

MINUTES

CHINO HILLS COMMUNITY FOUNDATION

November 14, 2022
REGULAR MEETING

CHINO HILLS, CALIFORNIA

Board Vice Chair Cynthia Moran called the Chino Hills Community Foundation Meeting to order at 4:01 p.m.

PRESENT: BOARD MEMBERS: PETER ROGERS (via teleconference)
CYNTHIA MORAN
GLEN ANDERSON
SPENCER BOGNER
MARY FAULHABER (via teleconference)
DARRYL GOODMAN
BILL HUGHES
SAMANTHA JAMES-PEREZ (via teleconference)
DAVID KRAMER
SYLVIA NASH
PETER PIRRITANO
KATHLEEN SMITH

ABSENT: BOARD MEMBERS: DENISE CATTERN
AIMEE HOLLIDAY-DAVIS
DARRIN LEE
DELINIA LEWIS

ALSO PRESENT: JONATHAN MARSHALL, COMMUNITY SERVICES DIRECTOR
MELISSA ARMIT, SR. COMMUNITY SERVICES SUPERVISOR
ALMA HERNANDEZ, SR. MANAGEMENT ANALYST
MARLENE SIU, FOUNDATION SECRETARY

PLEDGE OF ALLEGIANCE TO THE FLAG

Led by Board Vice Chair Moran.

TEMPORARY TELECONFERENCING AUTHORIZATION-RESOLUTION ADOPTED

Board Vice Chair Moran briefed the Board on the resolution.

A motion was made by Board Member Goodman and seconded by Board Member Anderson to adopt Resolution No. 2022-01 of the Chino Hills Community Foundation, Finding That Certain Conditions Exist to Temporarily Conduct Public Meetings Via Teleconferencing Pursuant to Government Code Section 54953(e) Due to the Surge Caused by the Omicron Variant.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, BOGNER, FAULHABER, GOODMAN, HUGHES, JAMES-PEREZ, KRAMER, NASH, PIRRITANO, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CATTERN, HOLLIDAY-DAVIS, LEE, LEWIS.

ABSTAIN: BOARD MEMBERS: NONE.

INTRODUCTION

Board Vice Chair Moran postponed the introduction of new board member, Delinia Lewis, due to her absence from this meeting.

PUBLIC COMMENTS

None.

FOUNDATION DEPARTMENT BUSINESS

CONSENT CALENDAR

Board Vice Chair Moran announced Item No. 8 was pulled from the agenda to be discussed at a future meeting.

Board Vice Chair Moran announced the consent calendar and asked the Board if there were any items to pull.

Item No. 9, pertaining to the approval of a budget amendment for the Chino Valley Fire Foundation "Heart Safe/Bleed Safe Chino Valley" program donation, was pulled from the Consent Calendar for discussion and separate vote.

A motion was made by Board Member Nash, and seconded by Board Member Smith, to approve the following Consent Calendar items:

MINUTES

The Board members approved the September 12, 2022, Chino Hills Community Foundation Meeting Minutes, as presented.

QUARTERLY INVESTMENT REPORT

The Board members received and filed the Quarterly Investment Report as of September 30, 2022, as presented.

PRELIMINARY FINANCIAL REPORT

The Board members received and filed the Preliminary Financial Report as of October 31, 2022, as presented.

APPROVE FY 21/22 AUDIT REPORT

The Board members approved the FY 21/22 Audit Report, as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, BOGNER, FAULHABER, GOODMAN, HUGHES, JAMES-PEREZ, KRAMER, NASH, PIRRITANO, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CATTERN, HOLLIDAY-DAVIS, LEE, LEWIS.

ABSTAIN: BOARD MEMBERS: NONE.

CONSENT CALENDAR ITEM PULLED FOR DISCUSSION

**APPROVE A BUDGET AMENDMENT FOR THE CHINO VALLEY FIRE FOUNDATION
“HEART SAFE/BLEED SAFE CHINO VALLEY” PROGRAM DONATION**

Board Chair Rogers pulled this item for discussion and separate vote.

He briefed the board on the donation of two AED machines and stated this action was for approval of the budget amendment. The placement of the machines has not yet been determined.

Board Member James-Perez inquired if The Shoppes was still being considered as one of the locations, as it had been voted on at the last meeting. Board Chair Rogers stated that locations are still being vetted as there are many considerations for placing a machine. After much discussion, Board Vice Chair Moran clarified that this item was only for an action to approve the budget, and not the location of the machines. The board requested that they be given the opportunity to provide input on the locations.

A motion was made by Board Member Hughes to approve the budget amendment and seconded by Board Member Smith.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, BOGNER, FAULHABER, GOODMAN, HUGHES, JAMES-PEREZ, KRAMER, NASH, PIRRITANO, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: CATTERN, HOLLIDAY-DAVIS, LEE, LEWIS.

ABSTAIN: BOARD MEMBERS: NONE.

DISCUSSION CALENDAR

DISCUSS CHANGING BOARD MEETINGS DAYS PERMANENTLY

Board Chair Rogers briefed the board on the request to change board meeting dates permanently. After much discussion, it was determined that Monday was still the best day to hold board meetings. Board Member Nash proposed a different week, instead of the current, second Monday of the month, due to a conflict with another meeting she attends held on the same Mondays. Director Marshall requested staff return to the next meeting with viable options.

DISCUSS WINE WALK

Board Chair Rogers stated the Wine Walk was successful and raised \$124,000, a \$1,000 over last year, even with the rising costs of rentals, and the need to purchase wine. He concluded that the Wine Walk committee would meet soon to review possible improvements for next year.

DISCUSS NEW SIGNATURE EVENTS

Board Chair Rogers mentioned that brief discussion had taken place amongst the Executive Board, regarding a possible new signature fundraising event. Possible options included showcasing different ethnic cuisines, to create a food festival.

Board Member Smith mentioned the Orange Street Fair as an example, which is made up of “streets” that surround a fountain, hosting different cultural foods, drinks and entertainment. Board Vice Chair Moran suggested calling it a Cultural Festival. Board Member Goodman questioned how funds would be raised. Director Marshall responded that the Board could request a portion of the sales, or booths could sell tickets and the tickets would be used to purchase the goods, and a portion of the ticket sales would benefit the Foundation. Senior Community Services Supervisor Armit stated that the Rotary Club of Chino Hills hosts a multi-cultural event at the Chino Hills Community Center. The event does not center around food but instead showcases performances by community members.

Board Member Goodman proposed a casino night. Board Member Anderson questioned the ability to gamble and serve alcohol at The Shoppes. Senior Community Services Supervisor Armit stated that she would have to research the requirements necessary to host a casino night including the details of the Alcohol Beverage Control license.

Board Vice Chair Moran suggested discussion take place amongst the other committees to brainstorm for new potential events. She encouraged members to use successful events in other cities as examples.

DISCUSS 2023 CALENDAR

Board Vice Chair Moran asked board members to review the calendar and assess if there were any potential issues with the dates. Board Member Anderson responded that the Kids Art event date is confirmed. He will be discussing dates with Senior Community Services Supervisor Armit regarding the art shows. Supervisor Armit requested board members set a date for the Concert Series, so staff can begin to prepare the marketing

materials. Board Vice Chair Moran stated that the board members should be aware of the brochure deadlines so that information can be provided to staff in a timely manner.

COMMITTEE REPORTS

Chair Peter Rogers

EXECUTIVE BOARD COMMITTEE

Board Chair Rogers reiterated that the committee discussed the possibility of adding another signature event to the portfolio.

BOARD DEVELOPMENT COMMITTEE

Board Chair Rogers stated that the Board Development Committee would be meeting soon, to discuss the addition of a new board member.

Treasurer Peter Pirritano

FINANCE AND INVESTMENT COMMITTEE

Board Member Bogner briefed the board on the committee updates on behalf of Board Treasurer Pirritano. The committee has continued to discuss the various options available for the Endowment Fund, which include a conventional endowment, to build up funds, or eliminate the endowment and unrestrict the funds, which would require further discussion with the Kramer Family. The committee will continue to research the options and present their recommendation to the board at a future meeting.

Board Member Glen Anderson

chARTS

Board Member Anderson stated chARTS is working on identifying the art categories to showcase for the upcoming shows; dates have been tentatively set for May and August 2023. Regarding the Concert Series, he commented Derek Bordeaux would be a great returning act. He stated the country act, and Summer Woods, a local artist, were also well received. The committee is considering two different approaches to the concert series. A festival type concert that would feature various, lesser-known artists, or a concert with a single artist that is more widely known. With a more widely known artist, ticket prices can be increased to cover the higher performance fee.

Secretary Mary Faulhaber

VOLUNTEER COMMITTEE

Board Chair Rogers provided the committee report on behalf of Board Secretary Faulhaber, as she was having technical difficulties. The committee has decided to name a Volunteer of the Year for 2022. The event chairs have been requested to submit nominations. The nominations will be presented to the board at the next board meeting. The committee will select the Volunteer of the Year from the nominations with input from the Board. The end-of-year letter will be sent out early December, and the Volunteer

Dinner will be held on January 23rd. The committee is reviewing a possible volunteer waiver and creating a code-of-conduct.

BOARD COMMENTS

Moran: Board Vice Chair Moran informed the Board of Bubba Rhoades's passing. She requested Senior Management Analyst Hernandez coordinate delivery of a gift basket to his wife on behalf of the Foundation.

Nash: Board Member Nash inquired about a utility box that was previously wrapped but is now blank. Board Member James-Perez responded that there had been an outage, and the utility box needed replacing. Therefore, the box will need to be re-wrapped. Board Member Nash praised Board Member Anderson for his work on the last music festival. She was amazed at his ability to entertain the crowd at the festival when there were unexpected technical difficulties.

Kramer: Board Member Kramer suggested that the different cultures in the city be represented if an outdoor food festival is held. He added that during the Pledge of Allegiance, he was reminded of how long some have recited the Pledge and suggested allowing a classroom or family raise the flag and recite the Pledge of Allegiance, in exchange for a small donation. He then asked if the City had a mission statement, staff confirmed, and asked if anyone knew it, or how many words it contained. He stated that someone once said that a mission statement with seven words or less, would leave a lasting impression.

Anderson: Board Member Anderson suggested presenting a plaque or gift to Mr. Rhoades's wife as a kind gesture, a tribute to him, and nice gift for his wife. Board Member Goodman informed the Board that The Shoppes would be hosting a memorial service on December 3rd, which would have been Mr. Rhoades's 55th birthday, and dedicating the Splash Pad, with a plaque, in his honor.

James-Perez: Board Member James-Perez expressed her condolences regarding Mr. Rhoades's passing. She agreed a gift basket from the Foundation would be appropriate. She agreed with Board Member Nash's comments, that Board Member Anderson did great job at the music festival. She added that she had enjoyed the performance by "Minnie Pearl".

Rogers: Board Chair Rogers thanked "Bubba" for everything he did for the Foundation.

Moran: Board Vice Chair Moran announced that either she or Board Chair Rogers would host a gathering, as had been done in the past, for board members and their spouses, to increase fellowship and comradery.

ADJOURNMENT

Board Chair Rogers adjourned the meeting at 5:01 p.m.

CHINO HILLS COMMUNITY FOUNDATION
REGULAR MEETING

NOVEMBER 14, 2022

Respectfully submitted by:

Marlene Siu, Administrative Assistant II
Community Services Department, City of Chino Hills

Signed by:

Mary Faulhaber, Board Secretary
Chino Hills Community Foundation