the Pledge of Allegiance.

PUBLIC COMMENTS

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Resident Jeff Vaka addressed the Chino Hills Community Foundation regarding Habitat For Humanity. He informed the Board that volunteers are needed for a home being constructed in Upland, CA. Mr. Vaka also said Habitat For Humanity will be constructing two homes in Chino Hills this year and each home costs approximately \$100,000 to \$150,000. These homes are for Veterans and families of Veterans. Habitat For Humanity will be in need of volunteers for these homes and volunteers can visit www.habitatpv.org to sign up. The Board informed Mr. Vaka that any monetary sponsorship will need to have a Board Sponsor to review the project.

FOUNDATION DEPARTMENT BUSINESS – DISCUSSION CALENDAR

APPROVE MAY 11, 2020 FOUNDATION MEETING MINUTES

Motion was made by Board Member Darryll Goodman and seconded by Board Member Kathleen Smith to approve the meeting minutes, as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, MORAN, ANDERSON, CAPPS, FAULHABER, GOODMAN, BOGNER, NASH, SMITH, PIRRITANO, HUGHES.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPENER, LEE, LEWIS, KRAMER.

RECEIVE AND FILE PRELIMINARY FINANCIAL REPORT AS OF JUNE 30, 2020

Board Members received a copy of the Preliminary Financial Report.

Motion was made by Board Member Spencer Bogner and seconded by Board Member Bill Hughes to receive and file the Preliminary Financial Report.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, MORAN, ANDERSON, CAPPS, FAULHABER, GOODMAN, BOGNER, NASH, SMITH, PIRRITANO, HUGHES.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPENER, LEE, LEWIS, KRAMER.

APPOINTMENT OF BOARD MEMBERS TO COMMITTEES FOR FISCAL YEAR 20-21

After discussion, Board Members elected to remain on the same committees as Fiscal Year 19-20. The Volunteer Committee is new, therefore Board Members were chosen to serve on the Volunteer Committee.

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Motion was made by Board Member Peter Pirritano and seconded by Board Member Darryll Goodman to elect Board Members Faulhaber, Moran, Anderson, and Rogers to the Volunteer Committee and to keep Board Members on the same committees as Fiscal Year 19-20.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, MORAN, ANDERSON, CAPPS, FAULHABER, GOODMAN, BOGNER, NASH, SMITH, PIRRITANO, HUGHES.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CAPENER, LEE, LEWIS, KRAMER.

REVIEW FISCAL YEAR 2019-20 PRELIMINARY DONOR LIST

Board Members received the Preliminary Donor List for recognition on the Donor Wall at the Chino Hills Community Center. The Board was asked to review the list for errors or omissions.

DISCUSS EVENTS FOR 2020 AND REVIEW EVENT CALENDAR

Board Members discussed possible future events for later in the year including a Concert in the Parking Lot similar to the Movies in the Parking Lot planned by the City and the Shoppes. All scheduled events for 2020 have been cancelled. Mrs. Armit informed the Board there will likely be an influx of weddings in 2021 at the Community Center due to all the cancellations this year. She encouraged the Board to reserve dates for 2021 as soon as possible.

DISCUSS IDEAS TO SUPPORT THE COMMUNITY

Board Members discussed events that could take place during the COVID-19 pandemic such as a virtual wine tasting since the Wine Walk cannot be held due to public gathering restrictions. Board Member Moran suggested re-writing the Foundation bylaws or having a one-time allowance to donate to other causes. After much discussion, Board Members agreed that discussions should begin with the Public Affairs Committee followed by the Strategic Planning Committee, and later brought to the Board for consideration.

DISCUSS CHARITABLE GIVING PROGRAM

Board Member Anderson presented the idea of creating a program for long term giving such as through a living trust or will. After discussion, Board Members requested this item be placed on the agenda at the next meeting. Several Board Members will meet to discuss this item and return to the Board with solid recommendations.

DISCUSS 2021-2026 STRATEGIC GOALS

Board Member Capps informed Board Members that the approved Strategic Goals document has not changed, other than new dates. New dates for the Strategic Goals document are 2021-2026. The main goal for the Foundation is to generate a 10% annual increase in income. Board Member Capps said the Foundation has averaged close to a 10% increase each year and said this amount is a guideline.

COMMITTEE REPORTS

FUND DEVELOPMENT COMMITTEE

Board Chair Rogers said he would like the Executive Committee to meet in August. He informed Board Members that although the Donor Reception is cancelled, plaques will still be made for those who donated \$2,500 or more to the Foundation. Plaques will be mailed and Community Services Senior Management Analyst Hernandez will include a note of gratitude.

BOARD COMMENTS

Pirritano: Board Member Pirritano said the City and Foundation are heading in the right direction to turn COVID-19 into a positive thing.

Moran: Board Member Moran clarified a comment from a previous discussion regarding City facilities and explained they are not profit generating and usually break even on events. She reminded all that salons are closed.

Faulhaber: Board Member Faulhaber complimented Board Member Capps for her work on the Strategic Plan.

Goodman: Board Member Goodman said Movies in the Parking Lot already sold 98 tickets and he hopes this is the first of many events like this during the pandemic.

Anderson: Board Member Anderson suggested a Trail Parade as a safe way to get kids out of the house while remaining socially distant.

Bogner: Board Member Bogner reminded everyone to stay safe and said he looks forward to seeing everyone in person.

Applebaum: Attendee Nikki Applebaum suggested the Foundation send out a letter to residents informing them of the work and accomplishments of the Foundation.

Hughes: Attendee MaryAnn Hughes said she is proud to live in Chino Hills and said it is a good community of people helping each other.

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Rogers: Chair Rogers said the City is doing a great job adjusting to the new normal. He asked Board Members to send any ideas for supporting the community to the Public Affairs and Strategic Planning Committees.

ADJOURNMENT

Chair Rogers adjourned the meeting at 5:36 p.m. until the next meeting scheduled on September 14, 2020, at 4:00 p.m. at the Chino Hills City Hall Community Room.

Respectfully submitted by:

Robyn Rogers
Community Services Department

Signed by:

Mary Faulhaber, Board Secretary
Chino Hills Community Foundation