

MINUTES

CHINO HILLS COMMUNITY FOUNDATION

January 09, 2023
REGULAR MEETING

CHINO HILLS, CALIFORNIA

Board Chair Rogers called the Chino Hills Community Foundation Meeting to order at 4:02 p.m.

PRESENT: BOARD MEMBERS: PETER ROGERS
CYNTHIA MORAN
GLEN ANDERSON
SPENCER BOGNER
DENISE CATTERN
MARY FAULHABER
DARRYL GOODMAN
BILL HUGHES (via teleconference)
SAMANTHA JAMES-PEREZ
DAVID KRAMER (arrived 4:03)
DELINIA LEWIS
SYLVIA NASH
PETER PIRRITANO
KATHLEEN SMITH

ABSENT: BOARD MEMBERS: AIMEE HOLLIDAY-DAVIS
DARRIN LEE

ALSO PRESENT: JONATHAN MARSHALL, COMMUNITY SERVICES DIRECTOR
MELISSA ARMIT, SR. COMMUNITY SERVICES SUPERVISOR
ALMA HERNANDEZ, SR. MANAGEMENT ANALYST
MARLENE SIU, FOUNDATION SECRETARY

PLEDGE OF ALLEGIANCE TO THE FLAG

Led by Board Chair Rogers.

TEMPORARY TELECONFERENCING AUTHORIZATION-RESOLUTION ADOPTED

Board Chair Rogers briefed the Board on the resolution.

A motion was made by Board Chair Rogers and seconded by Board Member Goodman to adopt Resolution No. 2023-01 of the Chino Hills Community Foundation, Finding That Certain Conditions Exist to Temporarily Conduct Public Meetings Via Teleconferencing Pursuant to Government Code Section 54953(e) Due to the Surge Caused by the Omicron Variant.

Motion carried as follows:

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AYES: BOARD MEMBERS: ROGERS, MORAN, ANDERSON, BOGNER, CATTERN, FAULHABER, GOODMAN, HUGHES, JAMES-PEREZ, KRAMER, LEWIS, NASH, PIRRITANO, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: HOLLIDAY-DAVIS, LEE.

ABSTAIN: BOARD MEMBERS: NONE.

INTRODUCTION

Board Chair Rogers introduced Delinia Lewis and welcomed her to the Board.

PUBLIC COMMENTS

None.

FOUNDATION DEPARTMENT BUSINESS

CONSENT CALENDAR

Board Chair Rogers announced the consent calendar and asked the Board if there were any items to pull.

Board Member Cattern abstained from item No. 4, pertaining to the approval of the November 14, 2022, Foundation meeting minutes.

A motion was made by Board Member James-Perez, and seconded by Board Member Anderson, to approve the following Consent Calendar items:

MINUTES

The Board members approved the November 14, 2022, Chino Hills Community Foundation Meeting Minutes, as presented.

PRELIMINARY FINANCIAL REPORT

The Board members received and filed the Preliminary Financial Report as of December 31, 2022, as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, MORAN, ANDERSON, BOGNER, CATTERN, FAULHABER, GOODMAN, HUGHES, JAMES-PEREZ, KRAMER, LEWIS, NASH, PIRRITANO, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: HOLLIDAY-DAVIS, LEE.

ABSTAIN: BOARD MEMBERS: CATTERN (#4).

DISCUSSION CALENDAR

DISCUSS AED DONATION LOCATION DETERMINATION

Board Chair Rogers introduced Ryan Pourhassanian, a Chino Valley Fire District (CVFD) Firefighter Paramedic, who informed the board of the importance of an AED machine. Mr. Pourhassanian participation was cut short as he was abruptly called away for an emergency. After much discussion, it was decided to place an AED at The Shoppes Security Office, and one at James S. Thalman Chino Hills Library.

A motion was made by Board Member James-Perez, and seconded by Board Member Smith, to approve the locations of the two AED machines.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, MORAN, ANDERSON, BOGNER, CATTERN, FAULHABER, GOODMAN, HUGHES, JAMES-PEREZ, KRAMER, LEWIS, NASH, PIRRITANO, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: HOLLIDAY-DAVIS, LEE.

ABSTAIN: BOARD MEMBERS: NONE.

DISCUSS VOLUNTEER OF THE YEAR

Board Secretary Mary Faulhaber noted that the Volunteer Committee is considering selecting multiple individuals for the initial Volunteer of the Year recognition. The committee feels there are multiple loyal volunteers that have been with the foundation for many years and should be recognized. Moving forward one person would be selected annually. Board Chair Rogers mentioned that the committee had discussed awarding the winner a certificate and a gift card. Board Vice Chair Moran suggested a press release be written by the Public Relations Committee, and a photo be taken of the Volunteer of the Year, at the Volunteer Recognition event. Board Chair Rogers stated it would take place January 23rd at the McCoy Equestrian and Recreation Center.

DISCUSS CHANGING BOARD MEETING DAYS PERMANENTLY

Board Chair Rogers introduced the item by reminding the Board that at the previous meeting there had been a consensus that Mondays were still the best day for board meetings. However, it had been requested to move the meeting from the second Monday of the month to another week. After some discussion, it was decided to move the meetings to the third Monday of the Month.

A motion was made by Board Member Nash, and seconded by Board Secretary Faulhaber, to change the meeting date to the third Monday of every other month.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, MORAN, ANDERSON, BOGNER, CATTERN, FAULHABER, GOODMAN, HUGHES, JAMES-PEREZ, KRAMER, LEWIS, NASH, PIRRITANO, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: HOLLIDAY-DAVIS, LEE.

ABSTAIN: BOARD MEMBERS: NONE.

DISCUSS 2023 CALENDAR

No changes were made to the calendar.

COMMITTEE REPORTS

Chair Peter Rogers

BOARD DEVELOPMENT COMMITTEE

Board Chair Rogers stated that the Board Development Committee would be meeting to discuss the addition of a new board member.

Treasurer Peter Pirritano

FUND DEVELOPMENT COMMITTEE

Board Treasurer Pirritano stated the committee would be meeting soon, and an update would be provided to the Board in March.

Board Member Denise Cattern

PUBLIC AFFAIRS COMMITTEE

Board Member Cattern stated that she looks forward to promoting all the Foundation's upcoming events. She requested information regarding Volunteer of the Year so she can begin working on the press release.

Board Member Glen Anderson

chARTS

- Kids Art Exploration – Board Member Anderson stated that teachers have been selected, volunteers are being solicited, and activities are being chosen for the Kids Art Exploration event. The flyer will be posted once it is updated with the registration times to allow for the 15-minute intervals between sessions. Registration for the event will begin on February 14th. Board Vice Chair Moran questioned if the donation from Brighton had not yet been depleted since the logo is still displayed on the event materials. Board Chair Rogers confirmed that there are still funds available.
- Art Shows – Board Member Anderson stated that the Art Show opening dates have been set for May 11th and August 15th. The first exhibit, "The Imagination Show", will feature all local artists and requested that a flyer be create.

- Art Gallery – Board Member Anderson asked Board Member Goodman to introduce his idea of a Chino Hills “Downtown” Art Gallery. The concept would be to set up a vacant space at the Shoppes, which he will donate to the arts committee, as a “gallery”. Artwork could be displayed or for sale. It was also clarified that the art shows at the Chino Hills Community Center would still take place. This would be separate, a “pop up”, with no City involvement.

Board Chair Rogers inquired who would be paying for the display aspects of an art show, and who would be stationed at the location. Board Member Goodman commented that days and hours would be limited. It would be a Foundation event organized by the arts committee and staffed with chARTS volunteers.

Board Member Anderson inquired if the board needed to sanction this idea. Board Chair Rogers clarified that the board would need to approve any associated costs. Board Member Anderson responded that there would be no costs as the artwork could be displayed as is. Board Vice Chair Moran clarified that expectations would have to be managed and that artists would need to be notified that they would have to provide their own display supplies in contrast to the art shows at the Chino Hills Community Center.

Board Member Lewis inquired about a commission on sales that could be used to cover expenses. Board Member Anderson responded that this would be a possibility with commission being split between the Foundation and The Shoppes. Board Chair Rogers gave direction that this be discussed at the committee level and then formally agendaized for discussion at a future board meeting.

- Concerts – Board Member Anderson concluded that the committee needs to meet to finalize pending artists and dates.

Secretary Mary Faulhaber

VOLUNTEER COMMITTEE

Board Secretary Faulhaber stated that the committee is working on the volunteer dinner. It was mentioned that responses have been low and asked if there was a software glitch as she is not receiving responses. She stated that she will need to follow up personally with those that have not responded.

BOARD COMMENTS

Kramer: Board Member Kramer thanked Board Chair Rogers and Board Vice Chair Moran for their positions on the Foundation, which allows the Board to meet in the Council Chambers. He stated, “storytelling art”, and incorporating students in the art shows, encourages enthusiasm for art from a young age. He supported the “Downtown Chino Hills” art exhibit idea, and suggested a mural be painted, and incorporate something like the Santa Fe Trail, which unifies community history. He suggested it be placed somewhere in the city with high visibility, and the Board could create a contest for students

to submit a theme for the mural. He feels it will celebrate a story from the city's beginnings and bring awareness for the Foundation.

Lewis: Board Member Lewis stated is she is glad to be back, and there is no place like Chino Hills.

Faulhaber: Board Secretary Faulhaber welcomed Board Member Lewis back and thanked her for offering to help with the volunteer dinner.

Cattern: Board Member Cattern stated she has had community members approach her regarding a mural in the city where visitors could take photos to share, and eventually it would be recognized and associated with the city. She feels it would be worth researching in the future. She welcomed Board Member Lewis and looks forward to the volunteer dinner.

James-Perez: Board Member James-Perez wished everyone a Happy New Year and welcomed Board Member Lewis.

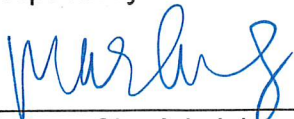
Goodman: Board Member Goodman stated he is thankful to be working with Board Member Anderson on the potential art gallery, and stated The Shoppes had a busy holiday season. He mentioned he felt the absence of Mr. Donald "Bubba" Rhoades this season, and is looking to fill his position, as The Shoppes engineer, with someone at an apprentice level.

Anderson: Board Member Anderson voiced his support for a mural, and suggested creating it on panels, so it can be moved. He recommended community member Sharon Stuewe, to create it, as she is a talented muralist, who has completed many murals for schools in the city.

ADJOURNMENT

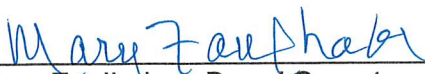
Board Chair Rogers adjourned the meeting at 5:02 p.m.

Respectfully submitted by:



Marlene Siu, Administrative Assistant II
Community Services Department, City of Chino Hills

Signed by:



Mary Faulhaber, Board Secretary
Chino Hills Community Foundation