

MINUTES

CHINO HILLS COMMUNITY FOUNDATION

**JULY 19, 2022
REGULAR MEETING**

CHINO HILLS, CALIFORNIA

Chair Peter Rogers called the Chino Hills Community Foundation Meeting to order at 4:03 p.m.

ROLL CALL

PRESENT: BOARD MEMBERS: PETER ROGERS
CYNTHIA MORAN
GLEN ANDERSON
SPENCER BOGNER
BILL HUGHES (arrived 4:10)
SAMANTHA JAMES-PEREZ
SYLVIA NASH
KATHLEEN SMITH

ABSENT: BOARD MEMBERS: DENISE CATTERN
MARY FAULHABER
DARRYLL GOODMAN
AIMEE HOLLIDAY-DAVIS
DAVID KRAMER
DARRIN LEE
PETER PIRRITANO

ALSO PRESENT: JONATHAN MARSHALL, COMMUNITY SERVICES DIRECTOR
MELISSA ARMIT, SR. COMMUNITY SERVICES SUPERVISOR
ALMA HERNANDEZ, SR. MANAGEMENT ANALYST

PLEDGE OF ALLEGIANCE TO THE FLAG

Board Member Chair Sylvia Nash led the Assembly for the Pledge of Allegiance.

PUBLIC COMMENTS

None.

FOUNDATION DEPARTMENT BUSINESS

CONSENT CALENDAR

Board Chair Peter Rogers announced the Consent Calendar and asked the Board if there were any items to pull, hearing none, a motion was made by Board Member Spencer Bogner, and seconded by Board Member Sylvia Nash, to approve the following Consent Calendar items:

MINUTES

The Board members approved the May 9, 2022, Chino Hills Community Foundation Meeting Minutes, as presented.

FINANCIAL REPORT

The Board members received and filed the Preliminary Financial Report as of June 30, 2022, as presented.

RECEIVE PROGRAM UPDATES AND APPROVE A SPECIAL ROLLOVER REQUEST OF UNSPENT FUNDS

The Board members approved a special rollover request in the amount of \$8,000 for the Utility Box Art Program from FY 21-22 to FY 22-23, as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, MORAN, ANDERSON, BOGNER, JAMES-PEREZ, NASH, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CATTERN, FAULHABER, GOODMAN, HOLLIDAY-DAVIS, HUGHES, KRAMER, LEE, PIRRITANO.

DISCUSSION CALENDAR

APPOINTMENT OF NEW BOARD MEMBER

Board Chair Rogers stated that the Board Development Committee discussed nominating Delinia Lewis for the board. Board Member Sylvia Nash inquired if she resided in Chino Hills. Board Vice Chair Moran clarified that Ms. Lewis was a previous board member but resigned when she moved out of the Chino Valley area due to her job. She recently moved back to the Chino Valley area and while she does not live in the city, she does live and work in the Chino Valley and could provide community representation.

Discussion was held regarding a residency requirement for members of the board. Board Chair Rogers clarified that while it was not written in the bylaws as a requirement, the board has made that an unofficial practice unless the individual represented an agency. Board Member Nash inquired if Waste Management, the City's new waste provider, would have representation on the board. Board Member Cynthia Moran responded that she believed that board positions should not be filled with City vendors going forward as it appears as a possible conflict of interest. Board Member Samantha James-Perez agreed that current board members representing a City vendor would be grandfathered in but going forward it should not be a practice. Having city vendors on the board may not be technically against the bylaws but the perception might be that it is inappropriate.

Board Member Sylvia Nash inquired about Lewis Management. Board Member Spencer Bogner clarified that Lewis Management is not a vendor of the City. Randall Lewis has made a lot of philanthropic contributions and was on the board before they had a project

in the city. Board Member Spencer has been appointed by Randall Lewis to represent his interests.

Board Chair Rogers clarified that during the formation of the Foundation, which was a couple of months before the economy collapsed in 2008, the intention was to identify wealthy individuals or known people in the community. The board has transitioned over time and realized that is not the right concept for our foundation.

After much discussion regarding the differences between a city vendor and a developer, Vice Chair Moran stated that since the bylaws do not define a board member, she advocated to consider that Delinia Lewis has proven herself to be an effective board member in the past and given her current position as Associate Warden at the local prison she has networking contacts that will bring something valuable to the board.

Board Members concluded the discussion with overall support for adding Ms. Lewis to the Board, however, it was mentioned that the idea of keeping board members as residents only, if a person does not have community ties, as it could be a conflict of interest.

Motion was made by Board Member Glen Anderson, and seconded by Board Member Spencer Bogner, to recommend Delinia Lewis for appointment to the board.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, MORAN, ANDERSON, BOGNER, JAMES-PEREZ, NASH, SMITH, HUGHES.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CATTERN, FAULHABER, GOODMAN, HOLLIDAY-DAVIS, HUGHES, KRAMER, LEE, PIRRITANO.

APPOINT BOARD MEMBERS TO COMMITTEES

Motion was made by Board Member Kathleen Smith and seconded by Board Member Sylvia Nash to appoint Board Members to the following committees:

Executive: ROGERS / MORAN / PIRRITANO / FAULHABER

Board Development: ROGERS (chair) / LEE / GOODMAN / KRAMER / ANDERSON / BOGNER

Finance and Investment: PIRRITANO (chair) / HUGHES / SMITH / BOGNER

Fund Development: PIRRITANO (chair) / HOLLIDAY-DAVIS / BOGNER / NASH

Public Affairs: CATTERN (chair) / HOLLIDAY-DAVIS / MORAN / LEE / JAMES – PEREZ

Strategic Planning: ANDERSON (chair) / KRAMER / ROGERS / JAMES – PEREZ

Volunteer: FAULHABER (chair) / SMITH / ROGERS / JAMES – PEREZ / NASH

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, MORAN, ANDERSON, BOGNER, JAMES-PEREZ, NASH, SMITH, HUGHES.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CATTERN, FAULHABER, GOODMAN, HOLLIDAY-DAVIS, HUGHES, KRAMER, LEE, PIRRITANO.

REVIEW PRELIMINARY DONOR LIST

Board Members reviewed the FY 2021-2022 Preliminary Donor List. No changes were made.

DISCUSS 2022 CALENDAR

Board Members reviewed the Calendar. Board Member Anderson stated that the Women in Art exhibition would end in January, the new exhibit would begin immediately after, in January. Senior Supervisor Armit clarified that the next exhibit would be the City's Photo Contest in February. Senior Supervisor Armit and Board Member Anderson agreed that dates would be finalized to update the calendar.

COMMITTEE REPORTS

Chair Peter Rogers

WINE WALK SUBCOMMITTEE

Chair Rogers mentioned that the challenge for Wine Walk will be securing wine donations, for the first time in the history of the event. Sponsors are satisfactory, for now. He stated the ticket numbers will remain the same, 1,300, with 150 for VIP tickets sale and 150 reserved VIP tickets for sponsors. Board Member Holliday-Davis will be approaching her usual list and Board Member Kathleen Smith will also be assisting.

Board Member Glen Anderson

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Board Member Anderson reminded the board that the Women in Art Reception will be on September 22nd and the Musical Festival, which is a continuation of the Concert Series, will be on September 17th. The Music Festival will be 3 full bands and 2 singer/songwriters for a total of 5 acts, each performing half an hour. The event will be held from 6:00 p.m. to 10:00 p.m.

BOARD COMMENTS

Nash: Board Member Nash wished a Happy Anniversary to Board Member Hughes and his wife on 52 years of marriage. She also thanked Board Member Lee for the board member shirts.

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Smith: Board Member Smith mentioned that the food sponsorships had been split up and the vendors she has reached out to were overjoyed to participate in the Wine Walk again.

James-Perez: Board Member James-Perez commented that the utility art box wrappings look phenomenal.

Bogner: Board Member Bogner suggested that based on the earlier discussion, the Bylaws be reviewed and asked if they could be distributed to the board.

ADJOURNMENT

Board Chair Rogers adjourned the meeting at 4:59 p.m.

Respectfully submitted by:

Marlene Siu, Administrative Assistant II
Community Services Department, City of Chino Hills

Signed by:

Mary Faulhaber, Board Secretary
Chino Hills Community Foundation