

# MINUTES

## CHINO HILLS COMMUNITY FOUNDATION

SEPTEMBER 14, 2020  
REGULAR MEETING

CHINO HILLS, CALIFORNIA

The Regular meeting of the Chino Hills Community Foundation was held pursuant to Section 3 of Executive Order N-29-20 issued by Governor Newsom on March 17, 2020 and all members joined this meeting remotely through Zoom

### **CALL TO ORDER**

Chair Peter Rogers called the Chino Hills Community Foundation Meeting to order at 4:00 p.m.

### **ROLL CALL**

PRESENT:                      BOARD MEMBERS:  
PETER ROGERS                      CYNTHIA MORAN  
SYLVIA NASH                      PETER PIRRITANO  
MARY FAULHABER                      BILL HUGHES  
DAN CAPENER                      KATHLEEN SMITH  
GLEN ANDERSON                      GRACE CAPPS  
DARRIN LEE                      DARRYLL GOODMAN – ARRIVED AT 4:36  
DAVID KRAMER – ARRIVED AT 4:26

ABSENT:                      BOARD MEMBERS:  
SPENCER BOGNER                      DELINIA LEWIS

ALSO PRESENT: JONATHAN MARSHALL, COMMUNITY SERVICES DIRECTOR  
ALMA HERNANDEZ, SR. MANAGEMENT ANALYST  
ROBYN ROGERS, FOUNDATION SECRETARY

### **PLEDGE OF ALLEGIANCE TO THE FLAG**

Board Member Bill Hughes led the Assembly for the Pledge of Allegiance.

### **FOUNDATION DEPARTMENT BUSINESS – DISCUSSION CALENDAR**

#### **APPROVE JULY 13, 2020 FOUNDATION MEETING MINUTES**

Motion was made by Board Member Sylvia Nash and seconded by Board Member Kathleen Smith to approve the meeting minutes, as presented.

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Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, MORAN, ANDERSON, CAPPS, CAPENER, FAULHABER, LEE, NASH, SMITH, PIRRITANO, HUGHES.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: BOGNER, GOODMAN, KRAMER, LEWIS

**RECEIVE AND FILE PRELIMINARY FINANCIAL REPORT AS OF AUGUST 31, 2020**

Board Members received a copy of the Preliminary Financial Report. Senior Management Analyst Alma Hernandez informed the Board that a donation was received from the Applebaum Family in an unrestricted amount of \$5,000.

Motion was made by Board Member Peter Pirritano and seconded by Board Member Glen Anderson to receive and file the Preliminary Financial Report.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, MORAN, ANDERSON, CAPPS, CAPENER, FAULHABER, LEE, NASH, SMITH, PIRRITANO, HUGHES.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: BOGNER, GOODMAN, KRAMER, LEWIS

**RECEIVE AND FILE QUARTERLY INVESTMENT REPORT AS OF JUNE 30, 2020**

Board Members received a copy of the Quarterly Investment Report. Senior Management Analyst Alma Hernandez informed the Board that the first month of the LAIF Investment yielded 1.22%.

Motion was made by Board Member Sylvia Nash and seconded by Board Member Kathleen Smith to receive and file the Quarterly Investment Report.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, MORAN, ANDERSON, CAPPS, CAPENER, FAULHABER, LEE, NASH, SMITH, PIRRITANO, HUGHES.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: BOGNER, GOODMAN, KRAMER, LEWIS

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### **DISCUSS SPONSORSHIP OF “CONCERTS IN THE CAR” EVENT**

Chair Peter Rogers informed the Board that the City is hosting a “Concerts In The Car” event is scheduled for Saturday, October 10, 2020. He said there will be approximately 140 cars allowed and the cost is \$25, with a \$10 Shoppes gift card included. The Shoppes is donating \$3,000 to the event. Staff is requesting and additional \$3,000 from the Foundation to cover additional costs.

After discussion, motion was made by Board Member Glen Anderson and seconded by Board Member Darrin Lee to sponsor Concerts In The Car events in the amount of \$3,000.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, MORAN, ANDERSON, CAPPS, CAPENER, FAULHABER, KRAMER, LEE, NASH, SMITH, PIRRITANO, HUGHES.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: BOGNER, GOODMAN, LEWIS

### **DISCUSS CHARITABLE GIVING PROGRAM**

Board Member Grace Capps presented the Charitable Giving Program that will focus on long-term funding such as bequests and grants. After discussion, and without formal motion, the Board decided that Board Member Capps would meet with various committee chairs to develop action items and return the item to a future meeting with a recommendation.

### **REVIEW CALENDAR**

Chair Peter Rogers said the calendar is a working calendar in the near term as some events may not be possible due to COVID-19. Board Member Sylvia Nash said the Home Tour may not be possible as she is having trouble gaining access to homes. Senior Management Analyst Alma Hernandez reminded the Board to reserve dates, or at least put on hold, for the 2020 Concert Series as dates may fill up quickly once restrictions are lifted.

### **COMMITTEE REPORTS**

#### **VOLUNTEER COMMITTEE**

Board Member Mary Faulhaber said the committee met to discuss a route for the future, a volunteer waiver, volunteer insurance, a volunteer policy or code of conduct, ways to keep in touch with volunteers on a regular basis, and advertising for volunteers.

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### **FUND DEVELOPMENT COMMITTEE**

Board Chair Rogers reminded the Board that the Kramer Family, along with the Applebaum Family, donated \$5,000 to the general fund. Board Member David Kramer suggested student participation in the Foundation by donating one dollar to a project of their choice. Chair Rogers informed the Board that plaques were mailed to donors who gave \$2,500 or more. He said the Foundation logo is being re-branded.

### **BOARD COMMENTS**

**Moran:** Board Member Moran suggested sending out a joint press release when donations are accepted.

**Pirritano:** Board Member Pirritano said the Foundation is headed in the right direction and said everyone needs to stick together to make new ideas work. He thanked Board Member Capps for her work on the Charitable Giving Program.

**Anderson:** Board Member Anderson said Board Member Capps did a great job developing the Charitable Giving Program.

**Kramer:** Board Member Kramer suggested reaching out to high school art departments to have students help design a new logo for the Foundation. He also would like to see a peaceful meeting on one of the football fields for residents with differing opinions to meet and shake hands.

**Capps:** Board Member Capps asked that the Concerts in the Car social media and signage be updated to reflect the Foundation as a sponsor.

**Lee:** Board Member Lee would like to see more youth involvement with the Foundation to give youth a sense of ownership in the community.

### **ADJOURNMENT**

Chair Rogers adjourned the meeting at 5:34 p.m. until the next meeting scheduled on November 9, 2020, at 4:00 p.m. at the Chino Hills City Hall Community Room.

Respectfully submitted by:

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Robyn Rogers  
Community Services Department

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Signed by:

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Mary Faulhaber, Board Secretary  
Chino Hills Community Foundation