

# MINUTES

## CHINO HILLS COMMUNITY FOUNDATION

NOVEMBER 18, 2024  
REGULAR MEETING

CHINO HILLS, CALIFORNIA

Board Chair Rogers called the Chino Hills Community Foundation Meeting to order at 4:02 p.m.

PRESENT: BOARD MEMBERS: PETER ROGERS  
GLEN ANDERSON  
SPENCER BOGNER  
GRACE CAPPS  
SAMANTHA JAMES-PEREZ  
DARRIN LEE  
SYLVIA NASH  
PETER PIRRITANO  
RICK SHIBA  
KATHLEEN SMITH

ABSENT: BOARD MEMBERS: CYNTHIA MORAN  
DENISE CATTERN  
MARY FAULHABER  
DARRYLL GOODMAN  
DAVID KRAMER  
DELINIA LEWIS

ALSO PRESENT: JONATHAN MARSHALL, COMMUNITY SERVICES DIRECTOR  
MELISSA ARMIT, COMMUNITY SERVICES MANAGER  
MARLENE SIU, FOUNDATION SECRETARY

### PLEDGE OF ALLEGIANCE TO THE FLAG

Led by Board Chair Rogers.

### PUBLIC COMMENTS

None.

### FOUNDATION DEPARTMENT BUSINESS

### CONSENT CALENDAR

Board Chair Rogers announced the consent calendar and asked the Board if there were any items to pull.

A motion was made by Board Member Nash and seconded by Board Member James-Perez, to approve the Consent Calendar items, as presented:

### MINUTES

is no conflict of interest. Discussion ensued and the Board agreed it was appropriate to donate towards the memoriam.

A motion was made by Board Member Nash and seconded by Board Member Smith, to approve the donation to the City of Chino Hills for the Bill Hughes Arena in the amount of \$2,500 and approve a budget amendment in the amount of \$2,500 for a donation to the City of Chino Hills, as presented. Community Services Manager Armit added as updates occur, staff will keep Board Members up to date, including when the unveiling ceremony takes place.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, BOGNER, CAPPS, JAMES-PEREZ, LEE, NASH, PIRRITANO, SHIBA, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: MORAN, CATTERN, FAULHABER, GOODMAN, KRAMER, LEWIS.

ABSTAIN: BOARD MEMBERS: NONE.

### REVIEW CALENDAR

Board Chair Rogers announced the annual calendar and asked if the Board noticed any conflicts. Board Member Bogner pointed out that Martin Luther King Junior Day for 2026 also fell on the planned meeting date for January's Board meeting. After some discussion, Secretary Siu stated a staff report could be added to permanently move the January meeting to the second Monday of every month, instead of the third, to avoid the meeting falling on the same day as the holiday, in the future.

### COMMITTEE REPORTS

#### Board Chair Rogers

- EXECUTIVE COMMITTEE – Board Chair Rogers reported that the Executive Committee previously met to discuss future ideas for fundraising events. Board Member Capps added that discussion included the donor policy, retention, and ways of reaching out to potential and existing donors. She added they also discussed ways to publicize the Foundation and event/program goals. She recommended the Board reach out to the Board Committees to brainstorm and develop planning ideas for achieving the Board's goals.
- WINE WALK COMMITTEE – Board Chair Rogers announced that the Wine Walk Event was a great success, with approximately 1,450 tickets sold and a profit of \$159,000, which is an increase from the previous years. He stated that less people were going into the individual stores for tastings, except for the stores near the

The Board members approved the September 16, 2024, Chino Hills Community Foundation Meeting Minutes, as presented.

**QUARTERLY INVESTMENT REPORT**

The Board members received and filed the Quarterly Investment Report as of September 30, 2024, as presented.

**PRELIMINARY FINANCIAL REPORT**

The Board members received and filed the Quarterly Investment Report as of October 31, 2024, as presented.

**APPROVE FY 23-24 REPORT**

The Board members approved the FY 23-24 Audit Report, as presented.

**APPROVE RE\_APPOINTMENT OF BOARD MEMBERS CYNTHIA MORAN AND PETER ROGERS FOR A TERM ENDING DECEMBER 31, 2028, TO THE CHINO HILLS CITY COUNCIL**

The Board members approved the re-appointment of Board Members Cynthia Moran and Peter Rogers, for a term ending December 31, 2028, to the Chino Hills Community Foundation.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, ANDERSON, BOGNER, CAPPS, JAMES-PEREZ, LEE, NASH, PIRRITANO, SHIBA, SMITH.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: MORAN, CATTERN, FAULHABER, GOODMAN, KRAMER, LEWIS.

ABSTAIN: BOARD MEMBERS: NONE.

**DISCUSSION CALENDAR**

**DISCUSS A DONATION TO THE CITY OF CHINO HILLS FOR THE BILL HUGHES ARENA SIGN AND DEDICATION PLAQUE IN THE AMOUNT OF \$2,500 AND APPROVE A BUDGET AMENDMENT IN THE AMOUNT OF \$2,500 FOR A DONATION TO THE CITY OF CHINO HILLS**

Community Services Manager Armit briefed the Board on the background of the decision to rename the main horseshow arena at the McCoy Equestrian and Recreation Center, after the late Board Member, William "Bill" Hughes. She stated staff are asking for the Foundation to make a donation to fund the signage and dedication plaque.

Board Member James-Perez questioned if she must abstain from voting to approve the donation, as she is also on the Parks and Recreation Commission. Staff responded there

main areas of the event. He thanked all volunteers for their assistance, and all Board members agreed that the event was successful.

### **Board Member Glen Anderson**

- **chARTS COMMITTEE –**
  - Concert Series – Board Member Anderson stated it was a great success. Profits were generated for the artist and the Foundation. He thanked Marianne Napoles for her advertisement in the Chino Valley Champion newspaper, which contributed to the successful attendance. He added the new concert dates will be set soon for the coming year. Board Member Lee asked if a donation was received from Graze Craze for proceeds from the Andy Vargas concert. Community Services Manager Armit confirmed that a donation was received, and she will later update the Board on the amount of the donation.
  - Art Gallery – Board Member Anderson informed the Board the Gallery is doing great. He thanked all the volunteers for their contribution to the success of the gallery. Board Member James-Perez added the art gallery is making good connections with other organizations. She recently made contact for collaboration at the gallery with a member from Artists in the Alley, a group from the City of Pomona's Art District, and they will feature some of the groups' art in the gallery. She informed the Board she also met with a contact from a non-profit Punk Rock Gives Back, and they will hold an auction for autographed Christmas Ornaments by popular punk rock singers. Proceeds will be donated to the Foundation. She informed the Board she recently received a \$500 donation from a member of the 55+ Club, for community artist Sharon Stuewe's gingerbread house, from her The Art of Gingerbread Making event. She concluded the gallery recently held a movie screening event, attended by a local filmmaker, which proved to be a successful feature at the gallery.
  - Kids Art – Board Member Anderson stated the artists will be informed in the next two weeks, asking them to schedule dates for the upcoming Kids Art date events.

### **Board Member Capps**

- **FUND DEVELOPMENT COMMITTEE –** Board Member Capps highlighted that Fund Development Meeting will take place in January. She asked Board Members to think of new ideas that may require additional budget, and bring those ideas to the next meeting, so that they be incorporated into the budget for FY 2025-26.

### **Board Secretary Faulhaber**

- **VOLUNTEER COMMITTEE –** Board Chair Rogers commended Secretary Faulhaber for securing volunteers for this year's Wine Walk event. Board Member

James-Perez questioned if a time and location has been set for this year's Volunteer Dinner. Board Chair Rogers responded it will be at the same time as previous years, around 6 p.m., and held at the McCoy Equestrian and Recreation Center. He added Save the Dates will be sent out shortly.

### **BOARD COMMENTS**

**Shiba:** Board Member Shiba wished everyone a Happy Thanksgiving.

**Pirritano:** Board Member Pirritano stated this year's Wine Walk event was a great success.

**James-Perez:** Board Member James-Perez wished everyone a Happy Holidays.

**Anderson:** Board Member Anderson commended Community Services staff for their wonderful service.

**Bogner:** Board Member Bogner praised Board Member Capps on her Executive Committee goals summary.

### **ADJOURNMENT**

Board Chair Rogers adjourned the meeting at 4:43 p.m.

Respectfully submitted by:



---

Marlene Siu, Senior Administrative Assistant  
Community Services Department, City of Chino Hills