

MINUTES

CHINO HILLS COMMUNITY FOUNDATION

SEPTEMBER 18, 2023
REGULAR MEETING

CHINO HILLS, CALIFORNIA

Board Chair Rogers called the Chino Hills Community Foundation Meeting to order at 4:00 p.m.

PRESENT: BOARD MEMBERS: PETER ROGERS
GLEN ANDERSON
SPENCER BOGNER
DENISE CATTERN
MARY FAULHABER (arrived at 4:02 p.m.)
SAMANTHA JAMES-PEREZ
DELINIA LEWIS
CYNTHIA MORAN
PETER PIRRITANO
RICK SHIBA

ABSENT: BOARD MEMBERS: DARRYL GOODMAN
BILL HUGHES
DAVID KRAMER
DARRIN LEE
SYLVIA NASH
KATHLEEN SMITH

ALSO PRESENT: JONATHAN MARSHALL, COMMUNITY SERVICES DIRECTOR
MELISSA ARMIT, SR. COMMUNITY SERVICES SUPERVISOR
ALMA HERNANDEZ, SR. MANAGEMENT ANALYST
MARLENE SIU, FOUNDATION SECRETARY

PLEDGE OF ALLEGIANCE TO THE FLAG

Led by Board Member Shiba.

PUBLIC COMMENTS

None.

FOUNDATION DEPARTMENT BUSINESS

CONSENT CALENDAR

Board Chair Rogers announced the consent calendar and asked the Board if there were any items to pull.

A motion was made by Board Member James-Perez, and seconded by Board Member Anderson, to approve the following Consent Calendar items:

MINUTES

The Board members approved the July 17, 2023, Chino Hills Community Foundation Meeting Minutes, as presented.

QUARTERLY INVESTMENT REPORT

The Board members received and filed the Quarterly Investment Report as of June 30, 2023, as presented.

PRELIMINARY FINANCIAL REPORT

The Board members received and filed the Preliminary Financial Report as of August 31, 2023, as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, BOGNER, CATTERN, FAULHABER, JAMES-PEREZ, LEWIS, MORAN, PIRRITANO, SHIBA.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: GOODMAN, HUGHES, KRAMER, LEE, NASH, SMITH.

ABSTAIN: BOARD MEMBERS: NONE.

DISCUSSION CALENDAR

SPONSORSHIP OF HS JUNIOR ACHIEVEMENT FINANCIAL LITERACY PROGRAM

Board Chair Rogers submitted a sponsorship request to the Board on behalf of David Dinasan, owner/operator of the Chino Hills Chick-fil-A, for a one-time, eight-week program, that teaches financial responsibility to high school students through the Junior Achievement Program, at Ruben S. Ayala High school. He stated that he was unsure if it completely fell under the Foundation's mission statement since the scope was limited and clarified that the request had not been submitted to the strategic committee. He suggested a \$500 donation. Board Vice Chair Moran asked staff if, at face value, the request fit in to the mission statement. Community Service Director Marshall answered that the donation must fit into one of the four areas. 1) Improve Local Facilities: Improve Current Community Facilities. 2) Enhance Education: Provide Opportunities for Personal Development and Knowledge. 3) Protect the Environment: Mitigate Risk to and Sustain the Beauty of our Surroundings. 4) Promote the Arts: Support the Growth of and the Exposure to the Arts in the Community, and that it appeared that the request would fall under the second category. Multiple board members agreed with his opinion. Discussion ensued among the Board regarding recognition, the program only being offered at one high school, clarification whether it was an existing class, if Junior Achievement would receive the recognition, preference for something broader, clarification on who the donation would be to, was the content neutral, and how many students it would benefit. There was a consensus of the Board in support of the program but required more

information to make a decision. Board Chair Rogers stated he would bring the item back to the board with more information.

TORREY PINES PARK PROJECT UPDATE

Community Services Director Marshall provided a status update on projects previously contributed to by the foundation.

- Torrey Pines Park (donation amount \$50,000) is set to receive new restroom roofing, new paint for restrooms, a playground, security lighting, landscaping, a new gazebo roof, and rubber speed humps, to prevent unwanted activity in the parking lot. Completion is expected by the end of the year.
- Dog Park (donation amount \$5,000) will receive new shade structures on both sides. Completion is expected within the next two months.
- Bike Repair Stations (donation amount \$10,000) are awaiting installation at Grand Avenue Park, Community Center, and the entrance to the State Park.
- Crossroads Park (donation amount \$125,000) will receive upgrades to the playground, walking pathways, parking lot, rooftops for the restroom and the gazebo, and the addition of fitness equipment.
- The Show Wagon (donation amount \$50,000) is expected to be received within two months, and after the stage is received a concert at Veterans Park will be planned in honor of its' donors.
- The Mobile Recreation Vehicle (donation amount \$50,000) should be complete by next school year, as it still requires additional design and customization.
- Community Center Patio Furniture (donation amount \$10,000) was delayed due to COVID supply chain issues and changes in staffing, but delivery is expected soon. Board Chair Rogers clarified that this donation was the result of the engraved brick sales, which was intended for the profits to be donated to the City of Chino Hills for use at the Community Center.

DISCUSS MOVING ANNUAL MEETING

Board Chair Rogers stated the 2023 - 2024 Annual Meeting falls on the same date as high school graduations, which the council members attend, therefore he is requesting the meeting be moved to May 14th instead of May 20th.

A motion was made by Board Member Bogner, seconded by Board Member Cattern, to approve moving the annual meeting from May 20th to May 14th.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, BOGNER, CATTERN, FAULHABER, JAMES-PEREZ, LEWIS, MORAN, PIRRITANO, SHIBA.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: GOODMAN, HUGHES, KRAMER, LEE, NASH, SMITH.

ABSTAIN: BOARD MEMBERS: NONE.

COMMITTEE REPORTS

Chair Peter Rogers

- WINE WALK SUBCOMMITTEE – Board Chair Rogers informed the Board sponsorships are in good standing. The committee secured \$75,000 in cash sponsorships. He highlighted that 200 VIP tickets sold out in 4 days. He mentioned that wine purchases will be required for six to eight more pouring stations. He informed the committee rentals and vendors are being secured, and there are around 57 total pouring stations this year.

Board Treasurer Peter Pirritano

- FINANCE & INVESTMENT COMMITTEE – Board Treasurer Pirritano provided a summary of the financial report as of August 31, 2023.

Board Member Denise Cattern

- PUBLIC AFFAIRS COMMITTEE – Board Member Cattern mentioned that the Chino Champion has been kind to the Foundation with multiple mentions and photos on featured pages. She stated if the Board would like to see any specific mentions in the paper, please forward suggestions to her. She reminded the Board to share with friends and family, any resident has the option of requesting a paper copy of the Chino Valley Champion Newspaper to be delivered to your house free of charge.

Board Member Glen Anderson

- chARTS COMMITTEE –
 - Concerts – Board Member Anderson informed the Board the concert series has done incredibly well this year, and the artists were all well received. He advised the Board to inform him of any new entertainment groups that would be desirable to see in the upcoming year. He mentioned considering DW3 for next year's lineup, due to their following.
 - Art Gallery – Board Member Anderson stated the Downtown Art Gallery at The Shoppes has been very successful, averaging 20 - 30 guests every opening. It's been a tremendous outreach for the community. New artists with a variety of art displays are being discovered through this process. The chARTs Committee is proposing to hold a mixer for the artists to meet each other. Possible ideas for the future include a quilting exhibit and something related to Kid's Art.
 - Art Shows – Board Member Anderson stated next year there will be two Art Shows at the Community Center, which will possibly focus on two to three artists with larger collections of work.

Secretary Mary Faulhaber

- VOLUNTEER COMMITTEE – Board Secretary Faulhaber stated the committee has not met, but the Volunteer waiver has been completed and it will be sent out to volunteers soon. Board Chair Rogers requested a meeting to discuss selecting a date for the upcoming Volunteer Reception Dinner next winter.

BOARD COMMENTS

Shiba: Board Member Shiba stated the wine walk is progressing well and he is looking forward to it.

James-Perez: Board Member James-Perez stated she is pleased with the increasing publicity for the Foundation and the Board is on a good trajectory.

Cattern: Board Member Cattern stated she will be inviting the Board to the Historical Society's next meeting on October 16th, celebrating Sleepy Hollow's 100th anniversary.

ADJOURNMENT

Board Chair Rogers adjourned the meeting at 5:02 p.m.

Respectfully submitted by:

Marlene Siu, Senior Administrative Assistant
Community Services Department, City of Chino Hills

Signed by:

Mary Faulhaber, Board Secretary
Chino Hills Community Foundation