



AGENDA

CHINO HILLS COMMUNITY FOUNDATION
REGULAR MEETING
MONDAY, JULY 17, 2023
4:00 P.M. PUBLIC MEETING/PUBLIC HEARINGS

CIVIC CENTER, CITY COUNCIL CHAMBERS
14000 CITY CENTER DR., CHINO HILLS, CALIFORNIA

This agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing on the agenda unless the Chino Hills Community Foundation Board makes a determination that an emergency exists or that a need to take immediate action on the item came to the attention of the Board subsequent to the posting of the agenda. The Board Secretary has on file copies of written documentation relating to each item of business on this Agenda available for public inspection in the City of Chino Hills Community Services Department, and on the Board's website at www.chinohillsfoundation.org/chcf-board. Materials related to an item on this Agenda submitted to the Chino Hills Community Foundation Board after distribution of the agenda packet are available for public inspection in the Chino Hills Community Services Department at 14000 City Center Drive, Chino Hills, CA during normal business hours.

Speaker Cards - Those persons wishing to address the Chino Hills Community Foundation Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form available at the entrance to the Chino Hills Community Room. In accordance with the Public Records Act, any information you provide on this form is available to the public. **You are not required to provide personal information in order to speak, except to the extent necessary for the Foundation Secretary to call upon you.** Comments will be limited to three minutes per speaker. Similarly, email addresses of attendees are captured by the zoom software and are subject to the Public Records Act.

Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act, if you need special assistance to participate in the Chino Hills Community Foundation Board, please contact the Community Services Department at (909) 364-2712 within 48 hours of the meeting.

PLEASE SILENCE ALL ELECTRONIC DEVICES WHILE BOARD IS IN SESSION. Thank you.

FOUNDATION BOARD MEMBERS

PETER J. ROGERS, CHAIR
CYNTHIA MORAN, VICE CHAIR
MARY FAULHABER, SECRETARY
PETER PIRRITANO, TREASURER

BILL HUGHES
DAVID KRAMER
GLEN ANDERSON
SAMANTHA JAMES-PEREZ

DARRIN LEE
DELINA LEWIS
KATHLEEN SMITH
SPENCER BOGNER

DARRYLL GOODMAN
DENISE CATTERN
RICK SHIBA
SYLVIA NASH

4:00 P.M. – CALL TO ORDER/ROLL CALL**PLEDGE OF ALLEGIANCE TO THE FLAG**

1. **PUBLIC COMMENTS:** At this time members of the public may address the Board Members regarding any items within the subject matter jurisdiction of the Board, whether or not the item appears on the agenda, except testimony on Public Hearing items must be provided during those hearings. Please complete and submit to the Foundation Secretary a "Request to Speak" card. Comments will be limited to three minutes per speaker.

FOUNDATION DEPARTMENT BUSINESS

CONSENT CALENDAR (6 ITEMS) – *All matters listed on the Consent Calendar are considered routine by the Foundation Board and may be enacted by one motion in the form listed below. There will be no separate discussion of these items unless, before the Foundation Board votes on the motion to adopt, Members of the Foundation Board or staff request the matter to be removed from the Consent Calendar for separate action. Removed consent items will be discussed immediately after the adoption of the balance of the Consent Calendar.*

2. Approve May 22, 2023, Foundation Meeting Minutes.
3. Receive and file Preliminary Financial Report as of June 30, 2023.
4. Receive Program Updates.
5. Approve a Special Rollover Request of unspent funds in the amount of \$8,000 for the Utility Art Program, \$1,600 for the Adopt A Family program, \$10,000 for the bike repair stations donation, and \$25,000 for the all-inclusive playground at Crossroads Park donation from FY 2022-23 to FY 2023-24.
6. Approve a donation to the City of Chino Hills in the amount of \$50,000 for the Torrey Pines Rehabilitation project and approve a budget amendment in the amount of \$50,000 for a donation to the City of Chino Hills for the Torrey Pines Rehabilitation project.
7. Approve a donation to the City of Chino Hills in the amount of \$5,000 for the Vila Borba Dog Park and approve a budget amendment in the amount of \$5,000 for a donation to the City of Chino Hills for the Vila Borba Dog Park.

DISCUSSION CALENDAR – *This portion of the Foundation Agenda is for all matters where staff and public participation is anticipated. Please complete and submit a speaker card to the Foundation Secretary. Comments will be limited to three minutes per speaker.*

8. Appoint Board Members to the following committees for FY 2023-24: Board Development, Finance & Investment, Fund Development, Public Affairs, Strategic Planning, Volunteer.
9. Review the FY 2022-23 preliminary donor list for recognition on the Donor Wall at the Chino Hills Community Center.
10. Discuss 2023 calendar.

COMMITTEE REPORTS

Chair Rogers

- Executive Committee
- Board Development Committee
- Wine Walk Subcommittee

Treasurer Peter Pirritano

- Finance & Investment Committee
- Fund Development Committee

Board Member Denise Cattern

- Public Affairs Committee

Board Member Glen Anderson

- Strategic Committee
- chARTS

Secretary Mary Faulhaber

- Volunteer Committee

BOARD COMMENTS

ADJOURNMENT

MINUTES

CHINO HILLS COMMUNITY FOUNDATION

**MAY 22, 2023
REGULAR MEETING**

CHINO HILLS, CALIFORNIA

Board Chair Rogers called the Chino Hills Community Foundation Meeting to order at 4:05 p.m.

PRESENT: BOARD MEMBERS: PETER ROGERS
CYNTHIA MORAN
GLEN ANDERSON
SPENCER BOGNER
DENISE CATTERN
MARY FAULHABER
BILL HUGHES
SAMANTHA JAMES-PEREZ
DAVID KRAMER
SYLVIA NASH
PETER PIRRITANO
RICK SHIBA
KATHLEEN SMITH

ABSENT: BOARD MEMBERS: DARRYLL GOODMAN
DARRIN LEE
DELINIA LEWIS

ALSO PRESENT: MELISSA ARMIT, SR. COMMUNITY SERVICES SUPERVISOR
MICHAEL ADAMS, COMMUNITY SERVICES SUPERVISOR
ALMA HERNANDEZ, SR. MANAGEMENT ANALYST
MARLENE SIU, FOUNDATION SECRETARY

PLEDGE OF ALLEGIANCE TO THE FLAG

Led by Board Chair Rogers.

PUBLIC COMMENTS

None.

FOUNDATION DEPARTMENT BUSINESS

INTRODUCTION

Board Chair Rogers introduced Rick Shiba as the new Foundation Board member and welcomed him to the Board.

CONSENT CALENDAR

Board Chair Rogers announced the consent calendar and asked the Board if there were any items to pull.

A motion was made by Board Vice Chair Moran, and seconded by Board Member James-Perez, to approve the following Consent Calendar items:

MINUTES

The Board members approved the March 20, 2023, Chino Hills Community Foundation Meeting Minutes, as presented.

QUARTERLY INVESTMENT REPORT

The Board members received and filed the Quarterly Investment Report as of March 31, 2023, as presented.

PRELIMINARY FINANCIAL REPORT

The Board members received and filed the Preliminary Financial Report as of April 30, 2023, as presented.

BOARD MEMBERS RE-APPOINTMENT

The Board recommended reappointment of board members Mary Faulhaber, Spencer Bogner, Bill Hughes, Darrin Lee, and Darryll Goodman.

BIKE REPAIR STATIONS DONATION

The Board members (1) approved a donation to the City of Chino Hills in the amount of \$10,000 for the purchase and installation of bike repair stations to be placed at Grand Avenue Park, the Chino Hills Community Center, and the Chino Hills State Park entrance; and (2) approved a budget amendment in the amount of \$10,000 for a donation to the City of Chino Hills for the purchase and installation of three bike repair stations.

APPROVE FY 23-24 PROPOSED ANNUAL BUDGET

The Board members approved the annual budget as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, BOGNER, CATTERN, FAULHABER, HUGHES, JAMES-PEREZ, KRAMER, MORAN, NASH, PIRRITANO, SHIBA, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: GOODMAN, LEE, LEWIS.

ABSTAIN: BOARD MEMBERS: NONE.

DISCUSSION CALENDAR

ELECTION OF OFFICERS

Nominations were opened for the Executive Board positions.

A motion was made by Board Member Anderson and seconded by Board Member Cattern to re-appoint the current members of the Executive Board to their same positions.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, BOGNER, CATTERN, FAULHABER, HUGHES, JAMES-PEREZ, KRAMER, MORAN, NASH, PIRRITANO, SHIBA, SMITH

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: GOODMAN, LEE, LEWIS.

ABSTAIN: BOARD MEMBERS: NONE

ENDOWMENT FUND DISSOLUTION

Board Chair Rogers and Board Member Bogner briefed the Board on the staff report.

Following discussion, a motion was made by Board Member Smith and seconded by Board Member Anderson, to (1) approve a transfer of funds in the amount of \$100,764 from the Endowment Fund, which were contributions by the Chino Hills Community Foundation, to the Unrestricted Fund; (2) approve a donation in the amount of \$25,000 from the Endowment Fund, which were contributions by the Jack & Gloria Kramer Family Foundation, to the City of Chino Hills for the All-inclusive Crossroads Park project; and (3) approve a budget amendment in the amount of \$25,000 for a donation to the City of Chino Hills for the All-inclusive Crossroads Park project.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, BOGNER, CATTERN, FAULHABER, HUGHES, JAMES-PEREZ, KRAMER, MORAN, NASH, PIRRITANO, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: GOODMAN, LEE, LEWIS.

ABSTAIN: BOARD MEMBERS: NONE

DISCUSS DOWNTOWN ART GALLERY AT THE SHOPPES PROPOSAL

Board Member Anderson presented updates on the Downtown Art Gallery proposal. Updates included:

- **Location** – The site will change periodically depending on availability of vacant units in The Shoppes. The art gallery site has been relocated from the previous H&M building to the previous Lululemon site.
- **Duration of artwork display** – Art collections are expected to be displayed for the duration of three months but may be displayed longer. The decision will be left up to the chARTs Committee.
- **Volunteers** – Volunteers are covered for the next four to five months of shows. In the future, assistance may be required from the Volunteer Coordinator.
- **When** – Wednesdays from 5 – 7 p.m. (during the Heritage Farmer’s Market) and Fridays from 7 – 9 p.m.
- **Who will supply the hardware?** – Hardware will not be provided by the Foundation.
- **Who will oversee the exchange of money and the collection of fees?** – Payment will be facilitated directly through the artist. The artist will be responsible for paying the 5% to the Foundation and the other 5% to The Shoppes. Volunteers will maintain a listing of all sales, and an inventory of artwork.
- **Who is in charge of marketing materials?** – Board Member Anderson informed the Board that Board Member Goodman will create a decal that can be transferred to each potential location, to advertise the gallery.
- **Who will label the art?** – The chARTs Committee, in collaboration with the artist, will label the art as it is being arranged for display.
- **Artist waiver and/or agreement** – Board Member James-Perez presented the loan agreement, procedures for purchases, and notice of purchase form.

Board Member Anderson noted the proposal has been extremely well received by the artist community, and has the potential to expand to include different types of art. He stated that the chARTs Committee is seeking approval from the Foundation to move forward with the project. He indicated plenty of surrounding cities currently have similar programs which feature local artist’s work, and this is an appropriate time to launch the new program. Board Vice Chair Moran informed the Board that the local Chick-fil-A is also working to highlight young artists and feature their artwork by creating a contest where the public can vote on their favorite pieces, and the winner receives free Chick-fil-A for three months.

Senior Community Services Supervisor Armit questioned if The Shoppes presented the policy for approval to their attorney. Board Member Anderson responded that Board Member Goodman has presented the waiver to his attorney. Senior Community Services Supervisor Armit questioned the lack of specification regarding the responsibilities for the art gallery between The Shoppes and the Foundation. She suggested the chARTs Committee develop procedures detailing how business will be conducted. Board Member Anderson responded the committee will work on defining some of the processes and creating procedures. Board Member Bogner requested clarification on the concern from

the previous meeting if The Shoppes insurance would cover liability for the artwork. Board Member Anderson confirmed this to be true.

A motion was made by Board Vice Chair Moran, and seconded by Board Secretary Faulhaber, to approve the Downtown Art Gallery proposal in concept as presented, the motion carried as follows:

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, BOGNER, CATTERN, FAULHABER, HUGHES, JAMES-PEREZ, KRAMER, MORAN, NASH, PIRRITANO, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: GOODMAN, LEE, LEWIS.

ABSTAIN: BOARD MEMBERS: NONE

DISCUSS 2023 CALENDAR

No changes were made to the calendar.

COMMITTEE REPORTS

Chair Peter Rogers

- WINE WALK SUBCOMMITTEE – Board Chair Rogers informed the Board the committee met to begin planning for this year's event. Outreach for food and wine sponsorships has begun. Board Vice Chair Moran mentioned the new Holiday Inn Express has recently acquired their certificate of occupancy and suggested reaching out to them for sponsorships.

Board Member Denise Cattern

- PUBLIC AFFAIRS COMMITTEE
Board Member Cattern updated the Board that the recent Art Show was successful. She plans to send pictures to the Chino Champion, and work on acquiring a feature in the paper. She also plans to add a feature in the paper about the upcoming concerts. Board Vice Chair Moran requested a feature of any new board members.

Board Member Glen Anderson

- chARTS
 - Art Show – Board Member Anderson reported the Imagination Art Show is ongoing and features many talented artists; he invited the board to view it.

- Concert Series – Board Member Anderson is waiting on the contract for the Andy Vargas show, then marketing can proceed.

Board Vice Chair Moran questioned if the chARTs Committee was comprised of only Board Members. Board Chair Rogers explained that most of the original members of the committee were local artists and members are not formally appointed by the board. Board members on the chARTs Committee are responsible for managing the other members. He clarified that any decision making is solely the responsibility of the Foundation, not chARTs. Senior Management Analyst Hernandez added that chARTs is considered an advisory committee to the Board Chair.

Secretary Mary Faulhaber

- VOLUNTEER COMMITTEE – Board Secretary Faulhaber stated that the Volunteer Committee is working on a volunteer waiver. Discussion ensued about whether the Foundation should require a waiver. It was mentioned that most cities require waivers for volunteers as a preventative measure, and the Foundation as an extension of the city, should mirror these same practices. Senior Management Analyst Hernandez clarified for the Board the discussion began when it was decided during the pandemic to clean up the volunteer intake process, as a formal procedure was never created. It was agreed that if the process could be streamlined, and waivers could be collected electronically, it would be beneficial to the Board.

BOARD COMMENTS

All: All Board Members welcomed Board Member Shiba to the Foundation.

Smith: Board Member Smith congratulated the chARTs and Finance Committees on their work.

Faulhaber: Board Secretary Faulhaber commended the chARTs Committee for finalizing the art gallery proposal, and Board Member Bogner for his work on the Finance Committee.

Shiba: Board Member Shiba thanked the Board for welcoming him.

Nash: Board Member Nash thanked the chARTs Committee and Board Member Bogner, for all their hard work.

Hughes: Board Member Hughes thanked the Board for allowing him to be a part of the Foundation. He stated he was 17 years old when he met historic resident Frank McCoy.

Kramer: Board Member Kramer thanked Board Member Hughes for attending the meeting and commended the comradery of the Board. He stated the city is considered the heartland of the surrounding area. He is excited about the new art gallery, and he

feels there are plenty of local youth that could be involved. He suggested recognition for the McComb's Family for their donations. Board Chair Rogers advised the Board the family will receive complimentary tickets for Foundation events. Board Member Kramer requested a motto for the city, and to honor the three surviving members of the five original council people. He suggested a parade through The Shoppes, including both of the city's high school bands, and all the schools, while allowing students, as the future pioneers, to walk alongside the "pioneer city council members", to be recognized.

Rogers: Board Chair Rogers announced that Aimee Holliday-Davis has resigned from the Board but she is willing to assist with the Wine Walk.

ADJOURNMENT

Board Chair Rogers adjourned the meeting at 5:26 p.m.

Respectfully submitted by:

Marlene Siu, Senior Administrative Assistant
Community Services Department, City of Chino Hills

Signed by:

Mary Faulhaber, Board Secretary
Chino Hills Community Foundation



STAFF REPORT

TO: BOARD MEMBERS DATE: JULY 17, 2023
FROM: JONATHAN MARSHALL ITEM NO.: 3
COMMUNITY SERVICES DIRECTOR
SUBJECT: FINANCIAL REPORT

RECOMMENDATION:

Receive and file the Preliminary Financial Report as of June 30, 2023.

BACKGROUND/ANALYSIS:

The Financial Report as of June 30, 2023, is attached for your review. The purpose of the Financial Report is to inform the Board about the financial progress of the Foundation in meeting its service mission. The information includes the budgetary information for the Foundation's annual financial plan as well as the actual resources received and the use of these resources in fulfilling the financial plan.

Unrestricted Funds:

These funds are donations that are available to use for any purpose. These funds may go towards operating expenses or to a particular project. Unrestricted balance as of June 30, 2023, is \$643,053.

Temporarily Restricted:

These funds are donations which the donor has designated or restricted use to a particular purpose or project.

- A. Chino Hills Community Center Fund – The board designated the funds collected from the Buy-A-Brick program to be used for enhancements to the Community Center. The board, at the March 2016 meeting, approved a donation of \$10,000; at the September 2019 meeting, an additional \$6,700 was approved.
- B. Brighton – Brighton Collectibles designated these funds to only be used for Children's Art programs. The balance as of February 28, 2023, is \$221.
- C. Cultural Arts Committee – The board designated the funds raised from certain "cultural" events be used for the purpose of organizing more events with the same purpose.

- D. The Howard and Nikki Applebaum Foundation – In December 2019, the Applebaum Foundation donated \$3,000 for special needs programs.
- E. The California Community Foundation (“in memory of Gloria and Jack Kramer”), which usually donates to the Endowment Fund, this year, donated \$5,000 towards the scholarship program.
- F. Inclusive Playground at Crossroads Park – In January 2021, the board approved a donation in the amount of \$100,000 for an inclusive playground at Crossroads Park. The donation included a \$50,000 donation from the H. Applebaum Family Trust. In August 2021, The California Community Foundation (“in memory of Gloria and Jack Kramer” donated \$20,000 towards the project. In December 2021, the H. Applebaum Family Trust donated an additional \$5,000 towards the project. In June 2022, direction was given to reduce the unrestricted transfer by the amount of restricted donations received (\$25,000) for this project after January 2021.
- G. Mobile Recreation – At the March 14, 2022, board meeting, the board voted to donate \$50,000 to the City of Chino Hills for the purchase of a new Mobile Recreation vehicle.
- H. Mobile Show Wagon – At the March 14, 2022, board meeting, the board voted to donate \$50,000 to the City of Chino Hills for the purchase of a new Mobile Show Wagon.

Permanently Restricted:

The purpose of the Foundation is to establish a permanent endowment fund to assist the government of the City of Chino Hills, hereinafter referred to as the “City,” in improving the cultural, educational and recreational facilities and services for the citizens of the City. A “permanent endowment” is money or property that was originally meant to be held by a charity forever. At the May 22, 2023, board meeting, the board voted to dissolve the Endowment Fund. They voted to transfer \$100,764 to the Unrestricted Fund and donate \$25,000 to the City of Chino Hills for the All-Inclusive Crossroads Park project. The permanently restricted balance as of June 30, 2023, is \$42,174.

CHINO HILLS COMMUNITY FOUNDATION
Statement of Activities
As of June 30, 2023

	Actuals											Total	Variance	
	Adjusted Budget	Amended Budget	Unrestricted	Community Center Fund Temporarily Restricted (A)	Children Art's Programs Temporarily Restricted (B)	Cultural Arts Committee Temporarily Restricted (C)	Special Needs Temporarily Restricted (D)	Scholarship Funds Temporarily Restricted (E)	Inclusive Playground Temporarily Restricted (F)	Mobile Recreation Temporarily Restricted (G)	Mobile Show Wagon Temporarily Restricted (H)			Endowment Fund Permanently Restricted
Operating Revenue:														
Contributions:														
Donations	\$ -	\$ -	\$ 180,986	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000			\$ 1,000	\$ 186,986	\$ 186,986
Grants			-										-	-
Special Events	111,900	170,800	164,445			7,976							172,421	60,521
Interest Income			9,199										9,199	9,199
Total Operating Revenue	111,900	170,800	354,630	-	-	7,976	-	-	5,000	-	-	1,000	368,606	256,706
Operating Expenses:														
Program Services:														
Adopt-A-Family Program	1,600	1,600											-	(1,600)
Cultural Arts	12,025	12,025			1,057	7,489							8,546	(3,479)
Summer Day Camps	14,000	14,000	7,502					5,000					12,502	(1,498)
Utility Box Art Program	8,000	16,000	6,441										6,441	(9,559)
Heartsafe/Bleedsafe Chino Valley		4,200	4,200										4,200	-
Inclusive Playground		125,000							100,000				100,000	(25,000)
Mobile Rec		50,000								50,000			50,000	-
Show Wagon		50,000									50,000		50,000	-
Bike Repair Stations		10,000											-	-
Total Program Expenses	35,625	282,825	18,143	-	1,057	7,489	-	5,000	100,000	50,000	50,000	-	231,689	(41,136)
Supporting Services:														
Fundraising	48,900	48,900	43,104										43,104	(5,796)
Administration	13,200	13,890	13,459										13,459	(431)
Total Support Services	62,100	62,790	56,564	-	-	-	-	-	-	-	-	-	56,564	(6,226)
Total Operating Expenses	97,725	345,615	74,706	-	1,057	7,489	-	5,000	100,000	50,000	50,000	-	288,252	(47,363)
Interfund Transfers:	-	-	100,764	-	-	-	-	-	25,000	-	-	(125,764)	-	-
Changes in Net Assets	\$ 14,175	\$ (174,815)	\$ 380,688	\$ -	\$ (1,057)	\$ 487	\$ -	\$ (5,000)	\$ (70,000)	\$ (50,000)	\$ (50,000)	\$ (124,764)	\$ 80,354	\$ 304,069
Net Assets, beginning of the year	557,086	557,086	262,365	7,127	1,278	29,077	3,000	5,000	100,000	50,000	50,000	166,938	674,785	
Net Assets, end of the year	\$ 571,261	\$ 382,271	\$ 643,053	\$ 7,127	\$ 221	\$ 29,564	\$ 3,000	\$ -	\$ 30,000	\$ -	\$ -	\$ 42,174	\$ 755,139	

CHINO HILLS COMMUNITY FOUNDATION
Statement of Functional Activities
As of June 30, 2023

PROGRAM SERVICES	Fundraising						Administration	Total	
	2022		2023		2022		2023		
	Donations	Wine Walk	Wine Walk	Donor Recognition	Volunteer Reception	chARTS	Total		General Management
Operating Revenues:									
Contributions:									
Sales	\$ -	\$ 78,445				\$ 2,250	\$ 80,695	\$ -	\$ 80,695
Donations/Sponsorships	186,292	74,500	11,500			4,000	90,000		276,292
Advertising						-	-		-
Other Revenues	694	-	-			1,726	1,726		2,420
Interest Income	9,199								9,199
	<u>196,185</u>	<u>152,945</u>	<u>11,500</u>			<u>7,976</u>	<u>172,421</u>	<u>-</u>	<u>368,606</u>
Operating expenses:									
Licenses & Permits		64				103	168		168
Memberships						-	-	240	240
Liability Insurance								5,327	5,327
Financial Services		726	231			70	1,027	461	1,488
Computer Services						-	-	6,319	6,319
Contractual Services				2,915		1,400	4,315		4,315
Advertising & Promotion						-	-		-
Printing Services		2,685	211	45		260	3,202	35	3,237
Postage				76		42	117	62	180
Office Supplies						-	-		-
Special Parts and Supplies		12,653		261	1,413	1,779	16,106	940	17,046
Concessions						-	-		-
Administrative Overhead						-	-		-
Entertainment						300	4,892		5,192
Catering and Refreshments						988	-	988	988
Rentals		20,536				-	20,536		20,536
Taxes						-	-	75	75
Scholarships, Grants & Awards	223,143					-	-		223,143
	<u>\$ 223,143</u>	<u>\$ 36,664</u>	<u>\$ 442</u>	<u>\$ 3,297</u>	<u>\$ 2,701</u>	<u>\$ 8,546</u>	<u>\$ 51,650</u>	<u>\$ 13,459</u>	<u>\$ 288,252</u>
Changes in Net Assets	<u>\$ (26,957)</u>	<u>\$ 116,281</u>	<u>\$ 11,058</u>	<u>\$ (3,297)</u>	<u>\$ (2,701)</u>	<u>\$ (570)</u>	<u>\$ 120,771</u>	<u>\$ (13,459)</u>	<u>\$ 80,354</u>

CHINO HILLS COMMUNITY FOUNDATION
Statement of Functional Activities
Cultural Arts Committee

	2022 Artist Reception	Kids Art Exploration	22-23 Concert Series	Total
Operating Revenues:				
Contributions:				
Sales	\$ -		\$ 2,250	\$ 2,250
Donations/Sponsorships			4,000	4,000
Advertising				-
Raffles & Auctions				-
Scholarships				-
Concessions			1,726	1,726
Interest Income				-
	-	-	7,976	7,976
Operating expenses:				
Licenses & Permits			103	103
Liability				-
Financial Services			70	70
Computer Services				-
Contractual Services		300	1,100	1,400
Advertising & Promotion				-
Printing Services			260	260
Postage			42	42
Office Supplies				-
Special Parts and Supplies	103	757	919	1,779
Concessions				-
Administrative Overhead				-
Entertainment			4,892	4,892
Catering and Refreshments				-
Rentals				-
Taxes				-
Scholarships, Grants & Awards	-			-
Donations	-			-
	\$ 103	\$ 1,057	\$ 7,386	\$ 8,546
Changes in Net Assets	\$ (103)	\$ (1,057)	\$ 590	\$ (570)



STAFF REPORT

TO: BOARD MEMBERS DATE: JULY 17, 2023
FROM: JONATHAN MARSHALL
COMMUNITY SERVICES DIRECTOR ITEM NO.: 4
SUBJECT: PROGRAM UPDATES

RECOMMENDATION:

Receive program updates report.

BACKGROUND/ANALYSIS:

Scholarship Program –

This is the first summer the Day Camp Scholarship Program has returned since it was suspended due to the pandemic. A total of 32 scholarship applications were received for the program. A scholarship was awarded to 19 children to participate in four weeks of the program. Only 17 were able to attend. The remaining 2 were put on a waitlist for their preferred weeks, but availability never opened up.

Utility Box Art Program –

Installations for this year have been delayed. This cycle of installations are expected to be completed in the next couple of months.



STAFF REPORT

TO: BOARD MEMBERS

DATE: JULY 17, 2023

FROM: JONATHAN MARSHALL
COMMUNITY SERVICES DIRECTOR

ITEM NO.: 5

SUBJECT: SPECIAL REQUEST ROLLOVERS

RECOMMENDATION:

Approve a Special Request Rollover Request of unspent funds in the amount of \$8,000 for the Utility Art Program, \$1,600 for the Adopt-A-Family program, \$10,000 for the bike repair stations donation, and \$25,000 for the all-inclusive playground at Crossroads Park donation from FY 2022-23 to FY 2023-24.

BACKGROUND/ANALYSIS:

Utility Box Art Program –

Installations for this year have been delayed. Therefore, staff are requesting that the funds of \$8,000 be rolled into the new fiscal year.

Adopt-A-Family Program –

Due to an oversight by staff, the funds were never transferred to the City of Chino Hills. Therefore, staff are requesting that the funds of \$1,600 be rolled into the new fiscal year.

Bike Repair Stations –

Due to the timing of the donation acceptance by the City of Chino Hills, funds were not transferred to the City of Chino Hills. Therefore, staff are requesting that the funds of \$10,000 be transferred into the new fiscal year.

All-Inclusive Crossroads Park –

Due to the timing of the donation acceptance by the City of Chino Hills, funds were not transferred to the City of Chino Hills. Therefore, staff are requesting that the funds of \$25,000 be transferred into the new fiscal year.



CHINO HILLS COMMUNITY FOUNDATION BUDGET AMENDMENT

BA # 24B002

Description: Donations

Date: 7/17/2023

Requested by: Alma Hernandez

Total Expend: \$ 55,000.00

Dept/Div: Chino Hills Community Foundation

Total Revenue: \$ -

EXPENDITURES

GL String/Project String	Account Description	Current Budget	Proposed Amendment	Amended Budget
7200-00-80-800-000000-700020-	Special Dep Exp - Torrey Pines Rehab	\$ -	\$ 50,000.00	\$ 50,000.00
7200-00-80-800-000000-700020-	Special Dep Exp - Vila Borba Dog Park	50,000.00	5,000.00	55,000.00
				-
				-
				-
				-
				-
				-
				-
				-
				-

REVENUES

GL String/Project String	Account Description	Current Budget	Proposed Amendment	Amended Budget
				\$ -
				-
				-
				-
				-
				-

REASON/JUSTIFICATION

To appropriate funds for donations for Chino Hills' Torrey Pines Rehabilitation project and the Vila Borba Dog Park.



STAFF REPORT

TO: BOARD MEMBERS DATE: JULY 17, 2023
FROM: JONATHAN MARSHALL ITEM NO.: 7
COMMUNITY SERVICES DIRECTOR
SUBJECT: VILA BORBA DOG PARK DONATION

RECOMMENDATION:

1. Approve a donation to the City of Chino Hills in the amount of \$5,000 for the Vila Borba Dog Park.
2. Approve a budget amendment in the amount of \$5,000 for a donation to the City of Chino Hills for the Vila Borba Dog Park.

BACKGROUND/ANALYSIS:

In 2019, the Dog Park for Chino Hills organization pledged a donation of \$10,000 to the City for the purchase of umbrella shaped shade structures at Vila Borba Dog Park. Unfortunately, they have only been able to donate half the amount.

Since the original proposal submitted to City Council was the installation of two umbrella shaped shade structures, staff is requesting a donation in the amount of \$5,000 to cover the installation of the second shade structure. The Strategic Committee has reviewed the proposal and recommends approval of the donation.

Staff are also requesting approval of budget amendment No. 24B002, attached as Exhibit No.1, to increase the budget for the donation. The proposed budget amendment will decrease the unrestricted fund balance by \$5,000.



CHINO HILLS COMMUNITY FOUNDATION BUDGET AMENDMENT

BA # 24B002

Description: Donations

Date: 7/17/2023

Requested by: Alma Hernandez

Total Expend: \$ 55,000.00

Dept/Div: Chino Hills Community Foundation

Total Revenue: \$ -

EXPENDITURES

GL String/Project String	Account Description	Current Budget	Proposed Amendment	Amended Budget
7200-00-80-800-000000-700020-	Special Dep Exp - Torrey Pines Rehab	\$ -	\$ 50,000.00	\$ 50,000.00
7200-00-80-800-000000-700020-	Special Dep Exp - Vila Borba Dog Park	50,000.00	5,000.00	55,000.00
				-
				-
				-
				-
				-
				-
				-
				-
				-

REVENUES

GL String/Project String	Account Description	Current Budget	Proposed Amendment	Amended Budget
				\$ -
				-
				-
				-
				-
				-

REASON/JUSTIFICATION

To appropriate funds for donations for Chino Hills' Torrey Pines Rehabilitation project and the Vila Borba Dog Park.



STAFF REPORT

TO: BOARD MEMBERS

DATE: JULY 17, 2023

FROM: JONATHAN MARSHALL
COMMUNITY SERVICES DIRECTOR

ITEM NO.: 8

SUBJECT: COMMITTEE APPOINTMENTS

RECOMMENDATION:

Appoint board members to the following committees for FY 2023-24: Board Development, Fund Development, Finance & Investment, Public Affairs, Strategic Planning, and Volunteer committees.

BACKGROUND/ANALYSIS:

Every year, at the July board meeting, board members are assigned to serve on the various committees. Attached is a description of the roles and responsibilities of the committees, as well as current committee assignments. No more than six board members shall serve on each committee.

Chino Hills Community Foundation Board Committee Appointments

FY 2022-2023

	Executive	Board Development	Finance & Investment	Fund Development	Public Affairs	Strategic Planning	Volunteer
Aimee Holliday Davis				x	x		
Bill Hughes			x				
Cynthia Moran	x				x		
Darrin Lee		x			x		
Darryll Goodman		x					
David Kramer		x				x	
Denise Cattern					x(c)		
Delinia Lewis				x	x		
Glen Anderson		x				x(c)	
Kathleen Smith			x				x
Mary Faulhaber	x						x(c)
Peter Pirritano	x		x(c)	x(c)			
Peter Rogers	x(c)	x(c)				x	x
Samantha James Perez					x	x	x
Spencer Bogner		x	x	x			
Sylvia Nash				x			x

FY 2023-2024

	Executive	Board Development	Finance & Investment	Fund Development	Public Affairs	Strategic Planning	Volunteer
Bill Hughes							
Cynthia Moran	x						
Darrin Lee							
Darryll Goodman							
David Kramer							
Denise Cattern							
Delinia Lewis							
Glen Anderson							
Kathleen Smith							
Mary Faulhaber	x						
Peter Pirritano	x						
Peter Rogers	x(c)						
Rick Shiba							
Samantha James Perez							
Spencer Bogner							
Sylvia Nash							

(c) committee chair

CHINO HILLS COMMUNITY FOUNDATION
BOARD COMMITTEES
Revised: May 11, 2020

Executive Committee

Comprised of the Officers of the Foundation

Responsibilities include, but are not limited to:

1. Approval of agendas for full Board meetings.
2. Action on issues requiring attention between Board meetings, as authorized by the full Board.
3. Preliminary discussion and review of issues prior to presentation to full Board for action.
4. Completion of tasks not delegated to other Board Committees.
5. Evaluation of staff and consultants' job performance, as required.
6. Action on other issues as authorized by the full Board.
7. Approval of all leadership and donor recognition programs.

Board Development Committee

Responsibilities include, but are not limited to:

1. Evaluation of Board leadership requirements.
2. Development of criteria for Board membership.
3. Screening Board candidates.
4. Recommendations of potential Board members for consideration by the full Board.
5. Approval of orientation and training programs for new Board members.
6. Development of "continuing education" programs for Board members.
7. Approval of evaluation and assessment guidelines to measure the effectiveness of Board members.
8. Development of programs to increase community involvement with the foundation and its fundraising programs.

Finance and Investment Committee

Responsibilities include, but are not limited to:

1. Financial oversight of all Foundation activities.
2. Establishment of acceptable accounting procedures in concert with the appropriate staff of the City of Chino Hills.
3. Recommendations concerning the budget required to support Foundation activities.

4. Recommendations regarding cash management and investment policies and procedures for Board consideration and approval.
5. Oversight of the preparation of giving policies and treasury procedures for the acceptance and recording of gifts to the Foundation.
6. Recommendations regarding accounting software and bookkeeping procedures.
7. Development of policies related to endowment and special funds within the Foundation.
8. Oversight of all financial reporting, development of financial statements and the conduct of an annual audit and report of Foundation activities in cooperation with the City of Chino Hills.

Fund Development Committee

Responsibilities include, but are not limited to:

1. Development of fundraising plans.
2. Determination of leadership and organizational requirements to support fundraising through the Foundation.
3. Identification of immediate and long-term fundraising objectives for each element of the development program, including individual gifts, corporate and business gifts, grants, special events, giving clubs, direct mail and planned giving.
4. Appointment of sub-committees, subject to full Board approval, to assist with the various elements of the fundraising program, including Special Events and Planned Giving.
5. Development of an annual calendar and timetable for all fundraising activities.
6. Enlistment of fundraising leaders from the wider community, with the assistance of the Board Development Committee, to assist with the Foundation's fundraising activities.
7. Assistance with the implementation of the fundraising plan, including prospect identification, cultivation and solicitation, as appropriate.

Public Affairs Committee

Responsibilities include, but are not limited to:

1. Recommendations related to public relations plans and activities that will fully inform the residents and businesses in the city of Chino Hills and surrounding communities of the Foundation's mission, giving opportunities and importance in helping meet community needs.
2. Coordination of public relations activities to ensure communication, coordination and cooperation between the Foundation, the City of Chino Hills and other governmental agencies.
3. Development of printed materials required to support the Foundation, its volunteers and the various components of the fundraising program.

4. Identification of other public relations requirements, i.e. audio-visual presentations, website development, etc., to promote the Foundation.
5. Assistance with the implementation of all aspects of the public relations and government relations programs.
6. Development of a Speakers' Bureau to promote the Foundation and its activities and identification of organizations and key groups for presentations.
7. Recommendations regarding organizations and groups in which the Foundation should consider membership.

Strategic Planning Committee

Responsibilities include, but are not limited to:

1. Development and annual update of a long-range plan for the Foundation.
2. Recommendations related to the process required to identify community needs and projects for possible support by the Foundation.
3. Identification of opportunities to develop "donor advised" funds as part of the Foundation's endowment.
4. Evaluation of other issues and opportunities for the Foundation.

Volunteer Committee

Responsibilities include, but are not limited to:

1. Recruit volunteers to assist the Foundation with fundraising and public relations activities.
2. Screen volunteer candidates
3. Approval of orientation and training programs for new volunteers.
4. Approval of evaluation and assessment guidelines to measure the effectiveness of volunteers.

All Board members are expected to assist with Foundation fundraising activities and events.

Board members may serve on all Board committees with the exception of the Executive Committee.



STAFF REPORT

TO:	BOARD MEMBERS	DATE:	JULY 17, 2023
FROM:	JONATHAN MARSHALL COMMUNITY SERVICES DIRECTOR	ITEM NO.:	9
SUBJECT:	PRELIMINARY DONOR LIST FOR FY 2022-2023		

RECOMMENDATION:

Review the FY 2022-2023 preliminary donor list for recognition on the Donor Wall at the Chino Hills Community Center.

BACKGROUND/ANALYSIS:

The Donor Recognition Policy, approved on September 12, 2016, and amended on November 9, 2020, states that, "Donations will be cumulative over the lifetime of the donor; starting with November 4, 2009. Recognition of a donor will be permanent. Donations from July 1 through June 30 of every year will be calculated and added to previous years' donations and reflected on the Donor Tree located in the lobby of the Community Center. The donor tree has leaves of different sizes to reflect the various levels of donations. New donor leaves will be purchased and displayed on the donor wall to reflect any changes in donor levels."

Attached is the preliminary list of donors for the 2022-2023 fiscal year. Once the list has been confirmed, the donor wall at the Chino Hills Community Center will be updated with the new donors and/or donor level changes.

Moved from one category to another

New

Donor Recognition report from 11/04/2009 to 6/30/2023

	Donor Name	As of June 30, 2022	FY 22-23 Donations	As of June 30, 2023
	1 McCombs Family Foundation	\$ 20,000.00	\$ 129,492.00	\$ 149,492.00
level (\$20,000 to \$99,999)	1 Gloria & Jack Kramer Family Foundation	\$ 85,000.00	\$ 6,000.00	\$ 91,000.00
	2 Howard and Nikki Applebaum	\$ 72,500.00	\$ 5,000.00	\$ 77,500.00
	3 The Shoppes @ Chino Hills	incl. in-kind \$ 50,000.00		\$ 50,000.00
	4 Republic Services	\$ 47,545.80		\$ 47,545.80
	5 The Honorable Curt Hagman, San Bernardino County Supervisor	\$ 40,500.00	\$ 5,000.00	\$ 45,500.00
	6 Trumark Homes	\$ 40,000.00	\$ 5,000.00	\$ 45,000.00
	7 Pomona Valley Hospital Medical Center	\$ 42,000.00	\$ 2,500.00	\$ 44,500.00
	8 Mary Borba Parente Living Trust		\$ 30,000.00	\$ 30,000.00
	9 Dr. James M. Lally, President & CMO	\$ 27,740.00		\$ 27,740.00
	10 Waste Management	\$ 9,000.00	\$ 15,000.00	\$ 24,000.00
	11 Capital Group	\$ 22,280.00		\$ 22,280.00
	12 Holliday Rock Co. Inc.	\$ 21,000.00		\$ 21,000.00
	13 Supervisor Gary Ovitt, County of San Bernardino	\$ 20,000.00		\$ 20,000.00
level (\$10,000 to \$19,999)	1 CalPortland	\$ 15,000.00	\$ 2,500.00	\$ 17,500.00
	2 Lewis Operating Corporation	\$ 14,900.00	\$ 1,000.00	\$ 15,900.00
	3 Executive Development	\$ 15,000.00		\$ 15,000.00
	4 Eric and Rochelle Glade, Ameriprise Financial Services, Inc.	\$ 13,594.02		\$ 13,594.02
	5 Merry and Peter Rogers	\$ 12,050.00	\$ 1,000.00	\$ 13,050.00
	6 KV Kumar	\$ 12,475.00		\$ 12,475.00
	7 Maria and John R. Young	\$ 12,164.80		\$ 12,164.80
	8 Hensley Law Group	\$ 8,700.00	\$ 2,500.00	\$ 11,200.00
	9 The SoCalGas Company	\$ 10,000.00	\$ 1,000.00	\$ 11,000.00
	10 Athens Services	\$ 11,000.00		\$ 11,000.00
	11 Pirritano Insurance Agency	\$ 10,700.00		\$ 10,700.00
	12 Sylvia Nash and Loren Lillestrand	\$ 9,550.00	\$ 500.00	\$ 10,050.00
	13 Overton Moore Properties	\$ 10,000.00		\$ 10,000.00
	14 Cynthia Moran	\$ 10,000.00		\$ 10,000.00
	15 Peter Pirritano	\$ 6,000.00	\$ 4,000.00	\$ 10,000.00
	16 Holliday Inn Express		\$ 10,000.00	\$ 10,000.00
level (\$5,000 to \$9,999)	1 Grace Capps and Family	\$ 9,915.00		\$ 9,915.00
	Waste Management	\$ 9,000.00	\$ 15,000.00	\$ 24,000.00
	Sylvia Nash and Loren Lillestrand	\$ 9,550.00	\$ 500.00	\$ 10,050.00
	2 Kathleen and Gordon Smith	\$ 4,250.00	\$ 5,500.00	\$ 9,750.00
	3 Citizens Business Bank	\$ 8,000.00	\$ 1,000.00	\$ 9,000.00
	4 Derek Williams, CPA	\$ 8,500.00		\$ 8,500.00
	Hensley Law Group	\$ 8,700.00	\$ 2,500.00	\$ 11,200.00
	5 Southern California Edison	\$ 3,500.00	\$ 5,000.00	\$ 8,500.00
	6 Big League Dreams-Chino Hills	\$ 8,000.00		\$ 8,000.00
	7 Brian, Nemie, Matthew and Miah Pollack	\$ 7,917.00		\$ 7,917.00
	8 BAPS Charities	\$ 7,500.00		\$ 7,500.00
	Peter Pirritano	\$ 6,000.00	\$ 4,000.00	\$ 10,000.00
	9 Lake Los Serranos Company	\$ 5,000.00	\$ 2,500.00	\$ 7,500.00
	10 Chino Valley Fire Foundation	\$ 2,500.00	\$ 5,000.00	\$ 7,500.00
	11 Aimee and Dustin Davis	\$ 4,250.00	\$ 2,500.00	\$ 6,750.00
	12 PDQ Urgent Care & More	\$ 4,000.00	\$ 2,500.00	\$ 6,500.00
	13 Transtech	\$ 1,500.00	\$ 5,000.00	\$ 6,500.00
	14 John A. Kramer	\$ 6,000.00		\$ 6,000.00
	15 Oliver McMillan, LLC	\$ 6,000.00		\$ 6,000.00
16 Clark's Nutrition & Natural Foods Market	\$ 5,500.00		\$ 5,500.00	
17 Re/Max Top Producers Chino/Chino Hills Office	\$ 4,500.00	\$ 1,000.00	\$ 5,500.00	
18 Lehigh Hanson	\$ 5,500.00		\$ 5,500.00	
19 Rosie and David F. Kramer	\$ 5,020.00		\$ 5,020.00	

Donor Recognition report from 11/04/2009 to 6/30/2023

	Donor Name	As of June 30, 2022	FY 22-23 Donations	As of June 30, 2023
	20 Beacon Investments, LLC	\$ 5,000.00		\$ 5,000.00
	21 Arrow Pacific Electronics	\$ 5,000.00		\$ 5,000.00
	22 River City Mortgage	\$ 2,500.00	\$ 2,500.00	\$ 5,000.00
	23 CMD Construction		\$ 5,000.00	\$ 5,000.00
level (\$2,500 to \$4,999)	1 Townsend Public Affairs	\$ 3,500.00	\$ 1,000.00	\$ 4,500.00
	2 Curt Hagman Family	\$ 4,490.00		\$ 4,490.00
	Re/Max Top Producers Chino/Chino Hills Office	\$ 4,500.00	\$ 1,000.00	\$ 5,500.00
	Aimee and Dustin Davis	\$ 4,250.00	\$ 2,500.00	\$ 6,750.00
	3 CBRE	\$ 4,000.00		\$ 4,000.00
	4 Priscilla and Doug Duckworth	\$ 4,000.00		\$ 4,000.00
	5 Emerline Kaiser/ Tryst Med Aesthetics Inc.	\$ 4,000.00		\$ 4,000.00
	PDQ Urgent Care & More	\$ 4,000.00	\$ 2,500.00	\$ 6,500.00
	Kathleen and Gordon Smith	\$ 4,250.00	\$ 5,500.00	\$ 9,750.00
	6 Barbara and Ray Marquez	\$ 3,825.00		\$ 3,825.00
	7 Los Serranos Golf and Country Club	\$ 3,710.00		\$ 3,710.00
	8 Division of Adult Institution CA Institution for Men	\$ 3,622.00		\$ 3,622.00
	9 Steven J. Elie	\$ 3,525.00		\$ 3,525.00
	10 Chopra Family Charitable Foundation	\$ 3,500.00		\$ 3,500.00
	Southern California Edison	\$ 3,500.00	\$ 5,000.00	\$ 8,500.00
	11 Century21 Beachside	\$ 3,000.00		\$ 3,000.00
	12 CalAtlantic Homes	\$ 3,000.00		\$ 3,000.00
	13 Chino Fireman's Association Inc.	\$ 3,000.00		\$ 3,000.00
	14 Brighton Collectibles	\$ 2,601.65		\$ 2,601.65
	15 Kalter Financial Group	\$ 2,500.00		\$ 2,500.00
	16 Hidden Oaks Country Club	\$ 2,500.00		\$ 2,500.00
	17 Smart & Final Charitable Foundation	\$ 2,500.00		\$ 2,500.00
	18 Boral Resources, Inc. (Headwater Resources)	\$ 2,500.00		\$ 2,500.00
	19 Parentex Enterprises	\$ 2,500.00		\$ 2,500.00
	20 Team Lally, Inc.	\$ 2,500.00		\$ 2,500.00
21 Tri-Counties Association of Realtors	\$ 2,500.00		\$ 2,500.00	
22 KASA Construction Inc., Kasbar Family	\$ 2,500.00		\$ 2,500.00	
23 Innovative Design Concepts	\$ 2,500.00		\$ 2,500.00	
Chino Valley Fire Foundation	\$ 2,500.00	\$ 5,000.00	\$ 7,500.00	
River City Mortgage	\$ 2,500.00	\$ 2,500.00	\$ 5,000.00	
24 Redwood Family Care Network		\$ 2,500.00	\$ 2,500.00	
25 Smash Factor, LLC		\$ 2,500.00	\$ 2,500.00	
Level (\$1,000 to \$2,499)	1 Apollo Insurance Services	\$ 2,000.00		\$ 2,000.00
	2 Lennar Homes	\$ 2,000.00		\$ 2,000.00
	3 Orange Community Foundation	\$ 2,000.00		\$ 2,000.00
	4 Bruce and Debbie Wood	\$ 2,000.00		\$ 2,000.00
	5 Gallant Risk & Insurance Services, Inc.	\$ 2,000.00		\$ 2,000.00
	6 Marion and Mike Proffitt	\$ 2,000.00		\$ 2,000.00
	7 Farmers Insurance Agency	\$ 2,000.00		\$ 2,000.00
	8 June Chern, Farmers/Insurance District Manager	\$ 2,000.00		\$ 2,000.00
	9 Dean and Delinia Lewis	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00
	10 TailoredSpace Chino Hills		\$ 2,000.00	\$ 2,000.00
	11 Kristine E. Thalman	\$ 1,700.00		\$ 1,700.00
	Franstech	\$ 1,500.00	\$ 5,000.00	\$ 6,500.00
	12 The Kaplan Family	\$ 1,520.00		\$ 1,520.00
	13 CGM Development, Inc.	\$ 1,500.00		\$ 1,500.00
	14 Cornell Custom Homes	\$ 1,500.00		\$ 1,500.00
	15 Iris Tonti, Coldwell Banker Alliance Realty	\$ 1,000.00	\$ 500.00	\$ 1,500.00
	16 Platinum Cargo Logistics Inc.	\$ 1,400.00		\$ 1,400.00
	17 Denise and Ed Graham	\$ 1,240.00		\$ 1,240.00
18 Melba and Jeff Mayes	\$ 1,200.00		\$ 1,200.00	

Donor Recognition report from 11/04/2009 to 6/30/2023

Donor Name	As of June 30, 2022	FY 22-23 Donations	As of June 30, 2023
19 Rick and Janelle Shiba	\$ 1,120.00		\$ 1,120.00
20 Patti and Fred Aguiar	\$ 1,000.00		\$ 1,000.00
21 Catalyst Solutions	\$ 1,000.00		\$ 1,000.00
22 Chino Hills Land West, LLC.	\$ 1,000.00		\$ 1,000.00
23 Jean and Phil Gorgone	\$ 1,000.00		\$ 1,000.00
24 Guardian Risk & Insurance Services, Inc.	\$ 1,000.00		\$ 1,000.00
25 Inland Valley Humane Society	\$ 1,000.00		\$ 1,000.00
26 Emmi and Michael J. Kaiser	\$ 1,000.00		\$ 1,000.00
27 Pierre Laband	\$ 1,000.00		\$ 1,000.00
28 Tim McMahon	\$ 1,000.00		\$ 1,000.00
29 Joanne and Wayne Scaggs	\$ 1,000.00		\$ 1,000.00
30 Percy Segura	\$ 1,000.00		\$ 1,000.00
31 TRESH Partners, LLC	\$ 1,000.00		\$ 1,000.00
32 Voorhees Investments, Inc.	\$ 1,000.00		\$ 1,000.00
33 Gaytriba Ghanshyamsinh Zala	\$ 1,000.00		\$ 1,000.00
34 Young's Market	\$ 1,000.00		\$ 1,000.00
35 MillerCoors	\$ 1,000.00		\$ 1,000.00
36 US Bank Home Mortgage	\$ 1,000.00		\$ 1,000.00
37 K.A.R. Construction	\$ 1,000.00		\$ 1,000.00
38 KB Homes	\$ 1,000.00		\$ 1,000.00
39 Oke Poke	\$ 1,000.00		\$ 1,000.00
40 Re/Max Edge	\$ 1,000.00		\$ 1,000.00
41 Foddrill Construction Corp	\$ 1,000.00		\$ 1,000.00
42 Chino Hills Ford	\$ 1,000.00		\$ 1,000.00
43 Chino Valley Real-Estate	\$ 1,000.00		\$ 1,000.00
44 JLL	\$ 1,000.00		\$ 1,000.00
45 Securitas Security Services	\$ 1,000.00		\$ 1,000.00
46 Western Water Works	\$ 1,000.00		\$ 1,000.00
47 Century 21 Award	\$ 1,000.00		\$ 1,000.00
48 Azteca Landscape	\$ 1,000.00		\$ 1,000.00
49 Excel Landscape	\$ 1,000.00		\$ 1,000.00
50 Samantha James-Perez	\$ 1,000.00		\$ 1,000.00
51 West Coast Arborists, Inc.	\$ 1,000.00		\$ 1,000.00
52 Health Service Alliance		\$ 1,000.00	\$ 1,000.00
53 Lisa Ruffner		\$ 1,000.00	\$ 1,000.00
54 O'hara Solar		\$ 1,000.00	\$ 1,000.00
55 Christina Gagnier	\$ 500.00	\$ 500.00	\$ 1,000.00

CHINO HILLS COMMUNITY FOUNDATION
THREE YEAR EVENT PLANNING SCHEDULE

*** Dates should be scheduled at least 6 months in advance ***

Dec	31 Volunteer Reception - Send Invitations			
	2023	2024	2025	
JANUARY	9 Board Meeting 23 Volunteer Recognition	TBD Volunteer Reception - Send Invitations 15 Board Meeting (conflict with MLK) TBD Donor Recognition - Send Invitations	TBD Volunteer Reception - Send Invitations 20 Board Meeting (conflict with MLK) TBD Donor Recognition - Send Invitations	
FEBRUARY	8 Summer Rec Guide DEADLINE 21 Concert Series #1: Bordeaux Tickets on Sale	TBD Summer Rec Guide DEADLINE 5 Volunteer Recognition TBD Concert Series #1: Tickets on Sale	TBD Summer Rec Guide DEADLINE 5 Volunteer Recognition TBD Concert Series #1: Tickets on Sale	
MARCH	20 Board Meeting 25 Kids Art Exploration 10 Donor Recognition - Send Invitations	18 Board Meeting TBD Donor Recognition TBD Kids Art Exploration TBD Concert Series #1: TBD	17 Board Meeting TBD Donor Recognition TBD Kids Art Exploration TBD Concert Series #1: TBD	
APRIL	19 AED Shoppes Donation @ 9-11 21 Concert Series #1: Derek Bourdeaux 22 Donor Recognition			
MAY	1 Wine Walk Planning Begins 11 Art Show #1 Opening "Imagination" 22 Board Meeting 29 Wine Walk Webpage LIVE 31 Fall Rec Guide DEADLINE	1 Wine Walk Planning Begins 20 Board Meeting TBD Concert Series #2 - TBD 27 Wine Walk Webpage LIVE TBD Fall Rec Guide DEADLINE	1 Wine Walk Planning Begins 19 Board Meeting TBD Concert Series #2 - TBD 27 Wine Walk Webpage LIVE TBD Fall Rec Guide DEADLINE	
JUNE	1-30 Art Show #1: "Imagination" Exhibit 19 Concert Series #2: Vargas Tickets on Sale 28 Downtown Art Gallery Opening	TBD Art Show #1	TBD Art Show #1	
JULY	17 Board Meeting 18 Concert Series #3 - Fiddmont Tickets on Sale 1-30 Art Show #1: "Imagination" Exhibit	15 Board Meeting TBD Art Show #1	21 Board Meeting TBD Art Show #1	
AUGUST	1 Wine Walk Tickets on Sale 1-9 Art Show #1: "Imagination" Exhibit 11 Concert Series #2 - Andy Vargas TBD Art Show #2: Opening TBD Winter Rec Guide DEADLINE	1 Wine Walk Tickets on Sale TBD Concert Series #3 - TBD TBD Art Show #2 TBD Winter Rec Guide DEADLINE	1 Wine Walk Tickets on Sale TBD Concert Series #3 - TBD TBD Art Show #2 TBD Winter Rec Guide DEADLINE	
SEPT.	18 Board Meeting 1-30 Art Show #2 Exhibit 15 Concert Series #3 - Lynn Fiddmont	16 Board Meeting TBD Art Show #2	15 Board Meeting TBD Art Show #2	
OCT.	14 Chino Hills Wine Walk 1-31 Art Show #2 Exhibit	12 Chino Hills Wine Walk TBD Art Show #2	12 Chino Hills Wine Walk TBD Art Show #2	
NOVEMBER	TBD Concert Series Planning Begins 1-10 Art Show #2 Exhibit 20 Board Meeting TBD Date Due: Donor Recognition 2024 TBD Design Donor Recognition Invites TBD Spring Rec Guide (Feb -May) DEADLINE	TBD Concert Series Planning Begins 18 Board Meeting TBD Date Due: Donor Recognition 2025 TBD Design Donor Recognition Invites TBD Spring Rec Guide (Feb -May) DEADLINE	TBD Concert Series Planning Begins 17 Board Meeting TBD Date Due: Donor Recognition 2025 TBD Design Donor Recognition Invites TBD Spring Rec Guide (Feb -May) DEADLINE	
DECEMBER	TBD Volunteer Reception - Save the Date TBD Donor Recognition - Save the Date TBD Concert Series webpage LIVE	TBD Volunteer Reception - Save the Date TBD Donor Recognition - Save the Date TBD Concert Series webpage LIVE	TBD Volunteer Reception - Save the Date TBD Donor Recognition - Save the Date TBD Concert Series webpage LIVE	