

# **MINUTES**

## **CHINO HILLS COMMUNITY FOUNDATION**

**MARCH 18, 2024  
REGULAR MEETING**

**CHINO HILLS, CALIFORNIA**

Board Chair Rogers called the Chino Hills Community Foundation Meeting to order at 4:01 p.m.

**PRESENT: BOARD MEMBERS:** PETER ROGERS  
GLEN ANDERSON  
GRACE CAPPS  
DENISE CATTERN  
MARY FAULHABER  
SAMANTHA JAMES-PEREZ  
DAVID KRAMER (4:02 p.m.)  
DARRIN LEE  
SYLVIA NASH  
PETER PIRRITANO  
RICK SHIBA  
KATHLEEN SMITH

**ABSENT: BOARD MEMBERS:** SPENCER BOGNER  
DARRYL GOODMAN  
DELINIA LEWIS  
CYNTHIA MORAN

**ALSO PRESENT:** JONATHAN MARSHALL, COMMUNITY SERVICES DIRECTOR  
MELISSA ARMIT, COMMUNITY SERVICES MANAGER  
ALMA HERNANDEZ, SR. MANAGEMENT ANALYST  
MARLENE SIU, FOUNDATION SECRETARY

### **PLEDGE OF ALLEGIANCE TO THE FLAG**

Led by Board Member James-Perez.

### **PUBLIC COMMENTS**

None.

### **FOUNDATION DEPARTMENT BUSINESS**

#### **CONSENT CALENDAR**

Board Chair Rogers announced the consent calendar and asked the Board if there were any items to pull.

CHINO HILLS COMMUNITY FOUNDATION  
REGULAR MEETING

MARCH 18, 2024

A motion was made by Board Member Nash and seconded by Board Member James-Perez, to approve the remaining Consent Calendar items:

**MINUTES**

The Board members approved the amended November 20, 2023, Chino Hills Community Foundation Meeting Minutes, as presented.

**MINUTES**

The Board members approved the January 22, 2024, Chino Hills Community Foundation Meeting Minutes, as presented.

**QUARTERLY INVESTMENT REPORT**

The Board members received and filed the Quarterly Investment Report as of December 31, 2023, as presented.

**PRELIMINARY FINANCIAL REPORT**

The Board members received and filed the Preliminary Financial Report as of February 29, 2024, as presented.

**RENAMING OF THE SUMMER DAY CAMP SCHOLARSHIP PROGRAM**

The Board members approved renaming of the Summer Day Camp Scholarship program to the Bill Hughes Memorial Scholarship in memory of board member Bill Hughes.

**APPOINTMENT OF GRACE CAPPS TO THE STRATEGIC PLANNING COMMITTEE**

The Board members approved the appointment of Board Member Capps to the Strategic Planning Committee.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, CAPPS, CATTERN, FAULHABER, JAMES-PEREZ, KRAMER, LEE, NASH, PIRRITANO, SHIBA, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: BOGNER, GOODMAN, LEWIS, MORAN.

ABSTAIN: BOARD MEMBERS: NONE.

**DISCUSSION CALENDAR**

**OPEN NOMINATION PROCESS FOR EXECUTIVE BOARD POSITIONS**

Board Chair Rogers informed the Board that the Executive Board positions will be voted on at the May meeting, which is the annual meeting. He advised the Board to contact Senior Management Analyst Hernandez, or himself, regarding any nominations, questions, or comments.

**REVIEW AND PROVIDE DIRECTION ON PROPOSED FY 24-25 BUDGET**

Senior Management Analyst Hernandez mentioned that the budget is based on the prior years' actuals, and newly added line items included the annual donations for the AED machines, and Historical Society. Board Chair Rogers noted that chARTs net income appeared negative, but the sponsorships are not included in the calculation. He questioned if the membership fee for the Chino Valley Chamber of Commerce (Chamber) was accurate at \$450, as he had recalled the non-profit rate to be lower. Senior Management Analyst Hernandez mentioned the rate had increased since the prior year, but she will verify the rate and member benefits. Board Member Anderson inquired where the commissions gained from the art gallery sales are reflected. Senior Management Analyst Hernandez responded they are not budgeted for, since the amount received is minor and there is no historical trend, however sales are shown in the actuals under the preliminary financial report.

**REVIEW CALENDAR**

Board Member James-Perez questioned if the Andy Vargas concert is scheduled on a Saturday on purpose. Board Chair Rogers and Board Member Anderson confirmed so, and Board Chair Rogers explained the concerts were preferred for a Saturday, though it does not always work with the Community Center and the artists' schedule.

**COMMITTEE REPORTS**

**Board Member Denise Cattern**

- PUBLIC AFFAIRS COMMITTEE – Board Member Cattern reported that she is working on a draft for the upcoming Concert Series and will check with the Chamber on how often they can feature fliers for the Foundation's events. Board Chair Rogers said he has advertised the upcoming concert on Facebook and thanked Board Member Cattern for contacting the Chino Hills Champion to feature the article for the Concert Series.

**Board Member Glen Anderson**

- chARTS COMMITTEE –
  - Concert Series – Board Member Anderson informed the Board fliers have been sent out to local restaurants; he stated he has featured them in high traffic areas. He added contracts are complete for artists, and dates are set for April 12th, May 3rd, and September 7th; ticket sales are set for \$15.
  - Art Shows at the Community Center – Board Member Anderson stated the first show is with Sean Underwood, and the reception is May 2nd, running until the end of August. The first week of September will feature Anne Wang, an international artist. He expects well attended receptions for both.
  - Art Gallery – Board Member Anderson stated the gallery now features 64 artists, and the gallery continues to do well. The wood carving pieces will be changed out, with some remaining as part of the permanent collection,

and the quilts will also be changed out to new designs. Later in the year the show will be changed to feature a collection of youth art. The next large exhibition will feature art loaned by a resident, including a series of 400-year tapestries from an ancient Tibetan monastery. He gave kudos to Board Member James-Perez for assisting with keeping the contracts organized. Board Member Anderson highlighted the highly diverse of styles of artwork.

- Kids Art Exploration – Board Member Anderson mentioned it will be held this Saturday in suite 2020. Set up will begin at 9:00 a.m., the event will include nine sets of tables with different crafts, Whacky Wendy, the entertainer, a roulette wheel for a chance to win prizes, and bags will be handed out to hold any artwork they have made at the event. Board Chair Rogers inquired how many kids there are per session. Board Member Anderson explained registration was lowered to 60 children, from 75 previously, because of the smaller space than the prior year. Though he explained, no one will be turned away if they show up.
- STRATEGIC PLANNING COMMITTEE – Board Member Anderson stated he is pleased with the appointment of Board Member Capps to the Strategic Planning Committee. Board Member Capps suggested planning a meeting with the committee before the next Foundation Board meeting in May. Board Chair Rogers agreed and mentioned that there was a meeting being planned to discuss what the next large donation will be. There has been a request submitted for the Skate Park. He encouraged board members to provide suggestions for potential donations. Board Member Capps inquired about the potential amphitheater and Board Chair Rogers responded the project has been set aside due to the budget restraints.

#### **Board Chair Peter Rogers**

- WINE WALK SUBCOMMITTEE – Board Chair Rogers stated the committee will meet soon to begin planning, the official date of Wine Walk will be October 12th.

#### **Secretary Mary Faulhaber**

- VOLUNTEER COMMITTEE – Board Secretary Faulhaber reported the committee has not met but is preparing for a future meeting. She offered to recruit volunteers for the Art Gallery, and Board Member Anderson agreed it would be helpful should the existing volunteers fall short of availability of hours.

#### **BOARD COMMENTS**

**Kramer:** Board Member Kramer informed the Board Ruben S. Ayala High School held a spectacular production of Mama Mia, the music and script were authentic, and the kids were spectacular, which he relates to the art display. In the recent council meetings, he has noticed there have been visitors, and though he feels free speech is extremely important, he feels the City Council and city staff have conducted themselves very well with what they have had to endure. He asked what more could be done by the Foundation

CHINO HILLS COMMUNITY FOUNDATION  
REGULAR MEETING

MARCH 18, 2024

to honor the past mayors and city council members, and suggested board members find a way to honor the volunteers, as he considers the council as volunteers as well.

**Capps:** Board Member Capps thanked staff for her appointment to the Strategic Planning Committee and looks forward to working with her fellow committee members.

**Nash:** Board Member Nash thanked everyone who worked on the Volunteer Dinner.

**Smith:** Board Member Smith stated she looks forward to chARTs event Saturday and welcomed back Board Member Capps.

**Shiba:** Board Member Shiba informed the Board he was in Paso Robles the past weekend and was able to recruit a new wine company for Wine Walk. He mentioned he read about a ballot issue to add personal finance as a mandatory class in California high schools, which could relate to the proposal for financial planning classes in conjunction with the Junior Achievement program. Board Chair Rogers stated the Strategic Planning Committee will be discussing the proposal.

**Faulhaber:** Board Secretary Faulhaber stated she looks forward to the Kids Art Exploration event.

**James-Perez:** Board Member James-Perez wished everyone a Happy Easter.

**Lee:** Board Member Lee stated that a local artist that exhibited their artwork is now a volunteer, and huge proponent of art related events in the city. She is not a resident but as a result of her experience with the Art Gallery, she has started to explore other events and business in Chino Hills. He complimented that the gallery encourages additional visitors to the city and its' events. He reminded board members that Wine Walk is coming up and suggested everyone begin networking to solicit donations and participation for the event.

**Cattern:** Board Member Cattern stated that the volunteer dinner was a reflection of the of the comradery and bonds that have been made at the Art Gallery, and among Wine Walk volunteers. She thanked the Foundation for their donation to the Historical Society.

**Rogers:** Board Chair Rogers thanked everyone for making the Foundation so successful.

**All Members:** All Board Members complimented the Mayor's Prayer Breakfast, and thanked Board Member Anderson and Board Member James-Perez for their work on the Art Gallery.

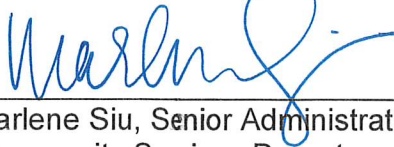
**ADJOURNMENT**

Board Chair Rogers adjourned the meeting at 4:52 p.m.

CHINO HILLS COMMUNITY FOUNDATION  
REGULAR MEETING

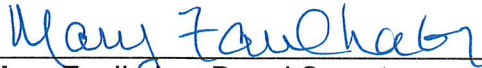
MARCH 18, 2024

Respectfully submitted by:



Marlene Siu, Senior Administrative Assistant  
Community Services Department, City of Chino Hills

Signed by:



Mary Faulhaber, Board Secretary  
Chino Hills Community Foundation