



Submit to: Community Services Department
14000 City Center Drive
Chino Hills, CA 91709

DATE RCV: _____
STAFF INITIAL: _____

DEADLINE: FEBRUARY 27, 2025

Bill Hughes Memorial Scholarship 2025 Application

Complete **ALL** the following information and **attach copies of ALL** required documents. Incomplete submittals will **NOT** be processed.

APPLICANT INFORMATION (please print neatly or type)

Parent/Guardian Name: _____

Address: _____

Attach utility bill for proof of residency. If unable to provide, please explain: _____

Home Phone: (____) _____ - _____ Work Phone: (____) _____ - _____

Email: _____

Have you received a Chino Hills Community Foundation Scholarship in the past? _____ If yes, when? _____

Please give a brief statement of reasons for applying for assistance: _____

INCOME

Household Size (Number in household) Adults: _____ Children (under 18): _____

Please mark and submit copies of all that apply:

- Public Assistance program verification**, (Medi-cal – current Notice of Action Letter; CalWorks – current Notice of Action letter, Food Stamps – current Notice of Action letter)
- SSI (supplemental security income) statement**
- One month pay stubs**
- Most Current Tax Return**

Name of adults in household	Total Gross Earnings from all jobs	Social Security/ Retirement Benefits	Unemployment/ Workers Comp	Cash AID/ CAL FRESH	All other monthly income
Total					

If you have questions regarding the scholarship program or status of your application, you may call (909) 364-2736 or email chcfoundation@chinohills.org.

FREQUENTLY ASKED QUESTIONS

1. **Who is eligible?**

Any **City of Chino Hills resident** youth aged 6-12 years old. Child must be at least 6 years old at the time day camp selected week starts. Scholarship eligibility is based upon a combination of your family size and household annual gross income. Families are defined as parent(s) / guardian(s) and dependents all living at the same address. We ask for income documentation to determine if the family meets HUD federal income limits as listed below.

2. **What are the income limits?**

Household Size	Income	Household Size	Income	Household Size	Income	Household Size	Income
1	\$ 57,400	3	\$ 73,800	5	\$ 88,600	7	\$ 101,650
2	\$ 65,600	4	\$ 82,000	6	\$ 96,150	8	\$ 108,250

3. **Can I apply to attend both sessions?**

Each child will only be awarded a scholarship to attend one session.

4. **How many children can I apply for?**

You may apply for up to two children in your household.

5. **What if my child cannot attend one of the weeks in the session?**

The sessions are for the full 4 weeks. There are no make-up weeks and no switching sessions is allowed.

6. **Can I apply for a scholarship for my grandchild, niece, nephew, or other relative?**

To apply for a scholarship for a child, you must be the parent or legal guardian of the child.

7. **What do I include for household monthly gross income?**

Income received by all adults in the household should include: Wages, salaries, tips, unemployment income, child support payments, TANF benefits, and SSI or SDI payments. This amount is the pre-tax gross income.

8. **Who should be counted as members of the household?**

All members living in the same household. Household income and family size are used to determine scholarship program eligibility.

9. **What additional information is required to submit an application?**

The completed application along with proof of income, residency, and child's birth certificate. All information on the application must be completed. If a question does not apply, please indicate N/A.

10. **How will I know if I am accepted?**

You will be notified in writing, a letter will be mailed to the address listed on the application notifying you whether or not you have been awarded a scholarship.

11. **I was awarded a scholarship last year, am I eligible to re-apply?**

Yes, you may submit an application every year, however new applicants, or applicants who have never received a scholarship are granted priority.

12. **I haven't done this year's current tax return?**

The previous years tax return may be used.

13. **Can I register my child and then get reimbursed?**

No. The Chino Hills Community Foundation will not reimburse the parent or legal guardian. Payment will be made directly to the City of Chino Hills by the Chino Hills Community Foundation.