

# MINUTES

## CHINO HILLS COMMUNITY FOUNDATION

NOVEMBER 20, 2023  
REGULAR MEETING

CHINO HILLS, CALIFORNIA

Board Chair Rogers called the Chino Hills Community Foundation Meeting to order at 4:00 p.m.

PRESENT: BOARD MEMBERS: PETER ROGERS  
GLEN ANDERSON  
SPENCER BOGNER  
DENISE CATTERN  
MARY FAULHABER  
SAMANTHA JAMES-PEREZ  
DARRIN LEE  
DELINIA LEWIS (arrived at 4:07 p.m.)  
SYLVIA NASH  
RICK SHIBA  
KATHLEEN SMITH

ABSENT: BOARD MEMBERS: DARRYL GOODMAN  
DAVID KRAMER  
CYNTHIA MORAN  
PETER PIRRITANO

ALSO PRESENT: ALMA HERNANDEZ, SR. MANAGEMENT ANALYST  
MARLENE SIU, FOUNDATION SECRETARY

### PLEDGE OF ALLEGIANCE TO THE FLAG

Led by Board Member James-Perez.

### PUBLIC COMMENTS

None.

### FOUNDATION DEPARTMENT BUSINESS

#### CONSENT CALENDAR

Board Chair Rogers announced the consent calendar and asked the Board if there were any items to pull.

Board Chair Rogers pulled items No. 6 and 7, regarding the recommendation of Grace Capps for appointment to the Chino Hills Community Foundation, and the approval of a \$2,500 donation to the Chino Hills Historical Society, from the Consent Calendar for discussion and separate vote.

A motion was made by Board Member James-Perez, and seconded by Board Member Anderson, to approve the remaining Consent Calendar items:

**MINUTES**

The Board members approved the September 18, 2023, Chino Hills Community Foundation Meeting Minutes, as presented.

**QUARTERLY INVESTMENT REPORT**

The Board members received and filed the Quarterly Investment Report as of September 30, 2023, as presented.

**PRELIMINARY FINANCIAL REPORT**

The Board members received and filed the Preliminary Financial Report as of October 31, 2023, as presented.

**APPROVE FY 22/23 AUDIT REPORT**

The Board members approved the FY 22/23 Audit report, as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, BOGNER, CATTERN, FAULHABER, JAMES-PEREZ, LEE, LEWIS, NASH, SHIBA, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: GOODMAN, KRAMER, MORAN, PIRRITANO.

ABSTAIN: BOARD MEMBERS: NONE.

**CONSENT CALENDAR ITEMS PULLED FOR DISCUSSION**

**APPOINTMENT OF NEW BOARD MEMBER GRACE CAPPS**

After some discussion regarding Grace Capp's incredible work ethic, there was a consensus supporting the recommendation for her appointment to the Foundation board.

A motion was made by Board Member Smith, and seconded by Board Member Nash, to recommend the appointment of Grace Capps for the Chino Hills Community Foundation to the Chino Hills City Council for a term ending May 31, 2027.

The motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, BOGNER, CATTERN, FAULHABER, JAMES-PEREZ, LEE, LEWIS, NASH, SHIBA, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: GOODMAN, KRAMER, MORAN, PIRRITANO.

ABSTAIN: BOARD MEMBERS: NONE.

**DONATION TO THE CHINO HILLS HISTORICAL SOCIETY**

Board Chair Rogers recommended an annual donation of \$2,500 from the Foundation to the Chino Hills Historical Society to support the longevity of the organization. He mentioned the Foundation received a large donation from the McCombs, whose family was known to support the arts, and therefore felt it was appropriate to consider this annual allocation of money. Board **Chair** Member Cattern welcomed the support and stated this annual donation will ensure continuation of the group; without the constraint of seeking funding to pay ongoing expenses such as storage fees. She is most excited to purchase a new camera so meetings can be posted online.

A motion was made by Board Chair Rogers, and seconded by Board Member Shiba, to approve the \$2,500 annual donation to the Chino Hills Historical Society, the motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, BOGNER, FAULHABER, JAMES-PEREZ, LEE, LEWIS, NASH, SHIBA, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: GOODMAN, KRAMER, MORAN, PIRRITANO.

ABSTAIN: BOARD MEMBERS: CATTERN.

**DISCUSSION CALENDAR**

**DISCUSS SPONSORSHIP OF HIGH SCHOOL JUNIOR ACHIEVEMENT FINANCIAL LITERACY PROGRAM**

Board Chair Rogers suggested postponing discussion of this item, regarding a possible \$500 donation to the Junior Achievement financial literacy program at Ruben S. Ayala High School, until the potential return of Grace Capps to the Foundation Board, who has been involved in the Junior Achievement Program in the past. There was a consensus to continue the discussion in the new year.

**DISCUSS MOVING THE REGULAR JANUARY MEETING DATE FROM JANUARY 15, 2024, TO JANUARY 22, 2024, DUE TO THE MARTIN LUTHER KING HOLIDAY, AND REVIEW CALENDAR**

Board Chair Rogers highlighted that the next meeting is scheduled for January 15, 2024, which falls on Martin Luther King Junior Day, a national holiday, therefore is recommending moving the meeting to the following week, Monday, January 22, 2024.

A motion was made by Board Chair Rogers, and seconded by Board Member James-Perez, to approve the date change for the January Board meeting to January 22, 2024.

The motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, BOGNER, CATTERN,  
FAULHABER, JAMES-PEREZ, LEE, LEWIS, NASH, SHIBA, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: GOODMAN, KRAMER, MORAN, PIRRITANO.

ABSTAIN: BOARD MEMBERS: NONE.

### **DISCUSS WINE WALK**

Board Chair Rogers stated he received positive feedback from the event. He stated around 1,460 were in attendance, the target was 1,400. The event made \$123,000, which is in line with the last couple of years, though expenses have increased this year. He thanked all volunteers for their assistance, and that the event could not be completed without them. All Board members agreed that the event was successful.

Board Member Anderson suggested clarifying the responsibilities between the volunteers and vendors, while also being flexible to avoid any misunderstanding.

### **COMMITTEE REPORTS**

#### **Chair Peter Rogers**

- BOARD DEVELOPMENT COMMITTEE – Board Chair Rogers stated the Committee met briefly over zoom to discuss the appointment of Grace Capps.
- WINE WALK COMMITTEE – The Committee will reconvene in April or early May to begin planning next year's event.

#### **Board Member Denise Cattern**

- PUBLIC AFFAIRS COMMITTEE – Board Member Cattern mentioned the Foundation keeps getting great coverage in the Champion including a piece by David Allen, on the first opening of the Art Gallery.

#### **Board Member Glen Anderson**

- chARTS COMMITTEE –
  - Concerts – Board Member Anderson informed the Board the committee has identified dates for future concerts in the next year, and discussion was held to work on securing larger known artists to generate greater fundraising for the Foundation.

- Art Gallery – Board Member Anderson stated the Downtown Art Gallery at The Shoppes has been very successful, averaging 20 - 30 guests every opening. It has been a tremendous outreach for the community. He mentioned that the Art Gallery received a \$600 donation from resident Richard Ortega to be used towards the Foundation's art program. He stated the Art Gallery has grown in recognition and is attracting a different caliber of artists, in addition to youth. There are plans to host a spring show, featuring youth artists. He stated there is now enough artwork in possession that the gallery can rotate artwork for display. He thanked the Champion for their support in featuring the Art Gallery, which has greatly contributed to the publicity of the gallery. Board Member James-Perez thanked all Board Members for their attendance at the Art Gallery. She added it creates a sense of community. It has become sort of a community meeting place, and the gallery could use seating to accommodate patrons that frequently visit the gallery, and visitors who just "hang out" there.

**Secretary Mary Faulhaber**

- VOLUNTEER COMMITTEE – Board Secretary Faulhaber stated there has not been a meeting, but they will schedule one soon. She thanked James-Perez for keeping track of the Art Gallery volunteers. She announced the Volunteer Dinner would take place February 5th, at the McCoy Equestrian and Recreation Center. She added planning will begin soon.

**BOARD COMMENTS**

**Nash:** Board Member Nash gave commendations to Board Member James-Perez and Board Member Anderson for the Art Gallery. She praised Board Member James-Perez for keeping track of the Volunteers, and their scheduling of assisting the Art Gallery. She inquired about the Donor Reception, and Board Chair Rogers explained due to low participation it was cancelled at the request of Board Vice Chair Moran.

**Smith:** Board Member Smith stated Bill Hughes' celebration of life was well attended and very beautiful.

**Faulhaber:** Board Secretary Faulhaber attended the grand opening of the new Art Gallery location, and she enjoyed seeing the community's positive response.

**James-Perez:** Board Member James-Perez thanked staff volunteers and Board Members for their work on Wine Walk and wished the Board a Happy Thanksgiving.

**Anderson:** Board Member Anderson thanked Board Member James-Perez and her husband for all her work for the Art Gallery, and record keeping expertise.

**Lee:** Board Member Lee stated Bill Hughes' memorial was inspiring, and he enjoyed learning so much about his life and connections he has made in this community.

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**Rogers:** Board Chair Rogers thanked all members for attending meetings on a regular basis and stated he is pleased to see the Board giving back to the community. He is pleased to see Grace Capps return to the Board. Her appointment will be approved at the council meeting in December. He requested a discussion of future donation of money for AED's to the Fire Foundation and would like it on the agenda in January.

**All Members:** All Board Members stated Wine Walk was incredibly successful and thanked Board Member James-Perez and Board Member Anderson for all their hard work and wished each other a happy holiday.

**ADJOURNMENT**

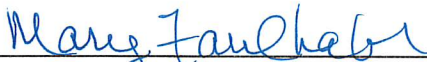
Board Chair Rogers adjourned the meeting at 4:47 p.m.

Respectfully submitted by:



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Marlene Siu, Senior Administrative Assistant  
Community Services Department, City of Chino Hills

Signed by:



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Mary Faulhaber, Board Secretary  
Chino Hills Community Foundation