

MINUTES

CHINO HILLS COMMUNITY FOUNDATION

September 12, 2022
REGULAR MEETING

CHINO HILLS, CALIFORNIA

Chair Peter Rogers called the Chino Hills Community Foundation Meeting to order at 4:01 p.m.

ROLL CALL

PRESENT: BOARD MEMBERS: PETER ROGERS
GLEN ANDERSON
SPENCER BOGNER
DENISE CATTERN
MARY FAULHABER (arrived at 4:03)
DARRYL GOODMAN
SAMANTHA JAMES-PEREZ
SYLVIA NASH (arrived at 4:03)
PETER PIRRITANO
KATHLEEN SMITH

ABSENT: BOARD MEMBERS: CYNTHIA MORAN
AIMEE HOLLIDAY-DAVIS
BILL HUGHES
DAVID KRAMER
DARRIN LEE
DELINIA LEWIS

ALSO PRESENT: MELISSA ARMIT, SR. COMMUNITY SERVICES SUPERVISOR
ALMA HERNANDEZ, SR. MANAGEMENT ANALYST
MARLENE SIU, FOUNDATION SECRETARY
ALMA SANDOVAL, OFFICE ASSISTANT

PLEDGE OF ALLEGIANCE TO THE FLAG

Board Member Chair Peter Rogers led the Assembly for the Pledge of Allegiance.

PUBLIC COMMENTS

None.

INTRODUCTION

Board Chair Rogers postponed the introduction of new board member, Delinia Lewis, due to her absence from this meeting.

FOUNDATION DEPARTMENT BUSINESS

CONSENT CALENDAR

Board Chair Peter Rogers announced the Consent Calendar and asked the Board if there were any items to pull, hearing none, a motion was made by Board Member Sylvia Nash, and seconded by Board Member Samantha James-Perez, to approve the following Consent Calendar items:

MINUTES

The Board members approved the July 19, 2022, Chino Hills Community Foundation Meeting Minutes, as presented.

QUARTERLY INVESTMENT REPORT

The Board members received and filed the Quarterly Investment Report as of June 30, 2022, as presented.

APPOINTMENT TO THE FUND DEVELOPMENT AND PUBLIC AFFAIRS COMMITTEES

The Board members approved the appointment of Delinia Lewis to the Fund Development and Public Affairs Committees.

BUDGET AMENDMENT FOR VARIOUS DONATIONS

The Board members approved a budget amendment in the amount of \$200,000 for the Inclusive Playground at Crossroads Park, Mobile Recreation Vehicle, and Mobile Stage Vehicle (Show Wagon) donations.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, BOGNER, CATTERN, FAULHABER, GOODMAN, JAMES-PEREZ, NASH, PIRRITANO, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: HOLLIDAY-DAVIS, HUGHES, KRAMER, LEE, LEWIS, MORAN.

ABSTAIN: BOARD MEMBERS: CATTERN (item #3)

DISCUSSION CALENDAR

DISCUSS DONATION OF AUTOMATED EXTERNAL DEFIBRILLATOR (AED) IN THE COMMUNITY

Board Chair Rogers stated informal discussion had occurred regarding a donation of one or two defibrillators to be placed in a location with a need or that had shown interest. The Chino Valley Fire Foundation has an ongoing program, Heart Safe/Bleed Safe Chino Valley, that maintains an interest list. Board Chair Rogers commented that the list could be presented, and the board would vote on the recipient(s) at the next board meeting.

Board Member Goodman stated that The Shoppes was one of the locations interested in getting a defibrillator.

Board Member Bogner asked if the potential locations suggested by the Fire Board were well trafficked places that would benefit from a machine. Board Chair Rogers stated that the placement of a machine should be community-based, as it would keep in line with the Foundation's mission. Board Member Cattern suggested the Board review the interest list, then decide if one or two defibrillators should be donated.

Motion was made by Board Member Kathleen Smith and seconded by Board Member Samantha James-Perez, to donate two defibrillators, one for The Shoppes, and the second location to be determined.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, BOGNER, CATTERN, FAULHABER, GOODMAN, JAMES-PEREZ, NASH, PIRRITANO, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: HOLLIDAY-DAVIS, HUGHES, KRAMER, LEE, LEWIS, MORAN.

DISCUSS 2022 CALENDAR

Board Members reviewed the Calendar. Senior Management Analyst Hernandez mentioned that the calendar had been updated with the City's brochure deadlines to ensure marketing materials were submitted on time to be included in the brochure.

COMMITTEE REPORTS

Chair Peter Rogers

WINE WALK SUBCOMMITTEE

Board Chair Rogers mentioned the committee is very busy currently finalizing the event. He foresees restaurants being in short supply for the event. Wine and beer donations are still incoming, but currently wine is still in short supply. He informed the Board that sponsorships were going well and were currently at \$79,000. He is anticipating sponsorships to be comparable to the prior year. He stated 150 VIP tickets sold out in 9 days, and an additional 150 tickets were allocated for sponsors. General admission has 392 left until it is sold out.

Board Member Denise Cattern

PUBLIC AFFAIRS COMMITTEE

Board Member Cattern joked that missing the last board meeting resulted in her getting a new responsibility, Chair of the Public Affairs Committee. She stated that the Becky Waters Art Show was able to be included the City's Brochure, which is a good resource

to get the word out. She stated that the Chino Valley Champion has also been receptive to Foundation events and has given great coverage for the music festival as well as the women in art exhibit. She is also working towards adding future events to the paper's calendar at the end of the month. She is being mindful of the all-inclusive playground installation date, so that information on the donors can be included as part of the project.

Board Member Glen Anderson

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Board Member Anderson reminded the board that Foundation events can be advertised with local TV stations. He added that the marquee has been extremely successful in advertising events as well. Regarding the music festival, he stated the first artist goes on at 6 p.m., but questioned if there was flexibility for the music to play past 10 p.m. Senior Community Services Supervisor Armit responded that the sound ordinance will not allow music past 10 p.m. Board Member Anderson inquired about future art show opening dates. Senior Supervisor Armit responded opening dates should be scheduled once the art show dates are set. He inquired about concerts for the new year and stated some prior performers have expressed interest in returning.

Secretary Mary Faulhaber

VOLUNTEER COMMITTEE

Board Secretary Faulhaber stated she is still working on acquiring volunteers for the Wine Walk as more are needed than the prior year and many of last year's volunteers are unavailable. She has recruited new people, five within the last week. Board member Goodman stated he could spread the word with the Shoppes tenants. Board Chair Rogers also recognized The Shoppes for their assistance in attaining new sponsors this year.

BOARD COMMENTS

Nash: Board Member Nash mentioned that she initially thought meetings had been permanently moved to Tuesdays. It was clarified that it had only been a one-time change due to scheduling conflicts. She mentioned that she and Board Secretary Faulhaber had discussed permanently moving meetings to another day, possibly Thursday. Direction was given to agendize the topic for discussion at the next board meeting.

Goodman: Board Member Goodman requested to agendize for a future meeting the ability for board members to vote and attend board meetings virtually. Analyst Hernandez clarified that a resolution would need to be approved at every meeting. Direction was given to add the resolution for approval at the next meeting.

Anderson: Board Member Anderson inquired about setting the date for the Kids Art Exploration event next year. Senior Supervisor Armit responded that she would send the City's 2023 recreation calendar, so he could review for available dates and then confirm availability with The Shoppes/Board Member Goodman.

Cattern: Board Member Cattern encouraged those interested to attend the Historical Society meeting, which will be meeting at the Community Center on October 10th at 7 p.m. She thanked Board Member Anderson for all his work on the festival and art shows. She also invited the Board to attend the Artist's Reception on Thursday

Bogner: Board Member Bogner would like to agendize the review of the bylaws for the next board meeting. In relation to that, he would like to bring back the discussion of the investment options for the endowment fund.

Faulhaber: Board Member Faulhaber asked if Board Member Anderson was in need of volunteers for the concert. He stated that all was set, and no more volunteers were needed. She requested that the volunteer list be sent to her.

Rogers: Board Chair Rogers reached out to Mary Borba-Parente a couple of months ago asking if she would like to donate to the wine walk, but had not received a response, but this morning a surprise donation had been received from her in the amount of \$30,000 designated for education and recreational programs. He mentioned that she will be recognized in the future for her donation.

ADJOURNMENT

Board Chair Rogers adjourned the meeting at 4:56 p.m.

Respectfully submitted by:

Marlene Siu, Administrative Assistant II
Community Services Department, City of Chino Hills

Signed by:

Mary Faulhaber, Board Secretary
Chino Hills Community Foundation