

MINUTES

CHINO HILLS COMMUNITY FOUNDATION

**JULY 21, 2025
REGULAR MEETING**

CHINO HILLS, CALIFORNIA

Board Chair Rogers called the Chino Hills Community Foundation Meeting to order at 4:02 p.m.

PRESENT: BOARD MEMBERS: PETER ROGERS
CYNTHIA MORAN
SPENCER BOGNER
GRACE CAPPS
SAMANTHA JAMES-PEREZ
DARRIN LEE
SYLVIA NASH
PETER PIRRITANO
RICK SHIBA
DENISE CATTERN
KATHLEEN SMITH (arrived at 4:06 p.m.)
DELINIA LEWIS
DARRYLL GOODMAN
GLEN ANDERSON

ABSENT: BOARD MEMBERS: CYNTHIA MORAN
MARY FAULHABER
DAVID KRAMER

ALSO PRESENT: JONATHAN MARSHALL, COMMUNITY SERVICES DIRECTOR
MELISSA ARMIT, COMMUNITY SERVICES MANAGER
SARAH SNYDER, MANAGEMENT ANALYST II
JANELLE RAMOS, COMMUNITY SERVICES COORDINATOR
BRIANNA HIGGINS, FOUNDATION SECRETARY

PLEDGE OF ALLEGIANCE TO THE FLAG

Led by Board Chair Rogers.

PUBLIC COMMENTS

None.

FOUNDATION DEPARTMENT BUSINESS

CONSENT CALENDAR

Board Chair Rogers announced the consent calendar and asked the Board if there were any items to pull.

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Board Member James-Perez stated a correction is needed on the minutes, clarifying that under her comments on page 9, the Chino Valley Community Chorus performed at the Art Gallery at the Shoppes, rather than the Farmer's Market, on Wednesday, May 14th.

Board Member Cattern also had a correction clarifying that on page 8 under her board comments, the Chino Hills Historical Society hosted their meeting at the Los Serranos Country Club on June 9th and celebrated the Country Club's 100th anniversary.

A motion was made by Board Member Lewis and seconded by Board Member Nash, to approve the remaining Consent Calendar items, as amended:

MINUTES

The Board members approved the May 12, 2025, Chino Hills Community Foundation Meeting Minutes, as amended.

PRELIMINARY FINANCIAL REPORT

The Board members received and filed the Preliminary Financial Report as of June 30, 2025, as presented.

RECEIVE PROGRAM UPDATES

The Board received and filed program updates for Day Camp scholarships and Utility Box Art.

APPROVE SPECIAL REQUEST ROLLOVER FOR UTILITY BOX ART PROGRAM

The Board members approved a special request rollover for the Utility Box Art Program, as presented.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, BOGNER, CAPPS, JAMES-PEREZ, LEE, NASH, PIRRITANO, SHIBA, CATTERN, SMITH, LEWIS, GOODMAN, ANDERSON.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: MORAN, FAULHABER, KRAMER.

DISCUSSION CALENDAR

APPOINT BOARD MEMBERS TO COMMITTEES FOR FY 2025-26

Board Chair Rogers announced the Foundation Board Committees. The Board discussed the current members of each committee and those members interested in new appointments.

A motion was made by Board Member Nash and seconded by Board Member Capps to appoint Board Members to the following committees:

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Executive: ROGERS (chair) / MORAN / PIRRITANO / FAULHABER

Board Development: ROGERS (chair) / MORAN / LEE / ANDERSON / SMITH / BOGNER

Finance and Investment: PIRRITANO (chair) / GOODMAN / CAPPS / SMITH / SHIBA / BOGNER

Fund Development: ~~PIRRITANO~~ BOGNER (chair) / GOODMAN / LEWIS / ROGERS / SHIBA / ~~BOGNER PIRRITANO~~

Public Affairs: CATTERN (chair) / MORAN / LEE / LEWIS / JAMES – PEREZ

Strategic Planning: CAPPS (chair) / KRAMER / ANDERSON / ROGERS / JAMES – PEREZ

Volunteer: FAULHABER (chair) / MORAN / CATTERN / SMITH / JAMES – PEREZ / NASH

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, BOGNER, CAPPS, JAMES-PEREZ, LEE, NASH, PIRRITANO, SHIBA, CATTERN, SMITH, LEWIS, GOODMAN, ANDERSON.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: MORAN, FAULHABER, KRAMER.

APPROVE A DONATION TO THE CITY OF CHINO HILLS IN THE AMOUNT OF \$500,000 FOR THE PINEHURST PARK COMMUNITY BUILDING AND SPLASH PAD PROJECT AND APPROVE A BUDGET AMENDMENT IN THE AMOUNT OF \$500,000 FOR A DONATION TO THE CITY OF CHINO HILLS FOR THE PINEHURST PARK COMMUNITY BUILDING AND SPLASH PAD PROJECT.

Board Chair Rogers introduced the proposal, and Board Member Capps noted that the Board would need to approve a donation amount, suggesting the possibility of revisiting the matter in the future. Chair Rogers added that the estimated cost of the new building is approximately \$20 million, with \$10 million expected to come from San Bernardino County Supervisor Curt Hagman. He stated that the Strategic Committee met and recommended a \$500,000 donation for Board approval and emphasized that donation from the Foundation would make a meaningful contribution.

Director Marshall pointed out that by the project's completion, the Foundation will have held at least two Wine Walk events, generating additional funds for the Board to consider. He stated although many details are still being finalized, potential uses for the donation include furnishings such as tables and chairs, as well as artwork. He added that the project has already received approval from both the Parks and Recreation Commission

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and the City Council. Director Marshall concluded that the new facility would be a valuable addition, enhancing recreation programming for the south side of the City.

Board Member Lewis asked whether the Foundation is the sole source of funding for the building. Director Marshall responded that the City is actively pursuing grants. He noted that the City works with grant writers and continues to seek additional funding sources. Community Services Manager Armit added that the City is also pursuing grant funding related to designating the facility as an emergency operations center, which could qualify the facility for a generator. She also mentioned that San Bernardino County Supervisor Curt Hagman is contributing \$10 million towards the project. Chair Rogers added that Supervisor Hagman is continuing efforts to secure additional funding to support the project.

Community Services Manager Armit stated that, with the Board's approval, a budget amendment in the amount of \$500,000 would be authorized and subsequently presented to the City Council for acceptance. Upon approval, the funds would then be officially transferred to the City.

A motion was made by Board Member Bogner and seconded by Board Member James-Perez to approve a donation to the City of Chino Hills in the amount of \$500,000 for the Pinehurst Park Community Building and Splash Pad Project; and (2) approve a budget amendment in the amount of \$500,000 for a donation to the City of Chino Hills for the Pinehurst Park Community Building and Splash Pad Project.

Motion carried as follows:

AYES: BOARD MEMBERS: ROGERS, BOGNER, CAPPS, JAMES-PEREZ, LEE, NASH, PIRRITANO, SHIBA, MORAN, CATTERN, GOODMAN, SMITH, LEWIS, ANDERSON.

NOES: BOARD MEMBERS: NONE.

ABSENT: BOARD MEMBERS: MORAN, FAULHABER, KRAMER.

REVIEW CALENDAR

Chair Rogers reviewed the calendar and asked if there were any changes needed. He noted that the Board can soon begin setting dates for the 2026 Concert Series and make adjustments to accommodate any meetings that conflict with holidays.

COMMITTEE REPORTS

Board Chair Rogers

- **WINE WALK COMMITTEE** – Chair Rogers reported that members of the committee met to discuss the upcoming Wine Walk in October. He stated they will soon explore options for wine donations, noting that some beer vendors have already committed to participating. The event layout will remain largely the same,

with ticket sales starting on July 30th at 7:30 a.m. Approximately 1,500 tickets will be sold, which is an increase from last year due to a growing number of sponsors. Additionally, he stated there will be a designated Uber and Lyft pick-up area for attendees.

Treasurer Peter Pirritano

- **FUND DEVELOPMENT COMMITTEE** – Board Member Pirritano stated the overall fund balance is shown in the staff report on page 12 of the agenda.

Board Member Denise Cattern

- **PUBLIC AFFAIRS COMMITTEE** – Board Member Cattern reported that she is gathering screenshots of various publicity articles promoting the Foundation to share with the Board. She also mentioned the upcoming concert series featuring Andy Vargas, along with various upcoming events scheduled at the Art Gallery. Lastly, she stated she spoke with the library about posting flyers there and while the flyers need to go through an approval process, the library is willing to accept them.

Board Member Glen Anderson

- **chARTS COMMITTEE** –
 - **Concerts Series** – Board Member Anderson noted that promotional flyers for the upcoming Andy Vargas concert in September have been distributed throughout various locations in the City. He also mentioned that Andy Vargas is expected to promote the event on his personal social media platforms, which is likely to boost ticket sales.
 - **Art Gallery** - Board Member Anderson shared that a new sidewalk art area has been added in front of the Art Gallery during the Farmers Market. The space includes tables and local artists, offering children an opportunity to color pictures, a feature that has proven popular and contributed to increased attendance at the Art Gallery. Board Member James-Perez added that there is also a scavenger hunt inside to draw families into the Gallery. Board Member Anderson expressed appreciation to the Chino Valley Champion for its coverage of the Foundation, particularly the Art Gallery, noting that the publicity has helped attract greater community attention. He also noted that the gallery is considering a future art mural project, potentially supported by volunteers and private funding. Additionally, he expressed interest in the development of an amphitheater in the City to host a variety of events. Board Member James-Perez added that the Art Gallery has established a connection with "Artist in the Alley" from the Pomona art scene and is currently displaying several of their paintings as part of a cross-promotion between the two galleries. Lastly, she announced the Gallery will host an Open Mic Night on Friday, August 15th at 6 p.m. and encouraged anyone interested to attend or participate.

Board Member Capps

- STRATEGIC COMMITTEE - Board Member Capps stated that the Strategic Committee met and discussed the donation for the Pinehurst Park Community Building and Splash Pad Project. She also stated that the Committee discussed a potential donation for the Skate Park and recommended a discussion at a future meeting.

Board Secretary Faulhaber

- VOLUNTEER COMMITTEE – Board Chair Rogers announced that the Volunteer Committee will soon begin sending outreach letters to recruit volunteers for the upcoming Wine Walk.

BOARD COMMENTS

Bogner: Board Member Bogner recommended releasing funds from the Kramer Foundation and designating them specifically for the Pinehurst Park Community Building and Splash Pad Project.

Lee: Board Member Lee mentioned he has visited several music venues to preview potential bands for next year's Concert Series.

ADJOURNMENT

Board Chair Rogers adjourned the meeting at 5:16 p.m.

Respectfully submitted by:



Brianna Higgins, Senior Administrative Assistant
Community Services Department, City of Chino Hills