

# MINUTES

## CHINO HILLS COMMUNITY FOUNDATION

JANUARY 22, 2024  
REGULAR MEETING

CHINO HILLS, CALIFORNIA

Board Chair Rogers called the Chino Hills Community Foundation Meeting to order at 4:03 p.m.

PRESENT: BOARD MEMBERS: PETER ROGERS  
GLEN ANDERSON  
GRACE CAPPS  
DENISE CATTERN  
MARY FAULHABER  
DARRYL GOODMAN  
DAVID KRAMER  
DARRIN LEE  
DELINIA LEWIS  
CYNTHIA MORAN  
SYLVIA NASH  
PETER PIRRITANO  
RICK SHIBA

ABSENT: BOARD MEMBERS: SPENCER BOGNER  
SAMANTHA JAMES-PEREZ  
KATHLEEN SMITH

ALSO PRESENT: JONATHAN MARSHALL, COMMUNITY SERVICES DIRECTOR  
MELISSA ARMIT, COMMUNITY SERVICES MANAGER  
ALMA HERNANDEZ, SR. MANAGEMENT ANALYST  
JANELLE RAMOS, COMMUNITY SERVICES COORDINATOR  
KYMBERLY SCHLUTER, ADMINISTRATIVE TECHNICIAN  
MARLENE SIU, FOUNDATION SECRETARY

### PLEDGE OF ALLEGIANCE TO THE FLAG

Led by Board Member Capps.

### WELCOME

Board Chair Rogers introduced Board Member Capps, congratulated her on her recent retirement, and welcomed her back to the Board of Directors.

### PUBLIC COMMENTS

None.

### FOUNDATION DEPARTMENT BUSINESS

**CONSENT CALENDAR**

Board Chair Rogers announced the consent calendar and asked the Board if there were any items to pull.

A motion was made by Board Member Goodman and seconded by Board Member Lee, to approve the remaining Consent Calendar items:

**MINUTES**

The Board members approved the amended September 18, 2023, Chino Hills Community Foundation Meeting Minutes, as presented.

**MINUTES**

The Board members approved the November 20, 2023, Chino Hills Community Foundation Meeting Minutes, as presented.

**PRELIMINARY FINANCIAL REPORT**

The Board members received and filed the Preliminary Financial Report as of December 31, 2023, as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, CAPPS, CATTERN, FAULHABER, GOODMAN, KRAMER, LEE, LEWIS, MORAN, NASH, PIRITANO, SHIBA.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: BOGNER, JAMES-PEREZ, SMITH.

ABSTAIN: BOARD MEMBERS: NONE.

**DISCUSSION CALENDAR**

**DISCUSS AED DONATION**

Board Chair Rogers referred to the list in the staff report of suggested locations that were proposed either by board members or fire professionals, with some indicating they had previously declined a donation. Community Services Director Marshall confirmed that there are available AED machines at all City facilities. Community Services Manager Armit confirmed there are also three portable machines available for off-site City programming. Discussion ensued regarding certain businesses turning down potential AED donations. It was also discussed having Board members outreach to businesses since they may have personal connections. Board Member Lewis suggested offering a donation to a smaller storefront next to Harkins Theater, since the theater had previously declined the donation, so the AED could still be available to the surrounding area. Board Chair Rogers stated he would prefer the AED to be located at the theater due to the volume of patrons. Board Chair Rogers suggested Chick-fil-A, Grocery Outlet, and

Albertsons on the south side of town, as possible options for donation. Board Vice Chair Moran then suggested the Townplace Marriot hotel as an option since Luchador had declined. Board Member Goodman suggested Oakmont of Chino Hills as a potential alternate site, since the percentage of people living in the facility are at a higher risk of cardiac arrest. Board Chair Rogers believes that Oakmont did not respond when contacted, though he feels they should be required to have an AED on site. Board Vice Chair Moran agreed with Board Chair Rogers options, and suggested Grocery Outlet as a backup alternate location, and Board Members supported the suggestion.

Board Member Nash nominated Chick-fil-A, and the Los Serranos Albertsons location, as the top two desired businesses to donate an AED machine, and Grocery Outlet as the back-up third location. Board Member Anderson seconded the motion.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, CAPPS, CATTERN, FAULHABER, GOODMAN, KRAMER, LEE, LEWIS, MORAN, NASH, PIRRITANO, SHIBA.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: BOGNER, JAMES-PEREZ, SMITH.

ABSTAIN: BOARD MEMBERS: NONE

#### **REVIEW CALENDAR**

Board Member Goodman highlighted that the Wine Walk is dated for October 12th, annually, though the date varies every year. Board Chair Rogers requested the update be made.

#### **COMMITTEE REPORTS**

##### **Board Member Denise Cattern**

- PUBLIC AFFAIRS COMMITTEE – Board Member Cattern mentioned the Chino Valley Champion publicized a book signing which will take place at the Downtown Art Gallery at The Shoppes, and upcoming are concert series artist announcements and the art show.

##### **Board Member Glen Anderson**

- chARTS COMMITTEE –
  - Concerts – Board Member Anderson informed the Board the committee has selected potential concert artists for the year, Andy Vargas, and Derek Bordeaux. Once the Andy Vargas concert date is confirmed, the concert date for the Derek Bordeaux concert will be booked. Various other artists are being considered for the third concert including: DW3, Hiroshima, Aloe Blacc, Blue

Grass, which might be good for Wine Walk. Another option for the third concert would be a mini music festival, or Blues Festival. Board Chair Rogers stated Wine Walk has not featured live music in a few years, though it could be considered as an addition next year.

- Art Show – Board Member Anderson stated Sean Underwood is the artist to be featured at the first Art Show on May 1st, and Anne Wang is set to be featured starting August 1st, and has students that can be featured in combination with her artwork as part of the exhibit.

Art Gallery – Board Member Anderson stated the art gallery has continued to be successful with 50 – 75 patrons every night. He stated there have been consistent sales and new artists are interested in featuring their work, which now allows for enough artwork to be featured on a rotating basis. He informed the Board there has been discussion regarding a “Youth Art Show,” as a special theme for the Art Gallery this Summer, and artwork may be solicited at the Kid’s Art Exploration event on March 23rd or committee members may reach out to schools. Board Vice Chair Moran mentioned that Chick-fil-A had partnered with high school art teachers to feature kid’s art in the restaurant, and Chick-fil-A awards a prize to a winner voted on by patrons. Board Member Anderson responded it would be beneficial to discuss this program. He also mentioned the Art Showcase at the high schools as a great outlet. There are so many outlets and artists, but art featured depends on the subject matter; for example, no nudes or Santa Claus’ would be featured. He thanked Board Member Goodman for making the space available for use in The Shoppes, and he stated many residents inquire regarding additional hours, though his concern is not to overwork the volunteers.

- Book Signing – Board Member Anderson discussed the book signing to be hosted at the gallery Wednesday, January 24, 2024, from 5 p.m. to 7 p.m., featuring a local author, Lori Fischer, who wrote a book about dealing with grief.
- Kids Art Exploration – Board Vice Chair Moran mentioned the Diwali Festival and thought it would be great to incorporate cultural art projects for the Kids Art Exploration.

**Secretary Mary Faulhaber**

- VOLUNTEER COMMITTEE – Board Secretary Faulhaber stated there has not been a meeting, but discussion has begun for the upcoming Volunteer Dinner, on February 5th. Board Secretary Faulhaber has met with staff regarding the logistics and timeline. Cannataros has been confirmed for catering, entertainment has been secured, and linens have been ordered. The invitation was sent out and responses are being recorded as received.

Board Vice Chair Moran requested printing a card with Board Secretary Faulhaber's information. Board Secretary Faulhaber thought it was a great idea, like a business card, but thought it would be best to direct volunteers to the website. Board Vice Chair Moran suggested something simple with the logo "interested in giving back to the community, visit..." and split them among board members.

## **BOARD COMMENTS**

**Lee:** Board Member Lee supported the idea of purchasing business cards, for when soliciting businesses during Wine Walk.

**Goodman:** Board Member Goodman suggested a QR Code instead of business cards. He suggested renaming the Summer Day Camp scholarship to the Bill Hughes Memorial Scholarship, in honor of Board Member and longtime resident, Bill Hughes. Board Chair Rogers requested it be added to the March agenda. He commended Board Member Anderson's work on the Art Gallery. He also inquired about the replacement banner displayed at the front of The Shoppes on Peyton Drive and Boys Republic Drive, which advertises the Foundation. Board Chair Rogers responded that he does not think he is in favor of replacing it, but it is still in discussion to evaluate its worth considering the cost.

**Faulhaber:** Board Secretary Faulhaber asked to refer volunteers to the Foundation website, and she fully supports the idea of the Bill Hughes Memorial Scholarship.

**Shiba:** Board Member Shiba recommended the band, Big Sandy, for the concert series. He stated he is long time friends with the band members. Board Member Anderson requested Board Member Shiba to inquire how much the entertainment would cost.

**Lewis:** Board Member Lewis congratulated Board Member Lee on his recent retirement.

**Capps:** Board Member Capps thanked everyone for the welcome. She mentioned that she had been involved in Junior Achievement and wanted to gauge interest in the program. If there is enough interest, she can coordinate a proposal that would include the costs, target specific grades, and a plan to offer it to all schools. She stated that the financial literacy material would be at the students' respective levels. The previous proposal did not necessarily fall within the strategic mission, but the new proposal could be structured as a community project with volunteers to present the curriculum at the schools. Board Chair Rogers suggested having the discussion with the Strategic Planning Committee, then later present it to the full Board if interest is high.

**Kramer:** Board Member Kramer stated he would not welcome Board Member Capps because her presence was always felt, even during her leave of absence. He stated that the ultimate experience of a great city is that the city lives within its' residents, and his hope is as new residents move in, they will soon feel the same. He commented on the misdirected criticism at a previous City Council meeting discussion, regarding the Council Members' pictures on the wall, and he felt that the negative comments made at the public meeting were a violation of a code of conduct. He feels when there is trust within the

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group, all citizens would feel a sense of pride and trust as well. He suggested creating a mission statement, to convey how unique the city is, and what keeps it thriving. He suggested the Foundation support the City Council Mayor's Wall, to honor those elected officials who have served the community.

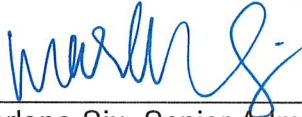
**Rogers:** Board Chair Rogers thanked all members for attending meetings on a regular basis and stated he is pleased to see the Board giving back to the community.

**All Members:** All Board Members welcomed Board Member Capps back to the Board.

**ADJOURNMENT**

Board Chair Rogers adjourned the meeting at 4:56 p.m.

Respectfully submitted by:



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Marlene Siu, Senior Administrative Assistant  
Community Services Department, City of Chino Hills

Signed by:



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Mary Faulhaber, Board Secretary  
Chino Hills Community Foundation