

# **MINUTES**

## **CHINO HILLS COMMUNITY FOUNDATION**

**MAY 12, 2025  
REGULAR MEETING**

**CHINO HILLS, CALIFORNIA**

Board Chair Rogers called the Chino Hills Community Foundation Meeting to order at 4:02 p.m.

**PRESENT: BOARD MEMBERS:** PETER ROGERS  
CYNTHIA MORAN  
SPENCER BOGNER  
GRACE CAPPS  
SAMANTHA JAMES-PEREZ  
DARRIN LEE  
SYLVIA NASH  
PETER PIRRITANO  
RICK SHIBA  
DENISE CATTERN  
MARY FAULHABER  
DAVID KRAMER

**ABSENT: BOARD MEMBERS:** DARRYLL GOODMAN  
KATHLEEN SMITH  
DELINIA LEWIS  
GLEN ANDERSON

**ALSO PRESENT:** JONATHAN MARSHALL, COMMUNITY SERVICES DIRECTOR  
MELISSA ARMIT, COMMUNITY SERVICES MANAGER  
SARAH SNYDER, MANAGEMENT ANALYST II  
JANELLE RAMOS, COMMUNITY SERVICES COORDINATOR  
BRIANNA HIGGINS, FOUNDATION SECRETARY

### **PLEDGE OF ALLEGIANCE TO THE FLAG**

Led by Board Chair Rogers.

### **PUBLIC COMMENTS**

None.

### **FOUNDATION DEPARTMENT BUSINESS**

#### **CONSENT CALENDAR**

Board Chair Rogers announced the consent calendar and asked the Board if there were any items to pull.

Board Member Cattern stated a correction is needed on page 5 of the March minutes, clarifying that Linda DelPilar was named Volunteer of the Year, instead of Linda Briney.

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A motion was made by Board Member Nash and seconded by Board Member Lee, to approve the remaining Consent Calendar items, as amended:

**MINUTES**

The Board members approved the March 17, 2025, Chino Hills Community Foundation Meeting Minutes, as amended.

**QUARTERLY INVESTMENT REPORT**

The Board members received and filed the Quarterly Investment Report as of March 31, 2025, as presented.

**PRELIMINARY FINANCIAL REPORT**

The Board members received and filed the Preliminary Financial Report as of March 31, 2025, as presented.

**RECOMMEND APPROVAL OF RE-APPOINTMENT OF BOARD MEMBERS DENISE CATTERN, SAMANTHA JAMES-PEREZ, PETER PIRRITANO, SYLVIA NASH, AND KATHLEEN SMITH FOR A TERM ENDING MAY 21, 2029**

The Board members approved the recommendation of re-appointment of Board Members Denise Cattern, Samantha James-Perez, Peter Pirritano, Sylvia Nash, and Kathleen Smith for a term ending May 31, 2029, to the Chino Hills City Council.

**APPROVE FY 23-24 25-26 PROPOSED ANNUAL BUDGET**

The Board members approved the FY 24-25 25-26 proposed annual budget, as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, BOGNER, CAPPS, JAMES-PEREZ, LEE, NASH, PIRRITANO, SHIBA, MORAN, CATTERN, FAULHABER, KRAMER.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: GOODMAN, SMITH, LEWIS, ANDERSON.

ABSTAIN: BOARD MEMBERS: NONE.

**DISCUSSION CALENDAR**

**OPEN NOMINATIONS FOR EXECUTIVE BOARD POSITIONS**

Nominations were opened for the Executive Board positions.

A motion was made by Board Member Lee, and seconded by Board Member Nash, to re-nominate all executive Board positions.

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Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, BOGNER, CAPPS, JAMES-PEREZ, LEE, NASH, PIRRITANO, SHIBA, MORAN, CATTERN, FAULHABER, KRAMER.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: GOODMAN, SMITH, LEWIS, ANDERSON.

**RECEIVE AND FILE THE REPORT ON THE CITY OF CHINO HILLS PROPOSED PINEHURST PARK COMMUNITY CENTER AND SPLASH PAD**

Community Services Director Marshall provided an overview of the proposed Pinehurst Park Community Center and Splash Pad project. He explained that the project is still in the early planning stages, but shared a video presentation illustrating the envisioned design of the building and splash pad. He also shared anticipated programming plans, usage opportunities, and additional amenities.

Community Services Manager Armit explained that the new facility will support the continued growth of recreation programming, as the existing community center is nearing its capacity for both usage and events. She noted that the proposed building will offer significantly more space enabling a wider range of activities, from recreation programs to private events. As an example, she shared that the City's Day Camp program relies on the Mystic Canyon and Grand Avenue Park buildings, which can only accommodate 50 campers at each location. The new facility would allow the program to expand, hosting more campers and offering additional camp sessions. She stated that the purpose of this discussion is to provide the Board with a clearer understanding of the project and address any questions as they consider a potential donation.

Chair Rogers stated that, given the continued rise in the cost of goods, now is a good time to consider a donation, particularly in light of the City's need for a second community center. He recommended that, following a discussion by the Strategic Planning Committee, the item be brought back to the Board for consideration. At that point, the Board could determine whether to proceed with a donation and begin discussions on the potential amount.

Vice Chair Moran stated that the Foundation has sufficient funds available for donations and that the Strategic Planning Committee plays a key role in evaluating donation requests. However, she emphasized the importance of the Board engaging in broader discussions about all upcoming projects and developing a multi-year plan. She noted that recurring events like the Wine Walk will continue to generate additional revenue, which should be factored into planning. Chair Rogers agreed, noting that while larger projects are typically planned well in advance, smaller projects may arise and can be executed more quickly and may warrant timely donations. He added that the Strategic Planning Committee typically conducts the initial review of proposed projects before they are brought to the full Board for discussion and approval.

Director Marshall stated that the project is still in the early stages of planning and that additional detailed information will be presented in the coming months. He suggested that the Board consider establishing a preliminary donation amount, with the understanding that it can be re-evaluated and adjusted as more definitive information becomes available.

Board Member Capps suggested that once the Strategic Planning Committee reviews the idea page for this project, they can evaluate all upcoming initiatives, taking into account historical donation patterns, and begin setting aside funds for not only the proposed community center but also other future projects.

Board Member Lee inquired about additional funding sources the City is exploring for this project. Community Services Manager Armit responded that the City is working with a grant writer, with part of the focus being on the solar panel component of the project. She also noted that staff are exploring the possibility of designating the community center as an emergency shelter, which could qualify the facility for a generator. Additionally, staff have been reaching out to local assembly members for potential support. However, she added that the City's demographics do not qualify for many available funding programs. Director Marshall added that another potential funding source is the Community Facilities District (CFD) Funding. Chair Rogers also added that San Bernardino County Supervisor Curt Hagman has conducted additional outreach efforts.

A discussion followed regarding the project, during which Chair Rogers noted that the Board will receive and file the information presented at this meeting, with further discussions to be held at future meetings.

### **REVIEW CALENDAR**

Chair Rogers reviewed the calendar and mentioned that the concert series in June has been cancelled, with only two concerts for the year instead of three.

### **COMMITTEE REPORTS**

#### **Board Chair Rogers**

- **WINE WALK COMMITTEE** – Chair Rogers reported that the committee met last week to discuss plans for the upcoming Wine Walk event in October. He noted that additional tickets will be made available this year to boost participation, with sales expected to begin at the end of July. He also shared that outreach efforts for sponsorships and wine donations are already underway. Board Member Lee added that last year's Wine Walk received a lot of positive feedback regarding the food and encouraged anyone interested in becoming a food vendor to reach out to the Board as soon as possible.

#### **Treasurer Peter Pirritano**

- **FUND DEVELOPMENT COMMITTEE** – Board Member Pirritano pointed out to the Board that the overall fund balance is shown on page 12 of the agenda.

**Board Member Denise Cattern**

- PUBLIC AFFAIRS COMMITTEE – Board Member Cattern announced that RA Sushi will be providing food at the upcoming Concert Series featuring Andy Vargas. She also shared that an article highlighting the Community Foundation has been submitted to Champion Newspapers for inclusion in the special Celebrate Chino Valley edition.

**Board Member Glen Anderson**

- chARTS COMMITTEE –
  - Art Gallery – Board Member James-Perez provided an update on behalf of Board Member Anderson. She stated that the recent Open Mic Night at the Art Gallery was a success with a lot of participation. She noted that interest in the gallery continues to grow, with members of the public even inquiring about hosting private events. However, she clarified that this is not feasible due to the gallery's limited operating hours. She also shared that more artists are expressing interest in displaying their work at the gallery. Additionally, she reported that the new art show featuring artist Fawn Witten opened on May 8<sup>th</sup> at the Community Center. Board Member Capps asked whether additional publicity could be done to raise awareness of the Art Gallery, noting that some community members are still unaware of its existence. Board Member James-Perez responded that the gallery does have an active Instagram page, which has been receiving a good amount of engagement. She added that while they are continuing to promote the gallery through social media, they are mindful of its limited operating hours and want to ensure visitor turnout remains manageable. Board Member Cattern further noted that the gallery also has a dedicated website, chinohillsartgallery.com, which serves as an additional resource for the public.

**Board Secretary Faulhaber**

- VOLUNTEER COMMITTEE – Board Member Faulhaber stated she is coordinating potential volunteers for the Wine Walk and plans to send out invitations in late June to past volunteers to gauge their interest in participating again this year.

**BOARD COMMENTS**

**Kramer:** Board Member Kramer thanked everyone who attended the Los Serranos Country Club 100<sup>th</sup> Anniversary Reception.

**Cattern:** Board Member Cattern announced that the Chino Hills Historical Society ~~will be hosting a 100<sup>th</sup> Anniversary Dinner and Reception at Los Serranos Country Club on June 9<sup>th</sup> at 7:00 p.m.~~ will have their next meeting at Los Serranos Country Club on June 9<sup>th</sup> at

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7:00 p.m. and will have a presentation celebrating the Country Club's 100<sup>th</sup> anniversary and its history.

**Bogner:** Board Member Bogner expressed his support for donating to the Pinehurst Park Community Center and Splash Pad project, emphasizing that it is one of the most significant upcoming projects and questioning what other projects would be more deserving of their support.

**Moran:** Board Vice Chair Moran shared that she received a request from a community member interested in partnering with the Foundation to support a Chino Hills youth symphony. She inquired about how the Foundation might consider this proposal. Board Member Capps responded that she will look into the request and follow up accordingly.

**James-Perez:** Board Member James-Perez thanked the Board for recommending her and other members for reappointment to an additional four-year-term. She also shared that the Chino Valley Community Chorus will be performing at the **Farmer's Market Chino Hills Art Gallery** on Wednesday, May 14<sup>th</sup>.

**ADJOURNMENT**

Board Chair Rogers adjourned the meeting at 5:27 p.m.

Respectfully submitted by:



Brianna Higgins, Senior Administrative Assistant  
Community Services Department, City of Chino Hills